

Macon County



MACON COUNTY BOARD OF COMMISSIONERS
May 14, 2024
6 P.M.
AGENDA

1. Call to order and welcome by Chairman Shields
2. Announcements
 - (A) This meeting will be continued to May 21, 2024, at 6:00 p.m. for the presentation of the Fiscal Year 2024-25 budget as recommended by the County Manager.
 - (B) A budget work session will be held with the Macon County Board of Education on May 28, 2024, at 6:00 p.m. in the Fine Arts Center at Franklin High School.
 - (C) This meeting is also serving as the Annual Opioid Meeting with Municipalities and the boards from both the Town of Franklin and Town of Highlands were invited to attend.
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s) – None
6. Public Comment Period
7. Additions to agenda
8. Adjustments to and approval of the agenda
9. Reports/Presentations
 - (A) Presentation of Quarterly First Responder Awards – Macon County Chaplaincy Program
 - (B) Teen Tech Program Partnership – Senior Services Administrative Officer Jennifer Hollifield
 - (C) Annual Opioid Meeting with – Southwestern Commission Executive Director Russ Harris

- (D) Highland-Cashiers Healthcare Residential Village Workforce Housing Initiative – ReaVentures Vice President of Development Breck Kean
 - (E) PULSE Work-based Learning Partnership – Macon County Schools CTE Director Colleen Strickland and Macon County Economic Development Director Tommy Jenkins
10. Old Business
- (A) Discussion Regarding Next Steps for Macon Early College – Project Manager Jack Morgan
 - (B) Discussion and Consideration of Proposal for the Public Safety Radio System for Macon County Schools – Project Manager Jack Morgan
 - (C) Discussion Regarding Outcome of the Request for Bids for the Macon Middle School Track – Macon County Schools Auxillary Services Director Todd Gibbs
 - (D) Update on the Franklin High School Project – Representatives from LS3P
 - (E) Discussion and Consideration of the Revised Quarter-Cent Sales Tax Referendum – Chairman Gary Shields
11. New Business
- (A) Discussion and Approval of Property Tax Refund – Tax Administrator Abby Braswell
 - (B) Update on the Environmental Health Program – Health Director Kathy McGaha
 - (C) Consideration and Approval of Fireworks Permit for the Town of Franklin July 5, 2024 Display
 - (D) Consideration and Approval of Fireworks Permit for the Nantahala Volunteer Fire and Rescue Fourth of July Display
 - (E) Discussion and Consideration of Revision to the Flood Damage Prevention Ordinance
 - (F) Consideration and Approval of Recommendation for Engineering Services Related to Permit to Construct Macon County Solid Waste Landfill, Phase III, Cell II, and Closure of Landfill Phases I and II in Response to Request for Qualifications – Solid Waste Director Chris Stahl
12. Consent Agenda – Attachment #12
- All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.
- (A) Minutes of the April 9, 2024 regular meeting
 - (B) Budget Amendments #255-262
 - (C) Public Records Disposal for Macon County Solid Waste
 - (D) Lottery Fund Request FY 2023-2024
 - (E) Tax releases for the month of April 2024 in the amount of \$4,718.58
 - (F) Monthly ad valorem tax collection report – no action necessary
13. Appointments
- (A) Macon County Public Library (1 seat)
14. Closed session as allowed under NCGS 143-318.11
15. Adjourn/Recess

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – REPORTS/PRESENTATIONS

MEETING DATE: May 14, 2024

9A. Representatives from the Macon County Chaplaincy Program will be present to present quarterly awards to members of the Macon County Sheriff's Office and Emergency Management staff.

9B. The Teen Tech program is a partnership between Senior Services and the Franklin High School (FHS) Future Business Leaders of America (FBLA) club. The program consists of FBLA students providing one-on-one assistance and training on the use of cell phones, iPads, laptops, etc. at the Senior Center twice a month after school. The FHS FBLA club recently won the state competition for this program and will be presenting the program at the National competition. Ms. Hollifield has asked a couple of FBLA team members and a couple of older adults who have utilized the program to share their experiences with the program with the board.

9C. Southwestern Commission Executive Director Russ Harris will provide an update on the opioid funding and plans for Macon County and the region. The Franklin Town Council and Highlands Board of Commissioners have been invited to attend as this meeting will also serve as the annual meeting required by the funding agreement. A discussion period will follow the presentation and municipality representatives are welcome to provide any feedback as well as share information about efforts being made to prevent opioid use.

9D. Mr. Kean will present efforts underway to address the acute shortage of affordable housing for all healthcare and public safety workers across Macon and Jackson Counties. He and members of the project committee have indicated that the board's understanding and support of this housing development will be essential as they proceed with local approvals and

fundraising. A copy of Mr. Kean's PowerPoint presentation is included in your packet. He will be requesting your approval of the resolution also included in your packet.

9E. Included in your packet is information about the Work-based initiative including a description, flyer, and handbook. Ms. Stickland and Mr. Jenkins will provide information about the partnership at the meeting.

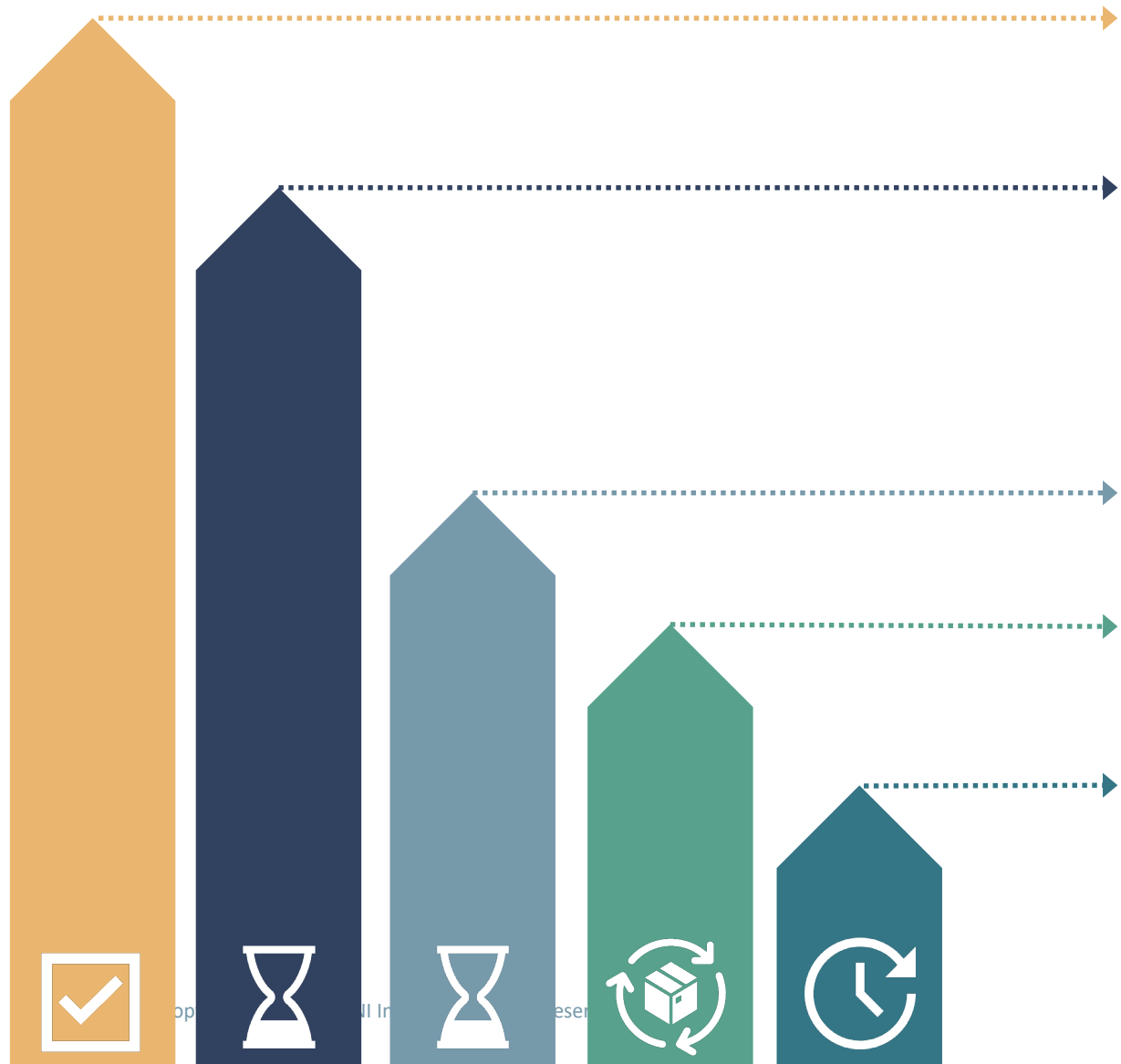


North Carolina Region A

County-Level Opioid Abatement Planning
Macon County

Region A Opioid Strategic Planning

Progress to Date



Complete: Strengths and Needs Assessment Reporting

OMNI finalized the analyses from survey, interview, and focus group data collection. They reported on strengths and gaps of the current opioid prevention, treatment, and recovery landscape in Region A during the in-person Strategic Planning meeting held on February 7th.

