

Position Number 51100046 Public Health Education Specialist
Macon County Public Health

Grade 28, \$41,223 this position also qualifies for Premium Pay of an additional \$2.00 per hour worked through October 20,2024 or a maximum of \$14,000.00 whichever comes first
Closing date: Until Filled

Responsibilities:

This position serves as the Program Integrity Coordinator for the department. The primary function of this position is to provide management oversight and leadership for Quality Assurance, Accreditation, Strategic Planning, Program Evaluation, Grants Review, and Risk Communication.

This position reports to the Population Health Section Administrator and works in conjunction with the Health Director, Assistant Health Director, Medical Director and other Leadership Team Members to assure the delivery of best practices in public health care/service.

Knowledge, Skills, and Abilities:

Considerable knowledge of the principles and practices of public health and public health education activities. General knowledge of modern educational theory and techniques in the field of public health education; journalistic principles and methods of preparing subject matter in the promotion of public health activities; and, display techniques and skill in the arrangement of exhibits.

Ability to work effectively with people on all educational levels and to maintain effective working relationships with local health departments, community agencies, and the public; and, ability to write and speak effectively and to stimulate interest and cooperation among various groups in carrying out a program in public health education.

Minimum Education and Experience Requirements:

A Bachelor's degree in public health education and one year experience in public health education or related field or, a Bachelor's degree in a health-related field and two years' experience in public health education; or an equivalent combination of training and experience.

How to Apply

- Applicants must register online or in person with NC Works. www.ncworks.gov*
- Submit a [State application \(PD-107\)* and, if needed PD 107 continuation job sheet](#)
- Applicants must include 3 references with their contact information and the applicants valid email address for all correspondence from the employer to the applicant.
- No applications are accepted at Macon County Human Resources or Macon County Public Health.
- A criminal background check will be completed before hiring.

****Registration and PD-107 are required and may be obtained from and submitted to NC Works on or before the closing date.**

Division of Workforce Solutions - NC Works
Court House Annex
5 West Main Street
FRANKLIN, NC 28734

AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER