

Macon County Social Services Board

January 20, 2016

Minutes

Call to Order

Dinah Mashburn called meeting to order. Members in attendance were Jim Garner, Lisa Leatherman, Dinah Mashburn, Patrick Betancourt, Secretary to the Board, and Cathy Makinson Business Officer designated to record minutes.

Minutes

Open Session and Closed Session Minutes of the December meeting were approved after motion by Dinah Mashburn, and second by Jim Garner.

Financials

Monthly financials were provided in the Board books. Business Officer, Cathy Makinson reported on the status of the current energy programs. All 3 programs still have funds remaining.

Program Reports

Cathy Makinson presented performance measures for last fiscal year in the areas of Clerical/Administrative and Financials. In the area of Clerical/Administrative, Cathy reported that their main emphasis this year has been the massive effort to incorporate the Medicaid Transportation records into Northwoods and preparing for the audit that Cathy reported is scheduled for February 3, 2016. By having these records in Northwoods, it allows DSS to manage this program and the new cumbersome requirements more efficiently.

Cathy also reported on the year end Financials for FY 14-15. Overall, there was a cost savings of \$264,393

Old Business

Patrick stated the weekly reports provided by the state that he had reported on last month as having inaccurate data had been sent to County Managers. Our agency had made the State aware of areas that were not being captured properly for correct timeliness numbers. The State acknowledged those numbers had not been captured but would be included moving forward. However, the reports sent to the County Managers still had the incorrect data. Patrick sent an email to the Section Chief in FNS and Division Director Wayne Black explaining our concerns and asked the State to recalculate the data and make sure it is accurate. The State is supposed to respond by the end of the week. Patrick also left a message for County Manager Derek Roland. Patrick reported that our processing times do not look bad from October to the present at 89% overall.

Second area of old business was in reference to the Child Welfare Process Review which was reported on last month. DSS has received the draft report. After Lisa Hilliard, Brian Vogl and Patrick looked at the draft, they provided feedback to the State. There were small technical areas such as dates, etc and the report also asked for clarifying statements

in regards to reviews. A program development plan was due to the State by 1/18/16. Patrick stated that the plan was sent 1/15 and included our strategy to address the findings. The revised report as well as the response should be available next month.

New Business

Sheila Jenkins presented the plan to the Board for the Senior Center to be certified as a Center of Excellence through the SCOPE (Senior Center Operations Program Evaluation) process. The application to become one has already been sent. This process requires a lot of paperwork to be completed and there will be an on-site review in June. Sheila reported that she has to have an Advisory Committee for this process that is separate from the committee she already has for the Senior Center and this Committee has to have their own by-laws. This Advisory Committee is not appointed by the DSS Board but has to be approved by the Board. SCOPE needs to include activities separate from the agency including classes and on-site nutrition. There is a slight increase in the funding associated with this certification and it demonstrates the importance of the services provided to our community. Suggestion boxes will be made available at the Center and the reviewers will evaluate how some of the suggestions have been utilized. Policies and Procedures Manual will be developed and need approval from the DSS Board. Sheila will revise the by-laws as discussed today and email them to the Board for approval with formal approval at the February meeting. Jim Garner made a motion to approve the Advisory Committee as presented, second by Lisa Leatherman, motion carried.

Second area of new business was the potential for a Medicaid Audit finding in the County Single Audit in reference to the second party review process in Economic Services. Sheila Conley was able to explain our agency process in such a way that the auditors accepted it and we did not receive a finding.

Closed Session

Jim Garner made motion to go into Closed Session to discuss personnel and confidential case information. Lisa Leatherman seconded, and motion carried. Board returned from Closed Session.

Next Meeting

Next Board meeting is revised to Tuesday, February 16th, 2016 at 9:00 am, in the DSS Administrative Conference Room.

APPROVED BY:

Chairman/Date

Secretary/Date