In Progress: Strategic Planning

OMNI facilitated a region-level in-person Strategic Planning meeting on February 7th with representatives from all counties. During this meeting, participants learned about the results of the Strengths and Needs Assessment and engaged in preliminary discussions around prioritization of strategies to be funded. They also broke into smaller groups to begin thinking about how counties will contribute to region-level priority areas. OMNI will be using the discussion from that meeting to draft a region-level strategic plan document and one-pagers for sharing. OMNI will also be holding county-specific strategic planning meetings in March and April 2024.

In Progress: Implementation Planning

OMNI has begun thinking about how the strategies prioritized at the regional level can be moved forward and will continue refining implementation plans in discussion with county and regional representatives.

Ongoing: Core Client Team + Internal Team Meetings

OMNI meets the last Friday of the month with the Southwestern Commission to discuss project progress. The last meeting was Friday, February 21st. The internal OMNI team meets a minimum of weekly or more often as the need arises.

Current Efforts in March-April:

- Hold county-level strategic planning meetings
- Draft region-level strategic plan document

How did we get to where we are today?

Region A is supporting a Collaborative Planning Process to provide all counties with the information to help them choose from all of NC's approved strategies (Option A and Option B).

Regional Needs Assessment

- County-level and regional Data Snapshots were developed.
- The Community Survey, focus groups, and interviews served to identify priorities at a highly detailed level from a diverse group of community members across the Region.

Initial Priority Votes

- Needs assessment priorities identified through the assessment were voted on at the first strategic planning meeting in February with county officials from six of the seven counties in Region A.

Identification of Potential Strategies

- Priorities with the most votes from the initial meeting were mapped back to both Option A and Option B potential strategies.
- This can serve as an initial starting point for county-level dialogue and decision-making about strategy selection

The Choice is YOURS!

Each county has *full control* over how they decide to use their funds (as it aligns with the MOA)

MOA Options include:

- **Option A OR Option B** for county-level strategies and use of funds;
- And/or the *OPTION* to support Regional Strategies



**Brief Overview:
*Regional &
County-Level
Strength & Needs
Assessment
Findings***



High-Level Region A Findings

Strengths to Build On

There are existing treatment and recovery efforts to build upon

Collaborative partnerships are strong

Efforts to reduce and prevent overdose deaths are underway

Opportunities

Building on treatment and efforts to prevent misuse and reduce harm

Improving connections to care/treatment access

Reduce stigma across the region for people seeking treatment and in recovery

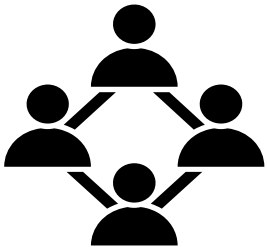
Which priority regional needs map to option A?

Top 3*



Recovery Support Services

- ✓ Peer support specialists or care navigators
 - ✓ Support people in accessing range of services needed to improve health and well-being
-



Post-Overdose Response Team

- ✓ Follows up within 24-72 hours of overdose
 - ✓ Provides navigation support and connections to care/needed resources
-

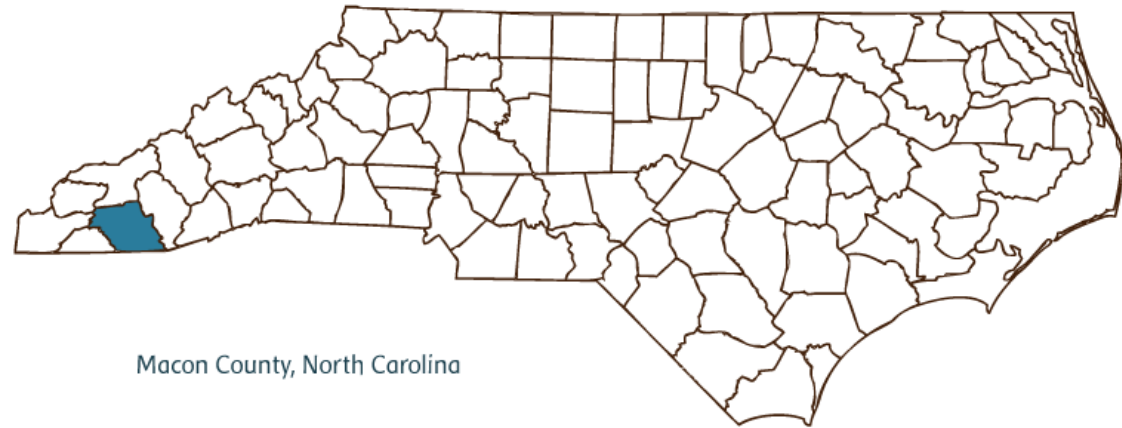


Naloxone Distribution

- ✓ Supports programs or orgs that distribute naloxone to persons at risk of overdose
E.g., syringe service programs, POST teams, post-incarcerations, EMS, ERs, etc.

**Recovery Housing and Employment-related services were also selected but with few votes*

Macon County-Level Context



Macon County, North Carolina

- Top Survey Priority: Connections to Care and Treating Opioid Use Disorder
- Highlights from open-ended survey responses:
 - Noted existing peer support, and solid treatment ecosystem in Macon

Macon County-Level Context

County-specific needs highlighted in focus groups/interviews:



Macon County, North Carolina

- Support and education regarding evidence-based harm reduction strategies such as Naloxone
- Transportation to maintain access to treatment
- Transitional/recovery housing

What additional local context is important to highlight?



Strategy Options A & B

What is Option A versus Option B?



Higher level, shorter list of 12 high-impact strategies



Additional strategies to select from



58 local governments

have reported spending plans for high-impact Exhibit A Strategies



7 local governments

have reported spending plans for high-impact Exhibit B Strategies

Some of these counties have chosen to conduct collaborative planning processes (although not required)



Requires collaborative strategic planning process and additional reporting

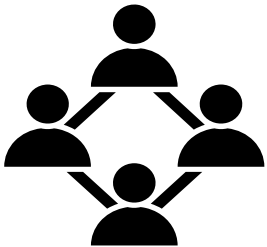
Which priority regional needs map to option A?

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Option A High Impact Strategies

1. Collaborative strategic planning

2. Evidence-based addiction treatment (MAT)

3. Recovery support services

4. Recovery housing support

5. Employment-related services

6. Early intervention

7. Naloxone distribution

8. Post-overdose response team

9. Syringe Service Program

10. Criminal justice diversion programs

11. Addiction treatment for incarcerated persons

12. Reentry programs

Option B List Summarized

Treatment

- Treat Opioid Use Disorder
- Support People in Treatment & Recovery
- Connect People Who Need Help to The Help They Need (Connections To Care)
- Address the Needs of Criminal-Justice-Involved Persons
- Address the Needs of Pregnant or Parenting Women & Their Families, Including Babies With Neonatal Abstinence Syndrome



Prevention

- Prevent Over-Prescribing and Ensure Appropriate Prescribing And Dispensing Of Opioids
- Prevent Misuse of Opioids
- Prevent Overdose Deaths and Other Harms



••• Other Strategies

- First Responders
- Leadership, Planning And Coordination
- Training
- Research

Highest Priorities from Needs Assessment



Process Requirements*

- 1 Establish a fund (secure funds in special revenue fund)
- 2 Authorize spending
- 3 Understand A & B options and select strategies
- 4 Understand and follow reporting requirements
- 5 Hold annual meeting

**General requirements overview. Reference DOJ guidelines for full details*

Reporting Requirements

- A) [Local spending authorization report](#), due to CORE-NC within 90 days of resolution
- B) [the Option B report and recommendations](#) (for counties proceeding with Option B)
- C) [the annual financial report](#), due within 90 days of any fiscal year in which opioid settlement funds are received, held, or expended
- D) [the annual impact report](#), due within 90 days of any fiscal year in which opioid settlement funds were expended
- Annual meeting requirement



Discussion

Discuss....



- How aligned do you feel your county needs are with the initial regional-level priority strategies?
- What are additional local needs in your County?
- Is your County currently decided on Option A or B?

Next Steps Discussion

- What support do you need with next steps?
 - Additional information gathering/further planning meetings?
 - Sharing additional information or resources?
 - Implementation planning meeting?



Additional Discussion Slides

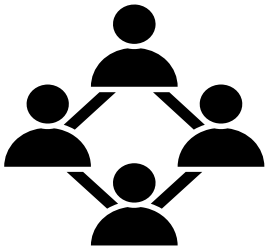
Do these top 3 align with your county needs?

If yes: All 3? Start with 1 or 2?

If no: What is missing?



Recovery Support Services



Post-Overdose Response Team



Naloxone Distribution

**Recovery Housing and Employment-related services were also selected but with few votes*



HIGHLANDS - CASHIERS
HEALTHCARE RESIDENTIAL VILLAGE

Highlands Cashiers Health Foundation, Dogwood Trust

HCHH, Inc. - Rea Ventures - PRAXIS3 - Lew Oliver

THE PROBLEM:

The Healthcare Workforce Housing Crisis in Highlands

Highlands, NC is a much-desired destination and second home market. Located on the beautiful Highlands Plateau, thousands of people from around the Southeast and around the Country visit Highlands yearly.

The region's popularity has made the cost of housing unachievable for most. This problem is especially acute for the vital workers of the local healthcare industry. High costs force workers to live far away from their jobs and endure difficult, and many times, dangerous commutes.

This lack of housing makes healthcare jobs hard to fill and employees hard to keep in the region. As the problem reaches crisis proportions, solutions to this housing crisis must be found.

