

Macon County Social Services Board

June 23, 2017

Minutes

Call to Order

Patrick Betancourt called meeting to order. Members in attendance were: Lisa Leatherman; Dinah Mashburn; Darlene Green; and Patrick Betancourt, Secretary to the Board. Prior to the commencement of the meeting business, Dinah Mashburn was celebrated with a breakfast provided by the DSS staff in recognition of her service as a Board Member. Words of thanks were offered by Board Chair, Lisa Leatherman, and a plaque was presented to Dinah in recognition of her service and unwavering advocacy of DSS.

Minutes

The Board deferred the May and June minutes to the July meeting in order for the Board to review May's minutes along with these minutes for corrections/approval.

Financials

Monthly financials were provided in the Board books. Patrick reported on the County's approval of SFY 2018 budget at the June 13, 2017 Board of County Commissioner's meeting with a vote of 3-2. Patrick reminded the Board that included in that Budget adoption was a second full-time equivalent (FTE) Adult Services Social Worker position and a reallocation of a part-time Activities Coordinator at Crawford Senior Center to a FTE.

Program Reports: Patrick provided an update from the Performance Measures relating to activities undertaken by the Computer Support Technician throughout last SFY. A few of the highlighted achievements included:

- Installation of updated A/V webinar equipment in the Admin. Conf. Rm.;
- Upgraded all desktop computers at Crawford Ctr. to 64-bit OS with 8 GB of RAM;
- Repurposed non-utilized ePASS self-serve kiosk by turning it into an informational kiosk with slideshow providing service overviews;
- Provided planned replacement of all social work desktops, upgraded scanning station to allow for mass scanning;
- Assisted social work staff with Northwoods Co-Pilot (mobile solution) troubleshooting and upgraded mobile telephones for enhanced security during field-based work;
- Supported County IT during pre-installation phases of VOIP telephone replacement; and
- Installed 2 kiosks at Crawford Center utilizing a software program specifically designed for Senior Centers.

Old Business

Patrick provided an update to the Board on S.B. 594 | H.B. 608 which was revised in Senate Judiciary Committee based on a Proposed Committee Substitute (PCS) introduced by Sen. Barringer. The PCS removed the mandatory language of regionalization from counties but continued to focus on child welfare reform issues.

Patrick provided an update on the Single County Audit taking place the week of the Board Meeting. Five auditors arrived at the agency yesterday and had several questions related to processes including child care subsidy determination agreements with Southwestern Child Development Commission.

Patrick provided an update on the internal policies and procedures manual revisions by explaining that he would be forwarding a copy of the manual to Board Members. Patrick went on to explain that the manual would contain new information or revisions in red underlining while information to be removed would be struck through. Patrick addressed the need for procedures manual updates which would provide consistency and would provide, where appropriate, links to the underlying law, rule, or statute that guided the policies and procedures (e.g. Office of State Human Resources policies or Administrative Codes).

New Business

The Board addressed its meeting schedule moving forward with a decision to move the meetings back to 8:30 a.m. but to keep the meeting day as the third Wednesday of each month. Patrick explained that he had reached out to the NC Division of Social Services staff member assigned to the Social Services Commission and inquired about the D.S.S. Board Member appointment for Macon County and was told that the Social Services Commissioner who represents this district deferred making an appointment for Macon until the July 12th meeting. Following that meeting we should receive notification via email and then an appointment letter will be sent out soon after. Based on the NC Constitution, Dinah's appointment is considered in effect until a new appointment is made. However, because the Board has moved the July meeting until July 26, 2017 the delay in making the appointment should not prevent Evelyn's appointment from occurring on the 26th (when the meeting was rescheduled). Patrick has confirmed that Victor Perry, Clerk of Court for Macon County, will be able to attend the meeting on Wednesday, July 26th to swear in Evelyn.

Closed Session

Dinah Mashburn made motion for the Board to enter into a Closed Session to discuss personnel information. Darlene Anthony-Green seconded, and the motion carried. Board returned from Closed Session with a motion from Dinah Mashburn and a second from Darlene Green. Motion carried and Board returned to Open Session and adjourned.

Next Meeting

Next Board meeting is scheduled on Wednesday, July 26, 2017 at 8:30 a.m. in the DSS Administrative Conference Room.

APPROVED BY:

Chairman | Date

Secretary | Date