

Position Number 431016 Detective  
Macon County Sheriff's Office

Salary Grade: 30 - \$45,448.00 this position also qualifies for Premium Pay of an additional \$2.00 per hour worked through October 20, 2024 or a maximum of \$14,000.00, whichever comes first.

Closing date: Until Filled

### **General Definition of Work**

Performs intermediate protective service work investigating criminal activity, interviewing and/or interrogating victims, witnesses and/or suspects, gathering and securing evidence, testifying in court, and related work as apparent or assigned. Work is performed under the limited supervision of the Deputy Sheriff Lieutenant

### **Qualification Requirements**

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions

### **Essential Functions**

- Investigates criminal activity in area of assignment by interviewing victims and witnesses and interrogating suspects; performs various duties related to area of assignment including reviewing medical and/or domestic violence reports, conducting illegal drug and vice operations, etc.
- Conducts initial and follow-up investigations on assigned cases
- Investigates crime scenes; documents crime scene by means of sketching, photography and making notes
- Collects and preserves evidence; works with legal counsel in preparation for prosecution; participates in pre-trial meetings with supervisor, victims and attorney; testifies in court
- Prepares reports on facts gathered in investigations; processes and photographs crime scene; takes fingerprints
- Communicates and exchanges information with other law enforcement agencies.
- Secures and assists in executing search warrants; serves warrants, summons and subpoenas on suspects and defendants; makes arrests
- Develops and maintains liaison with informants
- Performs the duties of Deputy Sheriff

### **Knowledge, Skills and Abilities**

Thorough knowledge of law enforcement methods, practices and procedures; thorough knowledge of law enforcement investigative principles and techniques of identification; thorough knowledge of evidence and laws of search and seizure; thorough knowledge of the rules and regulations of the Sheriff's Department; general knowledge of the geography of the County and location of important buildings; skill in the use of firearms and the operation of a motor vehicle; ability to understand and carry out oral and written instructions and to prepare clear comprehensive reports; ability to deal courteously, firmly and tactfully with the public; ability to analyze situations and adopt quick, effective and reasonable courses of action with due regard to surrounding hazards and circumstances; possession of physical agility and endurance; ability to establish and maintain effective working relationships with associates, victims, witnesses, suspects, attorneys and the general public

### **Education and Experience**

High school diploma or GED and considerable experience in law enforcement as a detective, or equivalent combination of education and experience

### **Physical Requirements**

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and repetitive motions, frequently requires sitting, reaching with hands and arms and tasting or smelling and occasionally requires standing, walking, climbing or balancing, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions and occasionally requires working near moving mechanical parts, working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to the risk of electrical shock, working with explosives and exposure to bloodborne pathogens and may be required to wear

specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic)

**Special Requirements**

- Possession of North Carolina Basic Law Enforcement Training certification upon hire
- Valid driver's license in the State of North Carolina

**How To Apply:**

A State application PD 107\* can be obtained from and must be submitted at the address below.

NC Works  
Court House Annex  
5 West Main Street  
FRANKLIN, NC 28734

**Include 3 references and an e-mail address on the application. No resumes may be considered in lieu of PD 107**

**AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER  
All prospective employees are subject to a criminal background check**