THE PROBLEM:

The Healthcare Workforce Housing Crisis in Highlands

- High Living Costs
- Inadequate Supply of Long-Term Housing Due to Seasonality of Demand and short-term rentals
- High Construction Costs
- Hospital – Healthcare Demand – Coming from Far and Wide
 - 30 Minute to 1.5 Hour Commutes
 - Hospital Staffing Vacancies and the Effect on Strategic Growth
 - From Tom Neal – “18 open Full-Time and Part-Time positions between HCH and ELC. While our turnover is favorable to industry at 12%, this will result in a recruitment need of 24 new hires annually. Our growth needs will depend on hiring another 15-20 employees”.

THE DESIGN SOLUTION:

THE PROBLEM:
Taking Action

*A Strong and Sustainable Healthcare
Community is the foundation on which the
overall success of any
community is built.*

*High quality housing that is affordable and in
close proximity for healthcare workers is vital
for a strong and sustainable Highlands-
Cashiers Hospital*

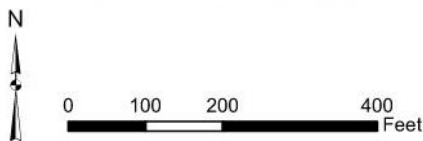
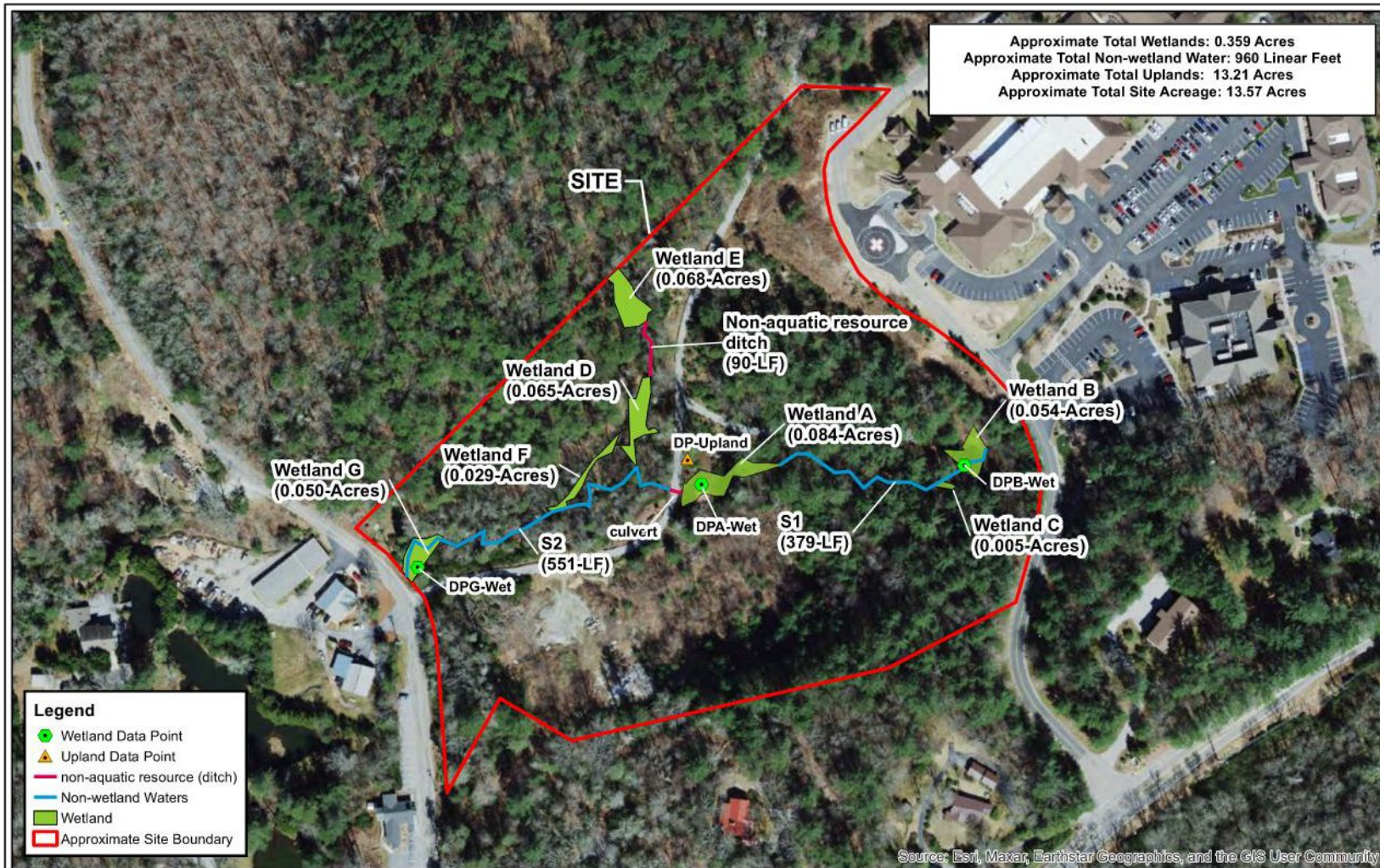
THE DESIGN SOLUTION: Project Goals

- Provide a sustainable, affordable place to live that is close to the existing Highlands Community Health facilities. No one should spend more than 30% of their income on rent.
- Provide a diversity of housing types to suit the varied lifestyles and needs of Highlands-Cashiers Healthcare Workers.
- Build a strong sense of place and community for Highlands-Cashiers Healthcare Workers with all the amenities that make the neighborhood a great place to live.
- Residents should be able to walk to the hospital.
- Design for future expandability, build on success.
- Respect nature and the beautiful natural landscape of the Highlands Plateau Region.

THE DESIGN SOLUTION: The Site [Context]



THE DESIGN SOLUTION: The Site [Wetlands]



Project No.
KF237083

PM:
SD

Drawn By:
JTM

Date:
10/9/2023

terracon

1800 Reynolds Avenue N Charleston, SC 29405
 Phone: 843.884.1234 Fax: 843.884.9234

Depiction of Aquatic Resources

Workforce Housing - Highlands
 190 Hospital Drive
 Highlands, Macon County, North Carolina

EXHIBIT NO.
A

THE DESIGN SOLUTION: The Site - On Campus



THE DESIGN SOLUTION: The Site Plan [Phase I]

NRSF

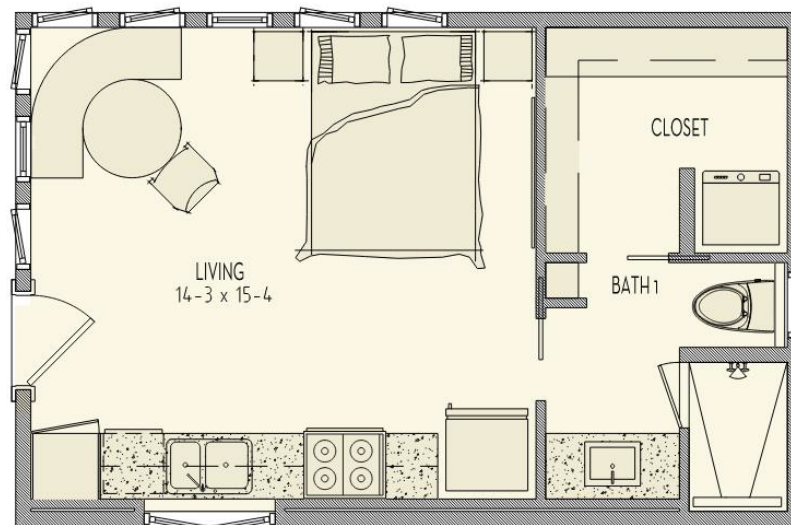
(4) 3-BEDROOM UNITS	1,464 X 4 =	5,856 SF
(36) 2-BEDROOM UNITS	1,051 X 36 =	37,836 SF
(12) 1-BEDROOM UNITS (2-STORY)	768 X 12 =	9,216 SF
(4) 1-BEDROOM UNITS	532 X 4 =	2,128 SF
(4) EFFICIENCY UNITS	376 X 4 =	1,504 SF
TOTALS: 104 BEDROOMS		56,540 SF
104 PARKING SPACES PROVIDED		



THE DESIGN SOLUTION:

