

**Macon County Airport Authority
Minutes for the Meeting Held May 29th, 2018**

The Macon County Airport Authority holds its regularly scheduled meeting on May 29th, 2018 at the Macon County Airport. All members are present. Also present are Joe Collins, legal Counsel; Karl Gillespie, Commissioner; Lori Hall, Finance Director; Jimmy Luther, W.K. Dickson; Teresa McDowell, Clerk; Neil Hoppe, airport FBO; Rob Bruner, David Hartsfield and Andy Plouse, the EAA; and Ryan Hanchett, The Franklin Press. Chair Gregory welcomes all of those present, and calls the meeting to order at 4:02 p.m.

APPROVAL OF MINUTES FOR MEETING HELD APRIL 24TH, 2018: After a discussion, Member Rhodes makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

PUBLIC HEARING-BUDGET: Member Schmitt makes a motion to adjourn from regular session to the public hearing for the purpose of reviewing the FY 2018-2019 budget. Member Rhodes seconds the motion and it passes by unanimous consent. During the public hearing, there are no questions or comments. At this time, Member Schmitt makes a motion to return to regular session. Member Rhodes seconds the motion and it passes by unanimous consent. Upon return to the regular session, it is announced that the budget will be approved at the June meeting.

ELECTION OF OFFICERS: After a discussion, Member Jenkins makes a motion to nominate Miles Gregory for the upcoming term of Chairman, Gary Schmitt for the upcoming term of Vice-Chairman, and Pete Haithcock for the upcoming term of Secretary-Treasurer. After the nominations, Member Jenkins closes the nominations by acclamation, and Member Rhodes seconds the motion. The motion passes unanimously, and the officers are established as nominated. Chair Gregory, Vice-Chair Schmitt and Secretary-Treasurer Haithcock will serve for two (2) year terms.

ENGINEERING REPORT: Mr. Luther reports that the electrical vault has been ordered and the vault project should be completed by July 31st. The parallel taxiway project should be complete at that point. A discussion is also held regarding the delay in connection with a Memorandum of Agreement in relation to the environmental mitigation of the future runway extension site. An MOA previously developed with the Eastern Band of the Cherokees is under review, and it is suggested that the MCAA request Paul Webb of TRC to attend the next meeting to more precisely explain the process in finishing up any portion of the EA that is still incomplete. The MCAA also wants details regarding the contract that TRC wants to develop in the amount of \$193,000.00. Mr. Luther continues by stating that it is his understanding that the Division of Aviation expects the MCAA to use two of the awarded NPE grants to fulfill this contract. Chair Gregory states that it is important to expedite the information seeking process, so that other projects will not be affected. Mr. Luther then continues by stating that it is his understanding that the FAA will require a new MOA rather than relying on an extension to the one

developed in years past. After further discussion, Member Haithcock makes a motion to authorize Chair Gregory to contact Paul Webb of TRC in order to ask that he attend the next scheduled MCAA meeting, and also to contact the FAA or DOA in connection to the MOA status and the funding issue. Member Schmitt seconds the motion and it passes by unanimous consent.

MAINTENANCE UPDATE: Member Haithcock reports that the county has been mowing and doing a good job. He also reports that the back door will close, but cannot be secured. He has had it looked at, but wants another opinion. Member Rhodes suggests he get an estimate of cost for the door jamb and door and Member Haithcock agrees. He continues by stating that there are leaks in Neil Hoppe's office, and these need to be repaired. Member Haithcock also reports that he has purchased mulch to put in beds in front of the terminal building. The issue regarding Southern Pump is discussed. The repair has been made and there has been an issue with the flow of the fuel since the repair. After a discussion, Member Rhodes makes a motion to have legal counsel write a letter to Southern Pump telling them to fix the slow flow issue with no further payment invoiced. Member Schmitt seconds the motion and it passes by unanimous consent.

COMMITTEE REPORT-OPEN HOUSE: Rob Brunner of the EAA reports that everything is ready for the Open House scheduled for Saturday, June 2, 2018. He states that the flyers have been distributed and that the advertisement has been done. He continues by stating that the tents will be set up on Saturday morning, and that parking issues have been resolved. He continues by stating that there will be many volunteers. Ms. Hall states that W-9 and EIN # is required for any paid vendors. Member Rhodes states that he wants to thank FBO Neil Hoppe and Peggy Milton for all of their assistance.

DISCUSSION OF WORK AUTHORIZATION: Chair Gregory refers the authority to the discussion held during the engineering report component, and states that any other issue will be discussed at the next MCAA meeting.

OTHER BUSINESS: After a discussion, Member Jenkins makes a motion to amend the budget in the amount of \$18,153.00 by moving this funding into the property building maintenance line item. Member Schmitt seconds the motion and it passes by unanimous consent.

There being no further business to discuss, Member Schmitt makes a motion to adjourn the meeting. Member Jenkins seconds the motion and it passes by unanimous consent. The meeting is adjourned at 5:00 p.m.

Respectfully submitted:

Pete Haithcock-Secretary/Treasurer

