

MACON COUNTY AIRPORT AUTHORITY
Minutes for the Meeting Held September 27th, 2016

The Macon County Airport Authority holds its regularly scheduled meeting on September 27th, 2016. All members with the exception of Member Jenkins are present. Also present are: Jim Tate, County Commissioner; Lori Hall, Finance Director; Joe Collins, Legal Counsel; Jimmy Luther, W.K. Dickson; Greg Kershaw, W.K. Dickson; Neil Hoppe and Peggy Milton, airport FBO; Teresa McDowell, Clerk and Ryan Hanchett, The Franklin Press. Chair Gregory welcomes everyone and calls the meeting to order at 4:07 p.m.

APPROVAL OF MINUTES FOR THE MEETING HELD AUGUST 30TH, 2016: After a discussion, Member Schmitt makes a motion to approve the minutes as forwarded. Member Rhodes seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: NONE

ENGINEERING REPORT/TAXIWAY PROJECT: Mr. Luther introduces Greg Kershaw from W.K. Dickson, and reports that per the contractors and based on the fact that the construction would be starting later in the year than anticipated, it has been determined that the actual construction component of this project will not start until Spring, 2017. There had been an unavoidable delay in connection to the necessary agreement documentation as determined by the FAA and the Eastern Band of the Cherokee Indians, which pushed the project to a later date. However, Mr. Luther states that the contractor is still held to the 120 days for construction per the contract, and there will be no increase in costs. After further discussion, Chair Gregory states that “everyone is on the same page for the anticipated start date for construction to be March of 2017.” Mr. Luther also presents the contract and change order documentation.

MAINTENANCE REPORT/AWOS: Member Haithcock reports that the AWOS system has been repaired. He also states that the obstruction lighting repairs continue to be on hold until the Duke Energy staff can address the maintenance of the electrical lines that are in disrepair. Ms. Hall states that there is a balance of \$12,017.87 grant funding available for these repairs. Member Rhodes suggests that Jerry Wright or another Duke staff member be invited to attend the next MCAA meeting for a discussion of this matter. Mr. Collins suggests that Member Haithcock talk to someone at Duke regarding attending the meeting and if they determine they will not, he will get involved. Member Haithcock states that he will try to find out ASAP if someone can attend.

Member Haithcock reports that the gate on the runway is broken, and that a leak has developed in the upstairs of the terminal building. He continues by stating that the windows in the terminal building are in disrepair. There is a discussion regarding where to obtain funds in order to pay for repairs. Ms. Hall states that she does not suggest using fund balance monies to pay for maintenance issues. It is decided that Member Haithcock will talk to Steve Ledford regarding these issues.

Member Haithcock reports that there was a wreck at the airport with the vehicle involved going through the fence. It had been reported as a stolen vehicle. The accident report has not been forwarded as of yet.

Member Haithcock reports that the airport water sample passed the required testing for e-coli.

OTHER BUSINESS:

Airport FBO Neil Hoppe presents a check representing the lease payment for the upcoming year in the amount of \$3900.00 to Member Haithcock, who in turn gives it to Ms. Hall. Mr. Hoppe states that the "percentage of sales" check will be presented to the MCAA at the next meeting.

Mr. Collins reports that he has been in touch with Buchanan & Sons and that the case with the sub-contractor is scheduled for next week's court session and that he will communicate with them at that time. He states that he is satisfied that this matter will be settled, and that a satisfactory lien waiver for the DOA should be obtained soon. At that time, the retainage check will be issued.

There is a discussion regarding the liability insurance, in that it appears that certain premises are insured by both the FBO and the county. Mr. Collins states that the insurance premium for property that Mr. Hoppe pays is averaged to around \$1,000.00 per year. There are two years left on Mr. Hoppe's lease and it is suggested that Mr. Hoppe pay the county \$2,000.00 as Franklin Aviation for the next two years insurance coverage, and that the FBO will no longer be required to carry this portion of the insurance. After further discussion, Member Rhodes makes a motion to accept this arrangement, releasing Franklin Aviation from the obligation of paying insurance for the next two years, and to accept the \$2,000.00 payment from Franklin Aviation. Member Schmitt seconds the motion and it passes by unanimous consent.

Chair Gregory states that it is time to start planning the Christmas meeting/dinner.

Commissioner Tate states that there is an issue with the town of Highlands, in that they did not sign the DOA letter of support for the airport projects. It is determined that 80-85% of the flight traffic at the airport's destination is Highlands. Mr. Tate has informed the Town Commissioners that he wants to attend their next scheduled meeting.

Mr. Hoppe reports that he does not have anything to report at this meeting in connection to the LED light change-out.

Ms. Hall reports that the audit for the MCAA is good, and that a report should be forwarded shortly. The letter which has to be signed by Mr. Collins will be presented later in the year.

There being no further business to discuss, Member Schmitt makes a motion to adjourn the meeting. Member Rhodes seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:42.

Respectfully submitted:

Pete Haithcock, Secretary