RESIDENTIAL UNITS

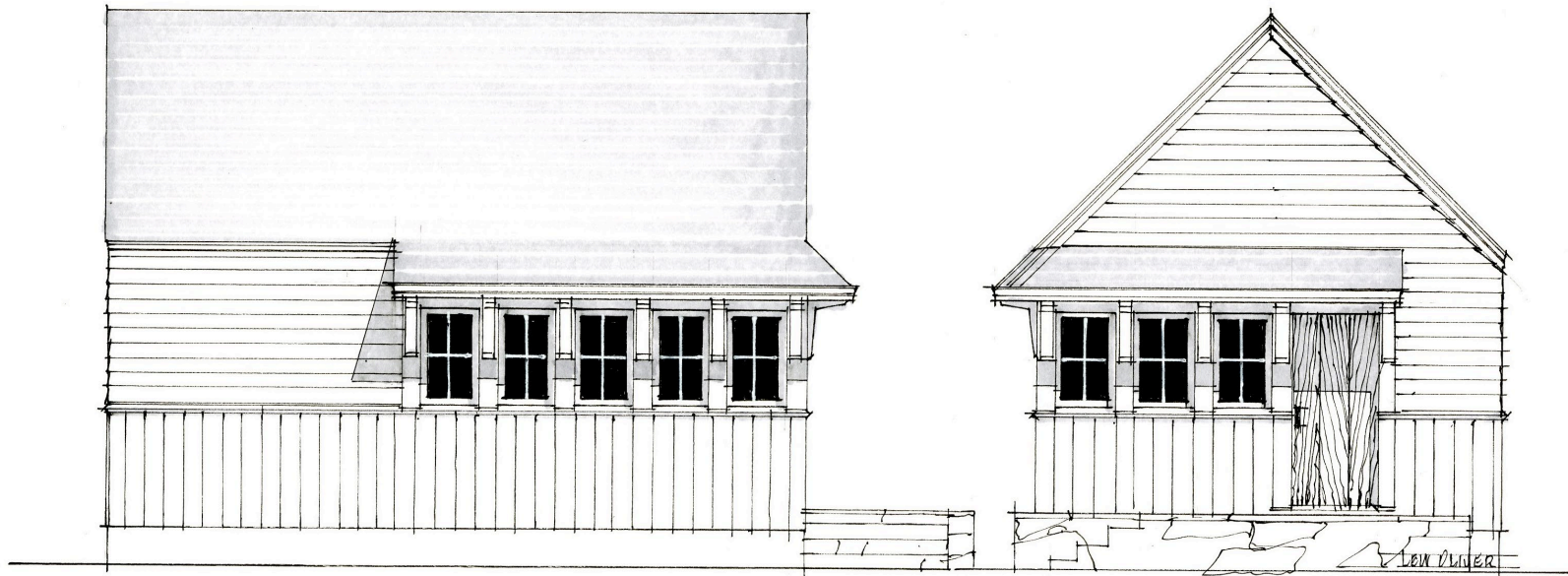
THE DESIGN SOLUTION: Unit Plan



FIRST FLOOR
SCALE: 1/4" = 1'-0"

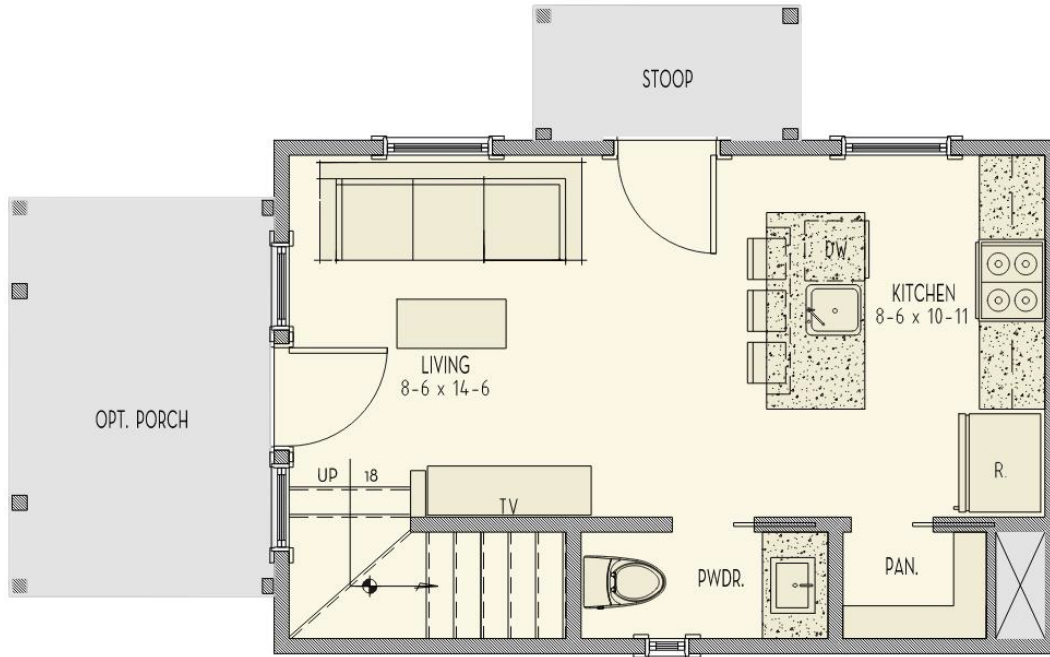
St Studio 376 sf

THE DESIGN SOLUTION:
Unit Elevations

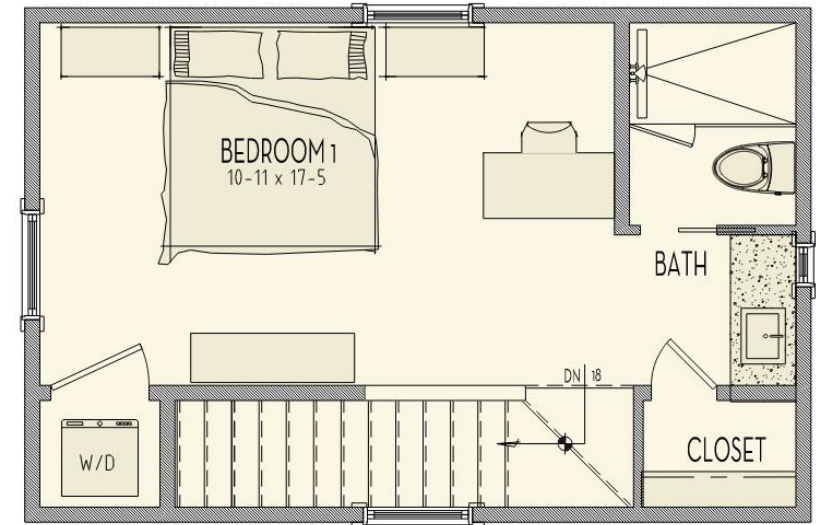


St Studio 376 sf

THE DESIGN SOLUTION: Unit Plans



FIRST FLOOR
PRJL SCALE: 1/4" = 1'-0"



SECOND FLOOR
PRJL SCALE: 1/4" = 1'-0"

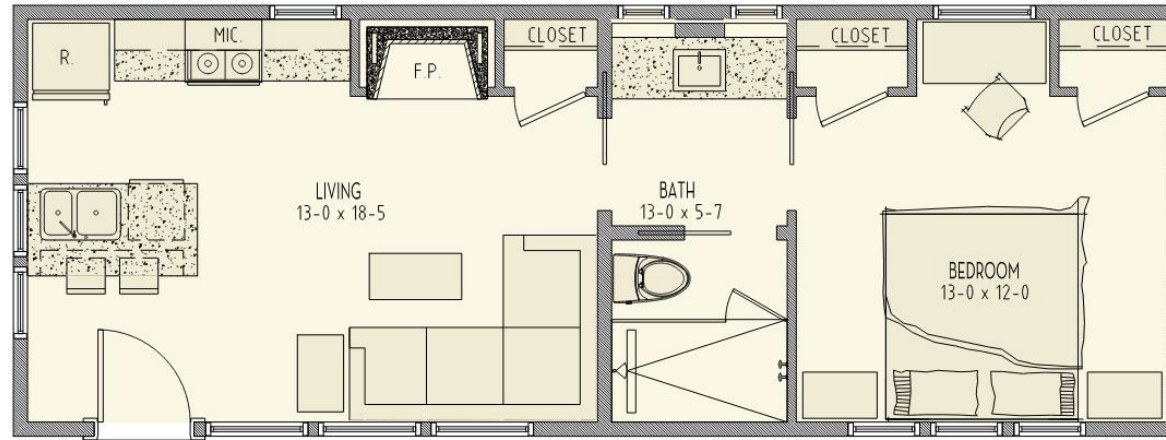
1_s One Bedroom Stack 752 sf (376 sf x2)

THE DESIGN SOLUTION: Unit Elevations



1s One Bedroom Stack 752 sf (376 sf x2)

