

**MINUTES: Healthy Carolinians of Macon County – Community Needs Assessment****DATE:** August 6, 2010**PLACE:** Health and Human Services Center**TIME:** 8:30 – 10:00 AM**ATTENDEES:** Rhonda Blanton, Elena Carlson, Anne Hyder, Kathy McGaha and Roberta Swank

TOPIC	DISCUSSION	ACTION	FOLLOW-UP
Welcome and Approval of Minutes	Anne Hyder welcomed everyone to today's meeting of the Community Needs Assessment. Ms. Hyder stated that due to the low attendance, the minutes will be approved at the next meeting.		
Community Assessment Team	<p>Anne Hyder reminded the committee members that this was her last meeting as chairperson. Ms. McGaha said she has spoken to several people about being the chairperson for this committee. Ms. McGaha asked the committee members to let her know if someone wants to volunteer to be on this committee.</p> <p>Ms. Hyder asked the committee members if any names suggested at the last meeting had been contacted and replied yes or no as to whether or not they would be participating on the committee. Following is the responses of the people who have responded so far:</p> <ul style="list-style-type: none"><li>▪ Roberta Swank - Yes</li><li>▪ Dr. Dan Brigman - Yes</li><li>▪ Yvonne Smith – Yes, if work schedule doesn't conflict</li><li>▪ Cadon Fouts – Maybe, depends on his school schedule</li><li>▪ M.R. Hall – No, her job is now based in Jackson County</li><li>▪ Stan Polanski – No</li><li>▪ Dr Jim Davis – No</li></ul> <p>The committee members further discussed who else might need to be invited to be involved in this process. The following suggestions were made:</p> <ul style="list-style-type: none"><li>▪ Someone from MPP – possibly Amira Alacron or Susie McCoy</li><li>▪ Frances Oviedo</li></ul>	<p>Roberta Swank agreed to contact the director of the VA clinic in Franklin to ask for participation on this committee. Kathy McGaha agreed to get Roberta the director's name and contact</p>	

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	<ul style="list-style-type: none"> <li>Harvey Fouts</li> <li>VA Clinic Representative</li> </ul>	number.	
Budget	<p>Kathy McGaha stated that at the last meeting the committee members made a recommendation that the component of the telephone survey be undertaken by an outside agency with the recommendation of budgeting \$15,000 for the Community Health Assessment. Ms. McGaha said upon meeting with Jim Bruckner, this amount was changed to \$18,000.</p> <p>Ms. McGaha stated that both the Board of Health and the Board of Commissioners had approved this new amount. Committee members asked Ms. McGaha to contact Bill Stiles and ask him to resubmit a new proposal considering the project budget.</p> <p>Elena Carlson suggested that an internet survey also be included in the next Community Health Assessment. The committee members agreed this was a good idea. Ms. McGaha said it might also be good to consider the use of Facebook or Tweeter.</p> <p>The committee members also considered which groups might be best to conduct listening sessions with. Ms. Blanton suggested a group of students from Franklin High School. Ms. Carlson suggested the Community Development Commission and a group of students from Southwestern Community College.</p>	<p>Ms. McGaha said she would re-contact Bill Stiles and get further details on how the telephone survey could be conducted and ask for a new proposal.</p>	
Youth Risk Behavior Survey	<p>Kathy McGaha stated that a meeting has been scheduled with Mars Hill to review our data from the last Youth Risk Behavior Survey. Ms. McGaha said a group including Jennifer Garrett, Robby Holland, Dan Brigman and herself would be going to Mars Hill to review this data before it was presented to the community.</p>		<p><b>The Mars Hill presentation will be held on Friday, October 29<sup>th</sup>, from 1:00 PM -3:00 PM at the Macon Bank Corporate Center.</b></p>

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	Ms. McGaha said she obtaining a date for Mars Hill to present this data to members of this committee and invited community members. Ms. McGaha said invitations would go to members of the School Health Advisory Committee. Invitations would also be going out to middle school and high school principals and school counselors.		
Group Tasks	Anne Hyder said the topic of group tasks can be discussed at the next assessment meeting.		
Other Items of Discussion	Other Items of Discussion: <ul style="list-style-type: none"><li>o Anne Hyder stated that she had recently read a good article on families eating together. Ms. Hyder stated this was one topic discussed in our last health assessment. Ms. McGaha asked Ms. Blanton to gather some articles and information on this topic.</li></ul>	Rhonda Blanton is to gather articles and information on the topic of families eating together.	
Next Meeting Date	The date of the next Community Needs Assessment has tentatively scheduled for October 19 <sup>th</sup> , from 1:30 PM – 3:00 PM.		<b>The Mars Hill presentation will be held on Friday, October 29<sup>th</sup>, from 1:00 PM – 3:00 PM at the Macon Bank Corporate Center.</b>