

POSITION: Registered Dietitian (Nutritionist III) /WIC Director

DEPARTMENT: Macon County Public Health

Grade: 31

Starting Salary: \$49,152.00

Position Number: 51100085

Posted: August 17, 2023

Closing Date: Until Filled



GENERAL DEFINITION OF WORK

This position provides administrative oversight for programs which provide comprehensive, complex nutrition services (assessment, counseling, treatment) to consumers with a variety of medical/nutritional problems. These services are accomplished through clinical education for individuals, group educational programs, certain screening services, and community based prevention interventions. Employee is responsible for program planning and evaluation, procedure development, quality assurance, organizing priorities, monthly reporting of nutrition activities, working with multi-disciplinary teams, and providing technical support for co-workers. The position is required to work hands-on with acute, chronic and terminally ill consumers who are characterized as medical high risk, including high risk prenatal consumers. This position also supervises other Nutritionists/RDs and nutrition intern students, as well administrative oversight of NC Diabetes Education Recognition Program (NC DERP), provide direct supervision of the WIC program as the WIC Director and provide support and education for the School Based Health Program.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

KNOWLEDGE, SKILLS, AND ABILITIES

- Advanced knowledge and skill in comprehensive nutrition assessment and care planning, including problem diagnosis, counseling, and evaluation of clients from diverse backgrounds and ages, who have a multitude of complex, high-risk medical needs.
- Advanced knowledge and skill in theoretical principles and practices of normal and clinical nutrition and dietetics, particularly in areas of disease pathophysiology and medical rehabilitation. Advanced, in-depth expertise in a clinical specialty area may be required.
- Advanced level of knowledge in case management and care coordination, health care ethics, documentation in the medical record, quality assurance, management of nutrition services.
- Advanced skill in interpreting nutrition standards to other health professionals and the public is needed.
- Advanced level of knowledge of the organization and delivery of medical, hospital, hospice, and home care in the community, of medical terminology, and of the roles of the various members of the interdisciplinary health care team.
- Demonstrated ability in staff development, assuring staff accountability, and conducting personnel performance evaluations.
- Ability to adapt to emerging or unprecedented problems by extending accepted methods or developing new methods and interventions.

- Ability to prepare and justify budget requests as well as, monitor, analyze, and manage allocated resources.
- Basic skill in the consultant process, both as consultant and consultee.
- Strong knowledge of current scientific information regarding nutrition, diet, and health and the ability to relate this information to clients, professionals, and the general public.
- Full range of skill in conducting a nutrition education or community needs assessment.
- Strong ability to interpret policy and protocols into operational procedures and work priorities.
- A full range of skill in organizing and coordinating the work of others.
- Full range of skill in presenting ideas orally and in a writing a clear, concise manner.

EDUCATION AND EXPERIENCE

Registered Dietitian with the Commission on Accreditation for Dietetics Education with a Master's degree in Dietetics, Public Health Nutrition or Nutrition from an accredited college or university and one year experience; or Registered Dietitian with the Commission on Accreditation for Dietetics Education and two years nutrition experience. Registered Dietitians must complete 75 hours of RD eligible continuing education every 5 years. If the employee provides more than one hour of DSMT instruction per DSMT session, they must complete 15 hours/year of continuing education approved by the NC DERP. This 15 hours may also count toward the 75 hours required for the Registered Dietitian requirement.

LICENSE OR CERTIFICATION REQUIRED

- Within 3 months of hire: Obtain a license from the NC Board of Dietetics/Nutrition.
- Within 8 months of hire: Become credentialed as an eligible provider with Medicare, Blue Cross/Blue Shield of NC, and United Health Care.
- Within 8 months of hire: Become eligible for Medical Nutrition Therapy and Diabetes Self-Management Training reimbursement from Medicaid.

HOW TO APPLY:

Applicants must register online or in person with NCWorks. A State application (PD-107) is required and may be obtained at and submitted to the
 NC Works Career Center
 23 Macon Avenue
 Franklin, N.C.

Mail to:

5 West Main Street
 Franklin, NC 28734

and must be submitted on or before the closing date. **Online applications are not available.** Please include 3 references with contact information and a valid email address for all correspondence from the employer to the applicant. Resumes will not be considered.

AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER

All prospective employees are subject to a criminal background check