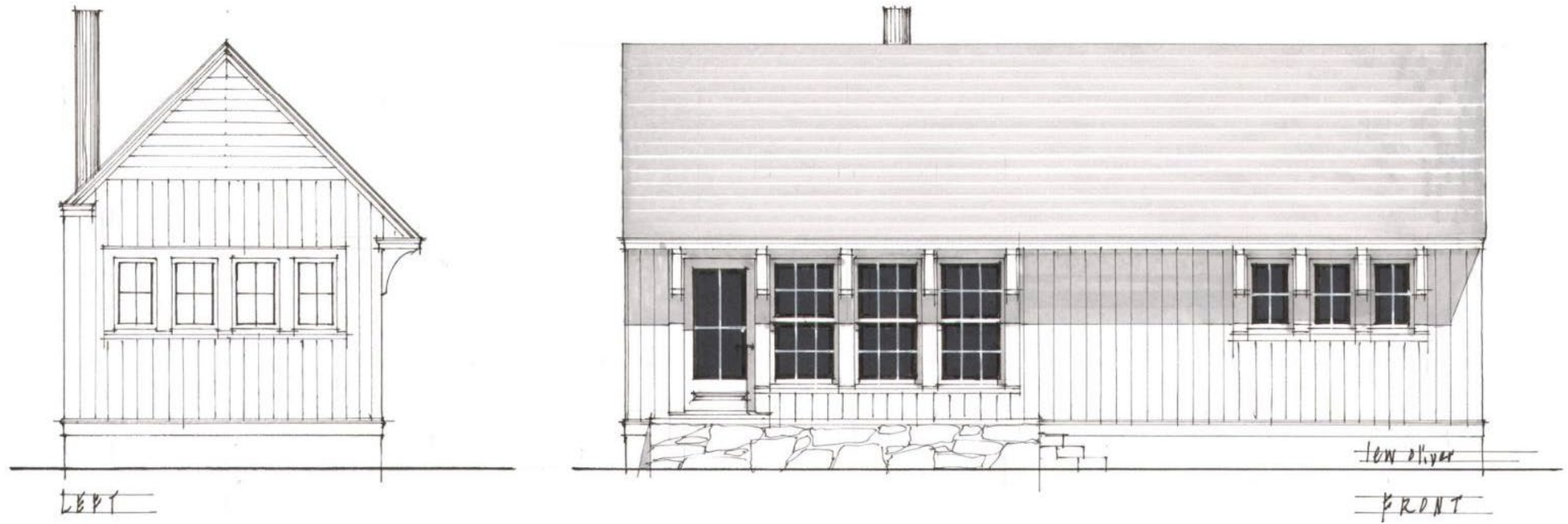
THE DESIGN SOLUTION: Unit Plan



FIRST FLOOR
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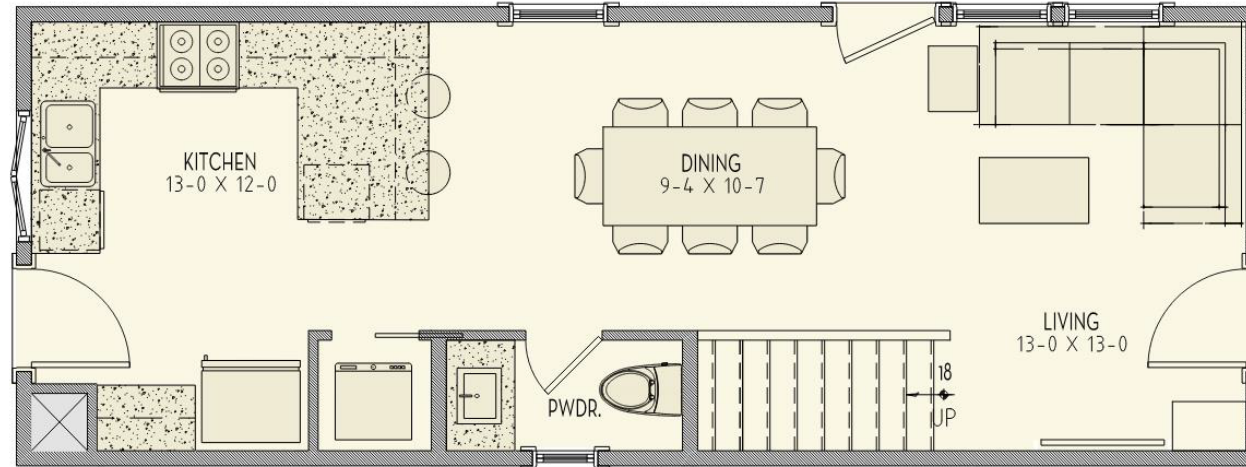
1^f One Bedroom Flat 532 sf

THE DESIGN SOLUTION:
Unit Elevations

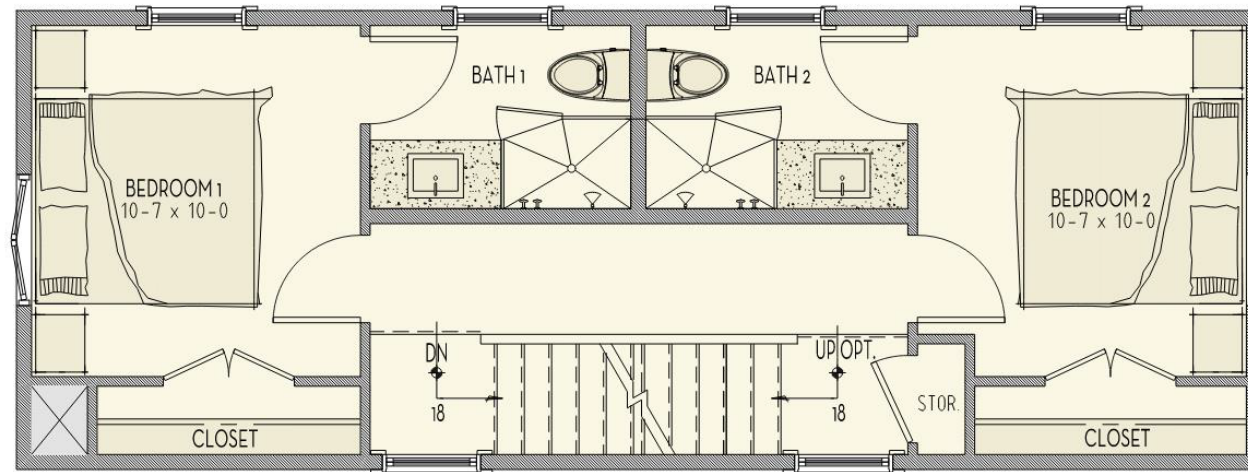


1^f One Bedroom Flat 532 sf

THE DESIGN SOLUTION: Unit Plans



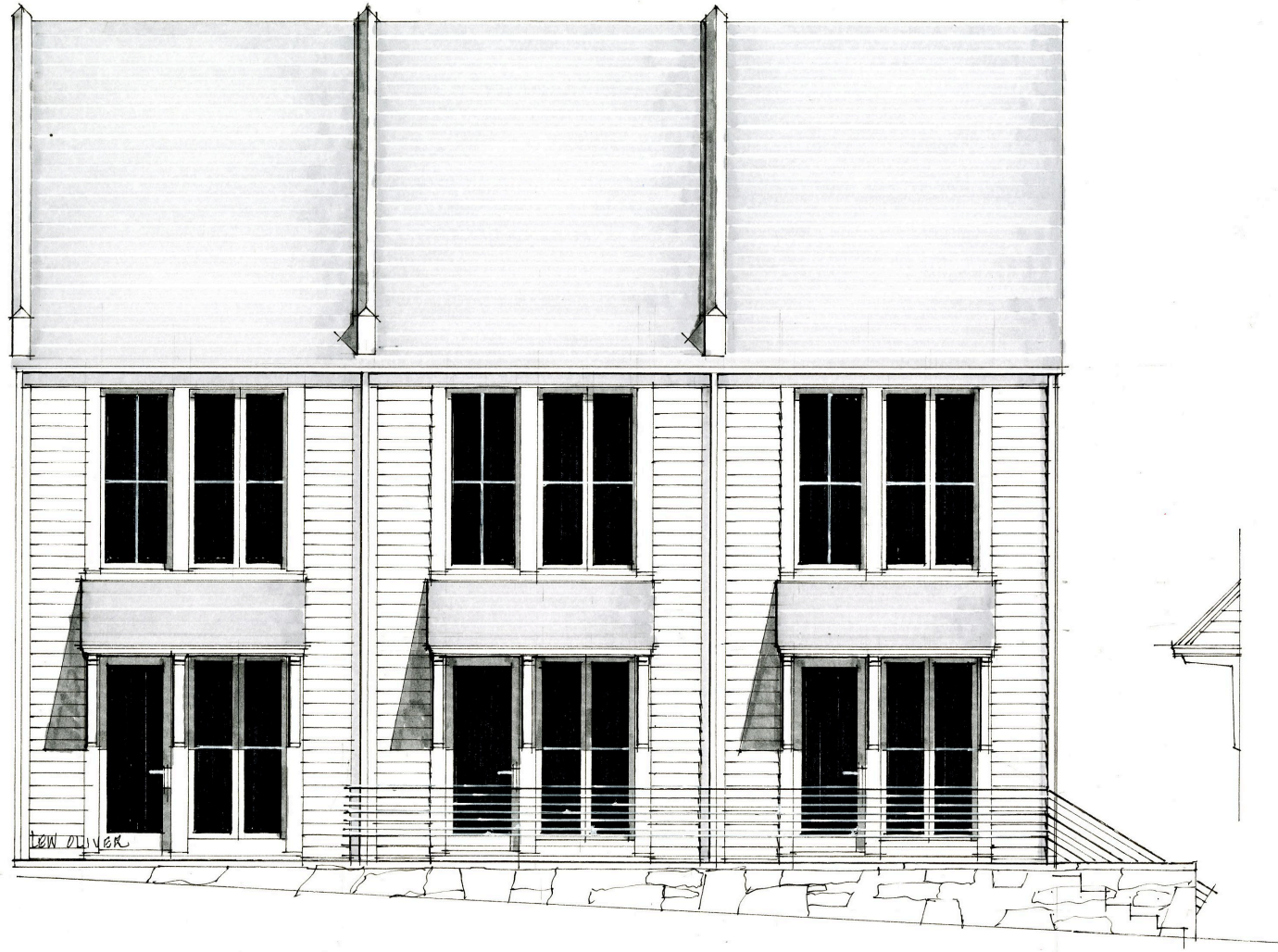
FIRST FLOOR
SCALE: 1/4" = 1'-0"



SECOND FLOOR
SCALE: 1/4" = 1'-0"

