

Macon County Airport Authority
Minutes for the Meeting Held November 26th, 2019

The Macon County Airport Authority holds its regularly scheduled meeting on November 26th, 2019 at the Macon County Airport. All members with the exception of Member Rhodes are present. Also present are Lori Hall, Finance Director, David Phillips, FBO, Jake Tallent, Drake employee and Teresa McDowell, Clerk. Vice-Chair Schmitt welcomes those present and calls the meeting to order at 4:04 p.m.

APPROVAL OF MINUTES FOR THE MEETING HELD OCTOBER 29TH, 2019. After a brief discussion, Member Horton makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

ENGINEERING REPORT: Engineer Luther reports that the fuel farm grant and the "TRC" grant are the only grants that are open at this time, and that the moving of the fuel farm should take place after the first of the year.

REPORT ON THE CHRISTMAS BANQUET AND APPROVAL OF FUNDS: The details of the Christmas Banquet are finalized, with Member Haithcock stating that he will meet with Ms. Hall to review the budget in order to determine fund availability. There is also a discussion regarding purchasing a Michael Rogers picture as an appreciation gift for retiring MCAA Chair, Miles Gregory. After a discussion, Member Horton makes a motion to authorize Member Haithcock to spend up to \$250.00 for an appropriate picture for presentation to Chair Gregory in appreciation for his service to the Macon County Airport Authority. Member Haithcock seconds the motion and it passes by unanimous consent.

DISCUSSION OF THE RISK ASSESSMENT: A risk assessment for the Macon County Airport was presented by Project Engineer, Jimmy Luther. It indicates that the Macon County Airport is assigned an elevated objective score of financial stability of 13. This score has been assigned mostly based on the lag time in initiating drawdowns of funds, which in turn is based on the stall of projects being created by the lack of a signed Memorandum of Agreement with the Eastern Band. Mr. Luther continues by stating that there is no penalty, but this assessment is mainly used to keep track of utilized grants.

OTHER BUSINESS:

Member Haithcock will be attending the NCAA conference in Wilmington, NC. Member Horton is also planning on attending and it is suggested that a membership should be purchased for Member Horton. FBO Phillips reports that Whiteside Electrical Contractors have been researching the issue with the runway lights, which keep blowing out. There is not a NODAM necessary for this outage. Mr. Phillips also reports that Orkin staff has spread ant killer granules around all the lights, and that the bottom of the lights will be sealed.

Mr. Phillips also states that the hangar doors keep falling off, and it has been difficult to obtain a contractor to repair these doors. The airport staff is currently trying to repair them in-house.

Member Horton inquires about a written list of deferred maintenance tasks for needed repairs at the airport. The FBO has a copy of the list. This item is tabled until the next meeting when the list will be produced.

Ms. Hall reports that the auditors have issued an unqualified opinion on the airport, which is the best designation assigned. She states that the airport has a good amount of cash on hand. The cost for the audit for the airport is \$5,300.00

There being no further business to discuss, Member Haithcock makes a motion to adjourn the meeting. Member Horton seconds the motion and it passes by unanimous consent.

Respectfully submitted:

Pete Haithcock, Secretary