

MACON COUNTY AIRPORT AUTHORITY
Minutes for the Meeting Held August 30, 2016

The Macon County Airport Authority holds its regularly scheduled meeting on August 30th, 2016. All members are present. Also present are: Jimmy Luther, Project Engineer; Joe Collins, Legal Counsel; Lori Hall, Macon County Finance Director; Teresa McDowell, Clerk; Jack Morgan, the Director of Planning, Permitting & Development for Macon County; Peggy Milton and Neil Hoppe, airport FBO; Ryan Hanchett, The Franklin Press; and Bobby Coggins, Macon Media. Chair Gregory welcomes everyone and calls the meeting to order at 4:10 p.m.

APPROVAL OF MINUTES FOR THE MEETING HELD JULY 26TH, 2016: After a discussion, Member Rhodes makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: NONE

REPORT REGARDING FLY-IN SPONSORED BY EAA: Chair Gregory reports that the Ruby Fly-In was very successful, and well attended by the public. Member Schmitt adds that he felt it was very successful, and that he was pleased with the response. Chair Gregory continues by stating that the members of the EAA are always willing to help at the airport, and are very appreciated by the authority.

ENGINEERING REPORT/TAXIWAY PROJECT: Mr. Luther is present and reports that bids were allowed for the taxiway project in May, and that construction should have been started by now, but has been delayed because of required communication between the Cherokee Nation, the DOA, and the FAA. A "letter of approval" is being required by the DOA from the Nation, with a submittal deadline of 9/1/2016. If there is no response by that date, the construction may proceed. If the project is delayed until the spring of 2017, there may be issues with the cost of the asphalt because if the index increases, so will the costs. The Notice to Proceed has not been issued through the DOA, and as the year progresses the temperature for paving could be an issue. The temperature has to be 45 degrees or above to successfully pour asphalt. If construction is started and has to be stopped because of the temperature factor, a "stop order" will need to be issued and then the construction will resume after the temperature goes up. The contractor has accepted a 120 day contract. Chair Gregory states that he has spoken with the TEPO in Cherokee, Tyler Howe, and that Mr. Howe is supportive of this project and has asked what he can do to expedite the process. Chair Gregory goes on to state that the area under discussion has been disturbed several times over the years. When construction is started ½ the taxiway/apron will be closed at one time, so pilots will have access to ½ of the apron/taxiway at all times.

Mr. Jack Morgan, Director of Planning, Permitting and Development for Macon County is present to discuss the system that is now utilized by the Department of Transportation in connection to the awarding of grant funding. The new system is competitive, and the airports have to compete with all other transportation venues including highways, ferry systems, etc. This change is also designed to solicit more local support, and to permit agencies to have more decision making abilities on the local level. Mr. Morgan reports that Macon County, through the Planning Board, has developed a Comprehensive Land Use Plan for Macon County, and that the Macon County Airport should be a participant with this plan and the Planning Board. He states that he wants to include the airport and the authority and would also appreciate input from the MCAA. Mr. Morgan also asks that a MCAA member

attend the next planning board meeting and talk about the airport and the funding/project priorities. Mr. Luther states that he will forward the 20 year plan for the airport to Mr. Morgan. The process includes submitting a plan that prioritizes projects, vetted through the Planning Board, and then forwarded to the Macon County Commissioners for approval. Mr. Morgan again emphasizes the importance of the MCAA being involved in this process.

MAINTENANCE REPORT: Member Haithcock reports that the AWOS is now operational. He also reports that a joist in the hangar is rotted and is creating some issues with airplane owners. The county maintenance staff will look into this matter. Mr. Haithcock continues by stating that the water fountain in the terminal building is in need of repairs. He continues by stating that the mowing is "looking good". Member Haithcock reports that there may be an issue with "double insurance" in connection to the hangars which involve both the MCAA and the FBO. Mr. Collins and Mr. Hoppe will review this matter. He continues by stating that the submitted nitrate test for the water supply has been determined to be negative.

OBSTRUCTION LIGHTING REPORT: Member Haithcock reports that Duke staff need a member of the MCAA to request an inspection of one of the obstruction lighting lines in order for it to be fully operational, and he also reports that there is a line down at another location.

DISCUSSION OF DRAKE HANGAR POTENTIAL WATER HOOK-UP/WATER TESTING RESULTS: The testing that was done by Holland Well Drilling on the airport well indicates that it is in good shape, and that water is flowing at over 20 gallons a minute. Chair Gregory states that he is okay with proceeding with an agreement with Drake Enterprises to allow hooking in with the water supply/designated well. Mr. Collins will speak with Neil Enloe of Providence Builders regarding the details of the agreement, to include boxes at every hanger and a 1" line. Member Rhodes states that he thinks that this will be an asset to the airport, and although there should be no charge for using the water, there will be some over-all start-up costs involved.

DISCUSSION OF THE CAMERA SYSTEM: Chair Gregory states that, during the Fly-In, two pilots approached him about not being able to utilize the camera system. Member Rhodes states that the cameras are all in running order, but that a link on the Franklin Aviation website needs to be added. Member Jenkins will talk to Mr. Tony Angel about adding the link.

REPORT REGARDING AWOS REPAIR: SEE MAINTENANCE REPORT

UPDATE ON ADVERTISING KIOSK: The kiosk is working, and was working during the Fly-In. A larger screen is needed and will be purchased when funds become available. Chair Gregory says that several positive comments about the kiosk were made during the Fly-In. Member Jenkins states that the kiosk is working better than anticipated, and was installed and developed at very little cost to Macon County.

OTHER BUSINESS:

A new county flag has been provided to the airport.

Mr. Hoppe comments that there continues to be a growing list for hangar space.

Mr. Hoppe states that Duke Energy has proposed replacing the current light bulbs in the terminal building with LED lights. The estimated cut for the lighting bill is 38 to 48% per month, plus the ballast is eliminated. Mr. Hoppe continues by stating that if the numbers he receives from Duke Energy are satisfactory, he would like the authority's permission to change to the LED lights. The authority agrees, and if the cost is more than anticipated, Mr. Hoppe will bring this matter back in front of the authority.

Member Haithcock states that the lobby carpet needs to be replaced.

Member Rhodes suggests that DOA Project Manager, Jared Penny, be contacted again regarding whether funding is available to install an automatic gate at the airport entrance. Member Rhodes emphasizes that this is a safety/security issue and that the gate can be synchronized with the camera system. Project Engineer Jimmy Luther will speak with Mr. Penny.

There is a discussion regarding the status of the "older" MCAA grants, particularly in connection to Grant #: 36237.1.11.3. There is retainage owed to the contractor in the amount of \$44,000.00 which is to be reimbursed from this grant, and the MCAA wants to forward that to the contractor Buchanan & Sons, and close out this grant. The issue involves being able to obtain the "waiver of lien" from a subcontractor who was hired by Buchanan & Sons. The issue is between the contractor and the subcontractor, and not between the contractor and the authority. Chair Gregory asks that Mr. Collins handle this matter so that this grant can be closed. After further discussion, Member Schmitt makes a motion to direct Ms. Hall, Mr. Collins and Ms. McDowell to work together to help find a solution for this issue. Member Haithcock seconds the motion and it passes by unanimous consent.

There be no further business to discuss, Member Haithcock makes a motion to adjourn the meeting. Member Rhodes seconds the motion and it passes by unanimous consent.

Respectfully submitted:

Pete Haithcock-Secretary