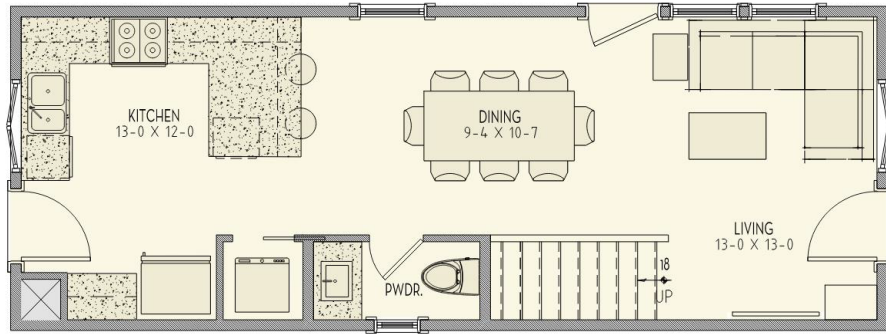
2 Two Bedroom 1,051 sf

THE DESIGN SOLUTION:
Unit Elevations

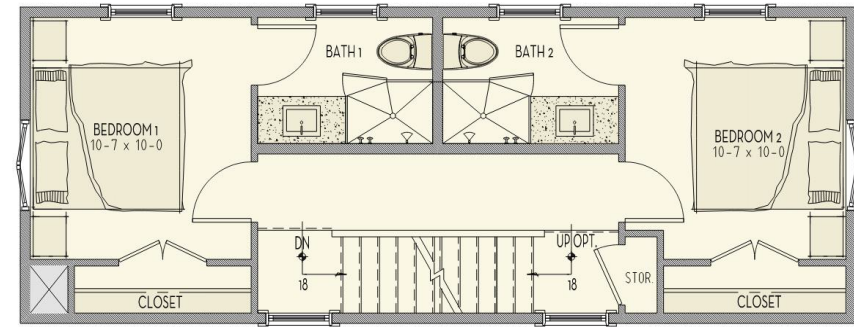


2 Two Bedroom 1,051 sf

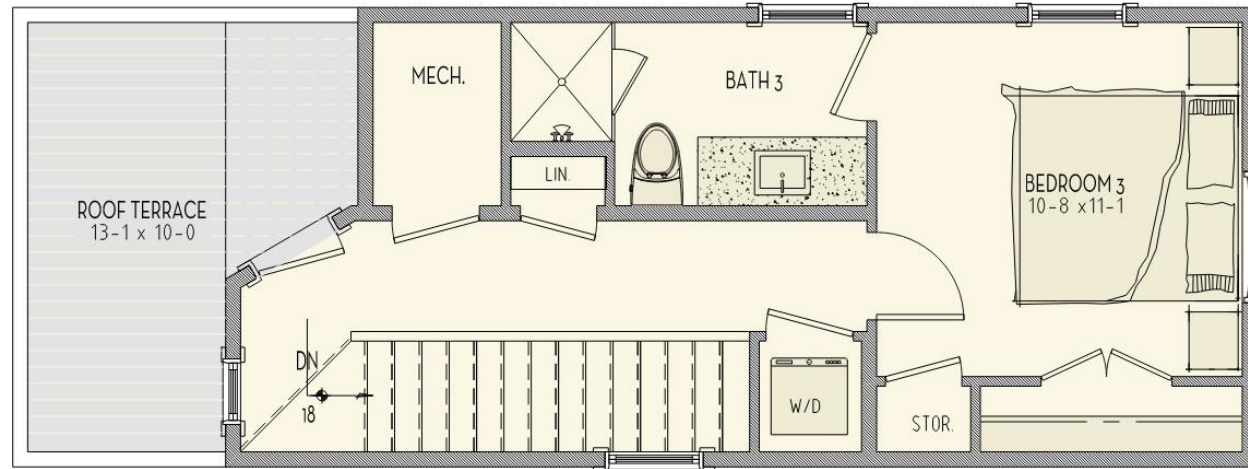
THE DESIGN SOLUTION: Unit Plans



FIRST FLOOR
SCALE: 1/4" = 1'-0"



SECOND FLOOR
SCALE: 1/4" = 1'-0"



OPT. THIRD FLOOR
SCALE: 1/4" = 1'-0"

3 Three Bedroom 1,464 sf

THE DESIGN SOLUTION:
Unit Elevations



3 Three Bedroom 1,464 sf

THE DEVELOPMENT PROFORMA: Workforce Housing Resources

- Rents that are affordable to the healthcare workforce, when combined with high construction costs, operational costs and interest rates, cannot pay a return expected by private or institutional investment capital on speculative real estate development
- Available workforce housing resources are scarce
- Majority of healthcare workers earn too much to qualify for federal/state funding programs (i.e. LIHTC, HOME)
- Federal/state programs carry too much bureaucratic oversight and funding restrictions
- Different Approach – utilize the resources from within the Plateau community
- Community partnerships with HCA, Foundations and individuals

THE DEVELOPMENT PROFORMA : Affordability

2023 HUD data – Medium Family Income

County:	Macon		
Area Name:	Highlands, NC		
2023 4-person MFI			\$ 71,100

<u>Income Limit</u>		<u># units</u>	<u>%</u>
60%		8	13.3%
80%		5	8.3%
100%		8	13.3%
120%		13	21.7%
140%		22	36.7%
160%		4	6.7%

Healthcare worker Income

\$30 - \$50,000		13	22%
\$50 - \$80,000		24	40%
\$80 - \$100,000	▲	20	33%
>\$100,000	▲	3	5%

Schedule of Rents

Unit Mix	Unit Type	AMI %	NLSF	GSF	Total NLSF	Total GSF	Rent per Unit	Total Monthly Rent	Total Annual Rent	Rent per NLSF	Rent per GSF
4	Efficiency	80%	500	500	2,000	2,000	\$ 970	\$ 3,880	\$ 46,560	\$ 1.94	1.94
					-	0		\$ -	\$ -		
2.00	1BR/1BA	60%	800	800	1,600	1,600	\$ 779	\$ 1,558	\$ 18,696	\$ 0.97	0.97
2.00	1BR/1BA	80%	800	800	1,600	1,600	\$ 1,039	\$ 2,078	\$ 24,936	\$ 1.30	1.30
3.00	1BR/1BA	100%	800	800	2,400	2,400	\$ 1,298	\$ 3,894	\$ 46,728	\$ 1.62	1.62
4.00	1BR/1BA	120%	800	800	3,200	3,200	\$ 1,558	\$ 6,232	\$ 74,784	\$ 1.95	1.95
4.00	1BR/1BA	140%	800	800	3,200	3,200	\$ 1,818	\$ 7,272	\$ 87,264	\$ 2.27	2.27
1.00	1BR/1BA	160%	800	800	800	800	\$ 2,078	\$ 2,078	\$ 24,936	\$ 2.60	2.60
					-	0		\$ -	\$ -		
2.00	2BR/2BA	60%	1100	1,100	2,200	2,200	\$ 934	\$ 1,868	\$ 22,416	\$ 0.85	0.85
3.00	2BR/2BA	80%	1100	1,100	3,300	3,300	\$ 1,246	\$ 3,738	\$ 44,856	\$ 1.13	1.13
5.00	2BR/2BA	100%	1100	1,100	5,500	5,500	\$ 1,557	\$ 7,785	\$ 93,420	\$ 1.42	1.42
8.00	2BR/2BA	120%	1100	1,100	8,800	8,800	\$ 1,869	\$ 14,952	\$ 179,424	\$ 1.70	1.70
16.00	2BR/2BA	140%	1100	1,100	17,600	17,600	\$ 2,180	\$ 34,880	\$ 418,560	\$ 1.98	1.98
2.00	2BR/2BA	160%	1100	1,100	2,200	2,200	\$ 2,492	\$ 4,984	\$ 59,808	\$ 2.27	2.27
					-	0		\$ -	\$ -		
1	3BR/2BA	120%	1400	1,400	1,400	1,400	\$ 2,160	\$ 2,160	\$ 25,920	\$ 1.54	1.54
2	3BR/2BA	140%	1400	1,400	2,800	2,800	\$ 2,520	\$ 5,040	\$ 60,480	\$ 1.80	1.80
1	3BR/2BA	160%	1400	1,400	1,400	1,400	\$ 2,880	\$ 2,880	\$ 34,560	\$ 2.06	2.06
60			1,000	1,000	60,000	60,000	\$ 1,755	\$ 105,279	\$ 1,263,348	\$ 1.75	\$ 1.75



Macon PULSE Internship Program

Overview:

Macon PULSE (Partners United in Learning & Skills Exchange) internship program is designed to provide CTE (Career and Technical Education) concentrators with real-world work experience, enhancing their skill set and preparing them for future careers. The program ensures students complete a minimum of 125 hours on-site, maintain a comprehensive internship portfolio, and deliver a final presentation showcasing their experiences and achievements. Key components include employer contracts, student contracts, parent contracts, weekly evaluations, and reflections. Participants may receive up to a \$1,000 stipend upon successful completion of the program.

Program Criteria:

1. **CTE Concentrators:** Students must have completed at least two courses within a specific pathway and obtained relevant credentials.
2. **120 Hours On-Site:** Participants are required to dedicate a minimum of 120 hours to their internship, allowing for meaningful immersion in the workplace environment.
3. **Internship Portfolio:** Students will compile a comprehensive portfolio documenting their internship experiences, including projects, tasks, and skills acquired.
4. **Final Presentation:** At the end of the program, interns will deliver a presentation highlighting their accomplishments and insights gained during the internship.
5. **Employer Contract:** Employers will commit to providing a structured learning environment, mentoring, and opportunities for skill development.
6. **Student Contract:** Interns will agree to fulfill program requirements, maintain professionalism, and adhere to workplace guidelines.
7. **Parent Contract:** Parents or guardians will support their child's participation in the program and ensure compliance with program expectations.
8. **Weekly Evaluation and Reflections:** Regular evaluations will be conducted to monitor progress, address challenges, and encourage self-reflection.

