

Macon County Airport Authority
Minutes of the Meeting Held January 30th, 2024

The Macon County Airport Authority meets for its regularly scheduled meeting at the Macon County Airport. All members are present. Also present are: County Commissioner, Gary Shields; Airport Manager, Sabrina Crone; Project Engineer, Greg Kershaw; Legal Counsel, Stuart Sloan; and Clerk, Teresa McDowell. Chair Schmitt welcomes all those present and calls the meeting to order at 4:07.

APPROVAL OF MINUTES FOR MEETING HELD NOVEMBER 28TH, 2023: After a brief discussion, Member Horton makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

OLD BUSINESS:

1. **FOLLOW UP HANGAR REPAIR FUNDING:** Member Horton reports that the process for repairing the hangar building continues. He states that there is no contractor yet, but Jack Morgan has prepared a list of necessary repairs. The funding continues to be available for \$75,000.00. The next step in this process is to put out the project for formal bid.
2. **REPORT OF VIRTOWER PURCHASE/AGREEMENT WITH DIVISION OF AVIATION:** After a discussion, it is determined that the contract with VirTower should be reviewed by Stuart Sloan, Legal Counsel, prior to any agreement. Ms. McDowell will forward the contract for review.

NEW BUSINESS:

1. **POTENTIAL PROPERTY CLEARING THROUGH THE U.S. FOREST SERVICE:** Member Haithcock states that he has become aware that the USFS will take some responsibility for clearing property associated with the fire mitigation on property adjacent to the U.S. Forest Service. He states that a potential cost would be a low of \$2,600.00 to a high of \$3400.00 per site, which is approximately two acres. Maintenance funds would be appropriated for this project. Member Haithcock continues by stating that only an agreement would be needed, which would include clearing "XYZ". Member Haithcock states that he will provide a map regarding the affected areas.
2. **UPDATE ON INSURANCE APPLICATION:** Ms. McDowell reports that the insurance for member's application has been completed and presents the invoice for said insurance. This insurance will cover members for any liability for the upcoming year (2024).
3. **REVIEW OF QUARTERLY COMMUNITY MEETING:** Ms. McDowell reports that she participated in the ZOOM meeting through the Division of Aviation and that several interesting topics were discussed. She states that the DOA would like any airports to forward photographs of any ongoing projects being carried out at the airport. An e-mailed Power Point program is available to anyone who is interested.

OTHER BUSINESS:

1. Mr. Kershaw presents a **Work Authorization #1 Permit Feasibility Study** for future hangar development purposes. The work authorization includes a study of the permitting status at the airport, and a review of any mitigating circumstances. The authorization is for \$19,461.00. It is determined that NPE funds are available for this project. However, Chair Schmitt will need to attend the Commissioners meeting to ask for the 10% match needed. This match is for \$16,667.00. After a discussion, Member Horton makes a motion to approve the WA as presented. Member Rhodes seconds the motion and it passes by unanimous consent. Chair Schmitt will attend the next scheduled Commissioners meeting to ask for the match.
2. There is a discussion regarding the **PAPI lights**. There continues to be issues regarding whether an approach with PAPIs is “doable”. There continues to be issues including the approach, and the steepness involved. Mr. Kershaw will continue to look into this matter.
3. There is a discussion regarding the use of **drones**, and the potential of filing a NODAM if utilized. Member Haithcock will further research this matter.
4. The **signage** provided by the Division of Aviation has been delivered. It is determined that the person who mows the airport grounds will be asked to post these signs on the perimeter fence of the airport.
5. Member Haithcock will procure a **Macon County flag** for the airport.

There being no further business to discuss, Member Horton makes a motion to adjourn the meeting. Member Rhodes seconds the meeting and the motion passes by unanimous consent. The meeting is adjourned at 5:30 p.m.

Respectfully Submitted:

Pete Haithcock, Secretary