

Macon County Airport Authority
Minutes of the Regular Meeting Held on September 27th, 2011

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. Member Corbin is excused from the meeting. All other members are present. Also present are: Neil Hoppe and Peggy Milton, airport FBO; Joe Collins, Legal Counsel; Mike Woods, Wayah Insurance and Teresa McDowell, Clerk. Chair Gregory welcomes all members and guests and calls the meeting to order at 4:02 p.m.

APPROVAL OF THE MINUTES FOR MEETING HELD ON AUGUST 30TH, 2011: After a discussion, Member Schmitt makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

ENGINEERING REPORT UPDATE: Eric Rysdon, Project Engineer is unable to attend the meeting. Chair Gregory states that Mr. Rysdon is currently working on projects in concert with Macon County and the Town of Franklin. He will provide more information regarding these projects at the next meeting.

OBSTRUCTION REMOVAL/LANDSCAPING UPDATE: Member Haithcock presents a report regarding the progress of the tree removal project. He states that he has received two (2) bids on the project. Mr. Collins, Legal Counsel, advises that in this case only one bid is needed. After further discussion it is agreed that PK's Tree Service be awarded this job, with Member Haithcock stating it will be separated into two (2) components. Member Schmitt makes a motion to authorize Member Haithcock to proceed with retaining PK's Tree Service for the tree removal project job, with the understanding that they start the project as soon as possible. Member Haithcock seconds the motion and it passes by unanimous consent. Member Haithcock is to continue researching the various issues in connection with adjoining property owners. Chair Gregory also states that it is imperative that the landscaping around the terminal building and around the crepe myrtles located along the access road is addressed. After further discussion, Member Schmitt makes a motion to authorize Chair Gregory to have the landscaping issues corrected. Member Haithcock seconds the motion and it passes by unanimous consent.

UPDATE OF MOWING PROCESS FOR AIRPORT GROUNDS: Chair Gregory and Member Jenkins met with County Manager, Jack Horton, in regard to the county maintenance department mowing the airport grounds. Mr. Horton stated that currently all maintenance employees are tied up with various other projects including construction projects, and that they will do the mowing as soon as they can. Chair Gregory states that some of the grounds have been mowed, but not all, and it is difficult for pilots to see the runway lights because of the tall grass.

DISCUSSION OF INSURANCE NEEDS FOR AWOS: Mike Woods is present to report on insurance options in connection to the AWOS (Aviation Weather Operating System). He stated that this is an expensive piece of equipment, and he has researched options for insuring this particular piece of equipment. Mr. Woods states that the MCAA already has liability insurance on the AWOS, but this does not include any type of maintenance coverage. Mr. Woods asks that the MCAA provide information to him including: a. is the DOA to be acknowledged as a loss payee; b. if so how much coverage will they require; and c. to provide him with an original purchase order for the equipment. Once this information is provided, Mr. Woods will issue a quote. Mr. Woods also reviews the existing insurance policy with the authority and asks the MCAA to research the location of the renewal application. It has not been provided to Mr. Woods as of yet. In the meantime, Mr. Woods is in the process of issuing the policy based on last year's information.

OTHER BUSINESS:

Ms. Milton provides information in connection to the blinds that are to be installed in the training room. She states that she has been provided a quote of \$371.00 for horizontal blinds and \$476.00 for vertical blinds. This quote has been provided by Budget Blinds of Asheville. After further discussion, Member Schmitt makes a motion to purchase the horizontal style blinds. Chair Gregory seconds the motion and it passes by unanimous consent.

There being no further business to discuss, Member Haithcock makes a motion to adjourn the meeting. Member Schmitt seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:45.

Respectfully submitted:

Pete Haithcock, Secretary