Supportive Measures:

- **Up to \$1,000 Stipend:** Upon successful completion, interns may receive a stipend as recognition for their dedication and achievements.
- **App for Tracking:** An application will be utilized to track interns' locations and hours, ensuring accountability and compliance with program requirements.
- **Weekly Check-Ins with CTE Teacher:** Throughout the internship, students will have weekly check-ins with their CTE teacher. These sessions will provide an opportunity for students to discuss their progress, address any challenges they may be facing, and receive guidance and mentorship from their teacher.



Benefits of Internships:

- **Engagement:** Internships provide hands-on, experiential learning opportunities that engage students in their chosen field, making learning more relevant and meaningful.
- **Skill Development:** By working alongside professionals, interns can develop practical skills, industry-specific knowledge, and soft skills such as communication and teamwork.
- **Workforce Development:** Internships bridge the gap between classroom learning and real-world application, preparing students to enter the workforce with confidence and competence.
- **Networking:** Internships offer students the chance to network with professionals in their field, potentially leading to future job opportunities or mentorship relationships.
- **Talent Retention and Attraction:** Internship programs can serve as a talent pipeline for local businesses and industries. By offering meaningful internship opportunities, companies can attract and retain talented students who may later become valuable employees.

MACON PULSE

For more information

- Josh Brooks
- 828-524-6467
- josh.brooks@macon.k12.nc.us



PAID INTERNSHIPS

Internships available to high school seniors who are CTE Concentrators.

PULSE-PARTNERS UNITED IN LEARNING & SKILL EXHCANGE

REQUIREMENTS

- High School Senior
- CTE Concentrator
- Reliable Transportation
- Portfolio, Presentation, Evaluations
- 120 hours

up to
\$1,000
per semester

High school seniors concentrating in Career and Technical Education in Macon County can participate in internships with local businesses, receiving up to a \$1,000 stipend. This initiative is a collaborative effort between Macon County Schools, Macon County Government, and the Macon County Economic Development Council, offering valuable real-world experience to students while supporting local economic growth.

PARTNERS

- Macon County Schools
- Macon County
- Macon County Economic Commission



Macon County Schools

INTERNSHIP PROGRAM

Career & Technical Education

2024-2025

PROGRAM DESCRIPTION:

Macon PULSE (Partners United in Learning & Skills Exchange) internship program is designed to provide CTE (Career and Technical Education) concentrators with real-world work experience, enhancing their skill set and preparing them for future careers. The program ensures students complete a minimum of 120 hours on-site, maintain a comprehensive internship portfolio, and deliver a final presentation showcasing their experiences and achievements. Key components include employer contracts, student contracts, parent contracts, weekly evaluations, and reflections. Participants may receive up to a \$1,000 stipend upon successful completion of the program.

OBJECTIVES:

The internship program is intended to be a supplement to formal classroom instruction. The intent of the program is to add significantly to the vitality and impact of courses that a student has taken or will take.

Three objectives emphasized by the Internship Program are:

- To provide opportunities for high school students to explore areas of career, or service interest through the development of internship programs within local governmental and civic agencies, businesses, industries and individuals.
- To establish a more positive relationship between the school's internship program, the school and the community.
- To enable students to earn credit for extracurricular experience of an academic nature.

Other goals the internship program seeks to accomplish include:

- ✓ Development of good work habits for students
- ✓ Personal Growth
- ✓ Strengthening of Communication Skills
- ✓ Awareness of the community's vast resources and the world of work.

OPERATIONAL INFORMATION:

STUDENT INTERN

The student intern is a Macon County School student who has:

- Completed at least two courses within a specific pathway and obtained relevant credentials
- Elected to participate in the Internship Program outside of the classroom;
- Reliable transportation and is a senior
- Volunteered for the internship in order to gain experience. The internship may be a paid position at the discretion of the business partner.
- Completed and turned in an *Application for Internship*
- Agreed to be responsible for seeing that all requirements for the internship are met
- A 2.5 GPA or higher

BUSINESS PARTNER

The business partner is the person who either individually or with his/her agency, organization or business agrees to assume responsibility for the student intern's learning experiences. The sponsor will complete an evaluation of the student intern which will be used by the teacher sponsor to help determine the student's grade. The sponsor will ideally be a part of the student's presentation project.

TEACHER SPONSOR

The teacher sponsor is the Macon County School staff member whom the student has made arrangements with to evaluate his/her internship experiences and assign proper academic credit. The teacher sponsor also helps the student intern set worthwhile objectives for his/her internship and discuss the requirements for their evaluation. They may also assign additional projects as deemed appropriate. Usually, the teacher sponsor is chosen from the area most closely related to the internship experience. For example, a student working in a chemical laboratory would probably choose a science teacher for his/her teacher sponsor. The student intern is required to consult with his/her teacher sponsor once a week during the internship. These conferences, a journal that the student will keep, and the presentation projects, along with the Business Partner's evaluations will all be used by the teacher sponsor in his/her role of assigning proper academic credit. Any additional assigned projects will also be used.

INTERN COORDINATOR (Career Development Coordinator)

The intern coordinator is the person on Macoun County School's staff who arranges the student's internship by approving an appropriate business partner and registering the student into the program. Other coordinator responsibilities include monitoring the internship, working with the student intern, business partner, and the teacher sponsor. However, the student is ultimately responsible for making sure that all of the requirements for the Internship Program are met.

ACADEMIC CREDIT

Course credit is assigned by the teacher sponsor. See role of Teacher Sponsor above.

INTERNSHIP SCHEDULE

- All internships will be scheduled during 1st or 4th period if possible.
- Students must be taking at least two other subjects.

JOURNAL

As part of the evaluation procedure, student interns will be required to keep a daily journal. This journal must be shown to his/her teacher sponsor on a weekly basis. Journals should describe not only activities, but also personal reactions to the internship. See directions for completing the journal.

INTERN'S ROLE

It is the Student Intern's responsibility to initiate and follow-up with all aspects of the Internship. Depending on the internship objectives, the intern may spend most of his/her time working with one resource person within an organization, several positions in a variety of departments, or in a service role internship where the intern works with both staff and the clientele. It is vital for the intern to consult the teacher sponsor at least once a week concerning internship experiences. It is the teacher sponsor who gives the student the final grade.

The student intern should remember:

- The student is not there to do simple clerical work only or to be a gopher;
- The internship should provide the student with opportunities for observing, performing hands-on tasks, attend meetings, and being involved in the decision-making process of the job;
- To let the Intern Coordinator know immediately if he/she has any questions or problems about the internship.

Student interns will dress appropriately for the job. No revealing clothing is allowed. No shorts or jeans with holes are allowed. In order to dress professionally, it may be necessary for the student to take a change of clothes with them to the job site.

STUDENT INTERN PROJECT

In order to be eligible for a course grade, each intern is required to complete a formal presentation project. This may be for a class or a panel of teachers. Ideally it will also involve the business partner. The teacher sponsor may assign additional projects as deemed appropriate.

Examples:

- Hands-on class demonstration of something learned during internship.
- Oral report to class explaining over-all experiences of internship.

INTERNSHIP PROCESS

Student Applies

- *May receive an application from Career Development Coordinator or the guidance counselor at their school.
- Intern Coordinator conducts an interview with the student and discusses reasons for wanting an internship.
- Intern Coordinator receives input from teachers and Administration.
- Interns are selected by Intern Coordinator and Administration.

Parent(s) and Student will read a handbook which outlines the responsibilities and expectations of student interns. Parents and students will sign necessary documents agreeing to these responsibilities and expectations.

The student will have the business partner sign necessary documents agreeing to responsibilities and expectations and then will return them to the Career Development Coordinator.

DIRECTIONS FOR COMPLETING THE JOURNAL

You will begin your journal at the start of your internship. At the conclusion of your internship, the completed journal should be given to your teacher sponsor. This journal is used to help determine your final grade. Your journal may be kept in the section of your Internship Handbook that is entitled “Journal” or may be a separate journal if more room is needed.

One useful way of keeping track of what you are learning is to keep a journal or log of activities. A journal causes you to think about experiences and can help give insight into what you are experiencing and how you feel about it. It can also give you a useful record of your learning. To be most effective, the journal should not be merely a log of events. It should be a means for you to analyze the activities you are performing and the new things you are learning.

Each day before you leave your internship site make an entry in your journal describing:

- What you did at the site that day.
- What you learned at the site that day. If you didn't learn anything new that day, the next day you should ask more questions, be more observant and learn from noticing what is going on around you.
- How you felt about your experiences at the site that day. Were you frustrated, proud, fascinated, overwhelmed or bored?

