

**POSITION: Pool Manager**  
**DEPARTMENT: Parks and Recreation**  
**Grade: 20**  
**Starting Salary: \$14.7974 per hour**  
**Posted: May 12, 2025**  
**Closing: May 15, 2025**



### **Responsibilities**

Supervises lifeguards on duty and responds to customer needs. Acts as a lifeguard when needed.

Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure the safety of patrons in the event of an emergency. Counts and turns in the deposit at the end of each day. Presents a professional appearance and attitude at all times and maintains a high standard of customer service. Performs various maintenance duties as directed to maintain a clean and safe facility. Prepares and maintains appropriate activity reports. Assigns lifeguards and cage staff to various start-up and closing duties. Checks water and documents needed for accurate water chemistry.

### **Qualifications**

- Be an Excellent role model. High moral standards, including no alcohol, drugs, smoking, or inappropriate language. Outstanding character and integrity.
- Concern for the safety and well-being of others.
- Positive attitude and outlook.
- Ability to seek and accept supervision and guidance.

### **Knowledge, Skills, and Abilities**

- Ability to react calmly and effectively in emergencies.
- Skill in the application of lifeguarding surveillance and rescue techniques.
- Ability to pass a pre-employment physical skills evaluation as stipulated by the department.
- Ability to prepare routine administrative paperwork.
- Knowledge of CPR and emergency medical procedures.
- Ability to follow routine verbal and written instructions.
- Knowledge of customer service standards and procedures.
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### **SPECIAL REQUIREMENTS**

- Valid driver's license

### **HOW TO APPLY**

A State application (PD-107) is required and may be obtained at and submitted to the Parks and Recreation Department.

**AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER**  
**All prospective employees are subject to a criminal background check**