The following are suggestions to include in your journal:

- Describe the work atmosphere at your internship site and how decisions are made. What was the best thing that happened today at your site? How did it make you feel?
- What did you like the least about being at your site today?
- What compliments or criticisms, if any, have you received? How did you react to them?
- How have you changed or grown since you began your internship at this site? What have you learned about yourself and the people that you work with?
- What kind of skills have you learned while at this site? How might these skills help you in your future job searches?
- What are some of the advantages and disadvantages of working at this site?
- If you were in charge of the organization, what changes would you make at your site? How would those changes improve the organization?
- Has your experience been a rewarding one for you?
- Has this experience made you think about a possible career in this field?
- **Your final entry should be a synopsis of your total experience, as well as a reflection/evaluation of the program.**

TEACHER SPONSOR CONTACTED

The Intern Coordinator will make the teacher sponsor contact. Teacher sponsor will sign necessary documents agreeing to responsibilities of the position.

EMPLOYER CONTACTED

The Intern Coordinator makes the contact to explain the intern program and answer questions. The business partner is invited to participate in the program and will sign necessary documents agreeing to the responsibilities of the position.

FIRST DAY OF SEMESTER

Interns will report to the Career Development Coordinator or their guidance counselor to ask any questions about their internship, and to also clarify conduct on the job, employment skills, dress code, etc. No intern will be allowed to report directly to the intern site without this session.

INTERNSHIP IN PROGRESS

- Student intern will stay in close contact with the teacher sponsor (at least once a week).
- The Intern Coordinator is notified if any problem arises by either the business partner, teacher sponsor, or student intern.
- The Intern Coordinator visits the student intern at the site as necessary.
- Student interns are encouraged to contact the Intern Coordinator periodically to discuss their progress.

EVALUATION PROCEDURE

- business partner completes an evaluation on the student intern on a monthly basis and at the conclusion of the internship. These are reviewed with the student intern.
- The Internship Handbook is presented to the teacher sponsor by the student intern. The teacher sponsor assigns credit based on the weekly meetings with the student intern, the journal, the business partner's evaluations, the time sheets, the formal presentation project and any extra projects completed by the student intern.
- Proper academic credit is awarded by the teacher sponsor. The teacher sponsor has the final word on all grades in the Internship Program.

FORMS

INTERNSHIP STUDENT COMMITMENT

This commitment should be signed by the student intern upon placement. The Intern Coordinator will keep a copy and the original will remain in the Internship Handbook.

I, _____ agree to abide by the following conditions
(Signature of Intern)

Address: _____

Phone Number: _____

1. To undertake activities that provide a comprehensive view of the organization and focus on roles, responsibilities, and functions of my business partner.
2. To consult with my teacher sponsor on a weekly basis regarding my internship experiences. (The teacher sponsor gives the final grade.)
3. To be regular in attendance and on time in my assigned internship.
4. To notify my business partner on days that I will be absent.
5. To notify my intern coordinator should anything cause me to be absent from my internship more than three times.
6. To notify my intern coordinator should any problems or concerns arise regarding my internship.
7. To conform to the regulations of the organization in which I am assigned as a student intern (dress, conduct, etc.).
8. To understand that dropping this internship after starting will result in my receiving a failing grade.
9. To understand that more than one credit will not be given for the same internship.
10. To inform parent(s) of internship placement and experiences.
11. To complete the required journal and turn it in, with my Internship Program Handbook, to my teacher sponsor at the conclusion of the internship.
12. To understand that extra projects must be completed for my teacher sponsor in order to receive a grade.
13. To abide by any regulations, practices and procedures of the Internship Program of Macon County Schools not specifically stated above, as outlined by the Intern Coordinator.

Beginning Date: _____ Internship Days: _____ Hours Scheduled: _____

Name of Teacher Sponsor: _____

Name of Business Partner: _____

Internship Site: _____ Phone: _____

Address: _____

MACON COUNTY SCHOOLS INTERNSHIP

CONFIDENTIALITY STATEMENT

I, _____, an Intern for Macon County Schools, understand that client and internal employer information obtained during my internship whether formally, informally, deliberately, or accidentally, is to be kept in complete confidence.

By signing this statement, I promise to adhere to this policy of confidentiality. I understand that the credibility of the Macon County Schools Internship will be directly affected by my adhering to this policy. I understand that a single breach of confidentiality will result in automatic termination of my internship and loss of school credit.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

MCS Intern Coordinator: _____ Date: _____

INTERNSHIP PARENT, TEACHER AND BUSINESS PARTNER COMMITMENT

Intern Name: _____

Site: _____

PARENT COMMITMENT

My signature indicates that I give permission for my child, _____ to participate in the Macon County Schools Internship Program. I acknowledge that Macon County Schools, the faculty and staff of Macon County Schools, the below assigned business partner, and the business partner's organization or company will not be held liable in case of an accident because:

_____ My Child is covered by school insurance

_____ My Child is covered by personal insurance

✓ Policy Holder _____

✓ Insurance Company _____

✓ Policy Number _____

I have read the Internship Program Handbook and agree to the operational procedure there.

Parent Signature

Date

NOTE: Student must also provide a copy of Car Insurance/Declaration Page

TEACHER SPONSOR COMMITMENT

My signature indicates that I have read the Internship Program Handbook and agree to fulfill the responsibilities of the teacher sponsor therein described for this internship.

Teacher Sponsor Signature

Date

BUSINESS PARTNER COMMITMENT

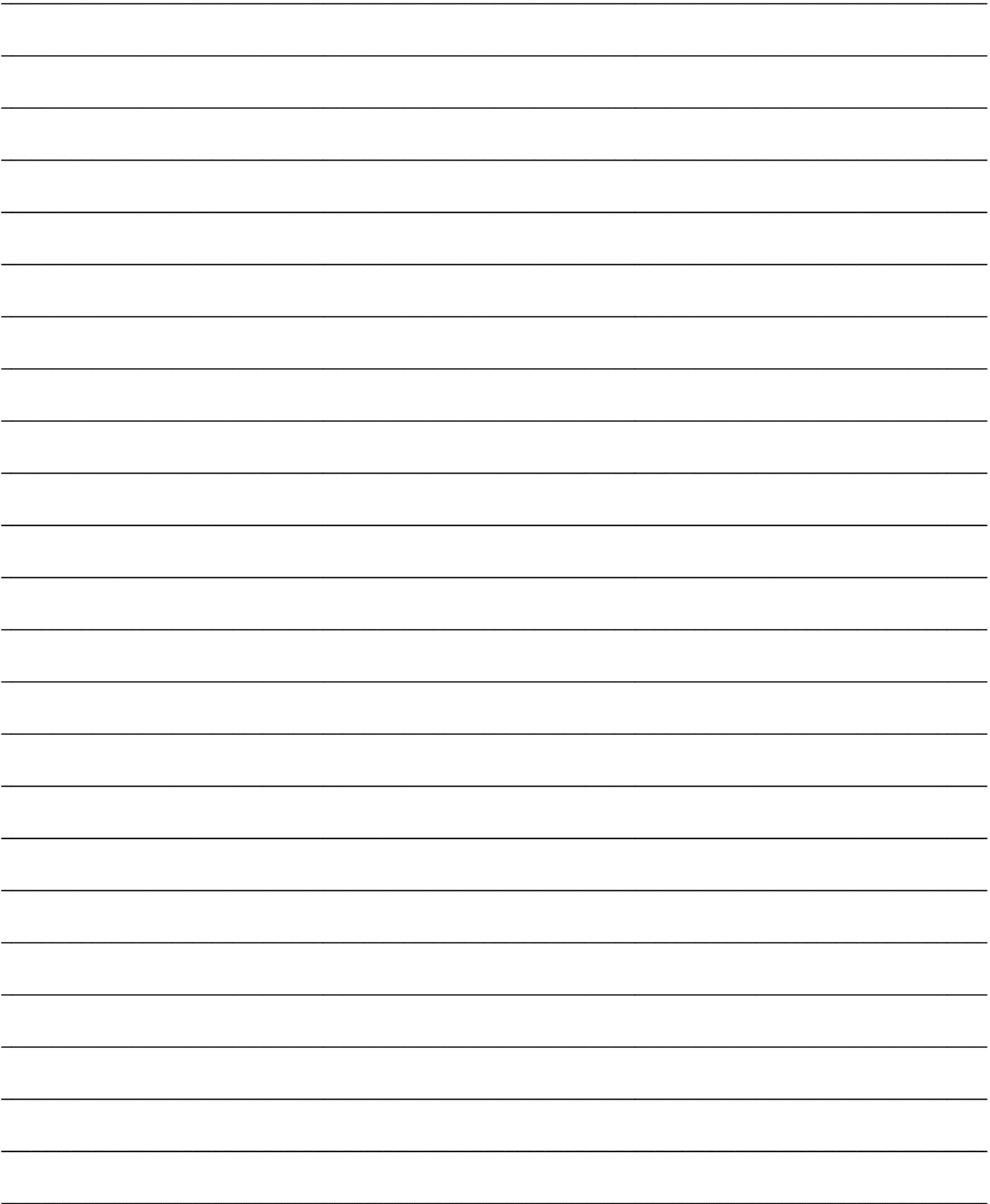
My signature indicates that I have read the Internship Program Handbook and agree to fulfill the responsibilities of the business partner therein described for this internship.

Business Partner Signature

Date

EVALUATIONS

JOURNAL



MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – OLD BUSINESS

MEETING DATE: May 14, 2024

10(A). Included in your packet is a proposal for architectural services from Architectural Design and Planning with a scope of work for Macon Early College with a cost not to exceed \$15,750. Mr. Morgan will be present at the meeting to provide further details on the project and deliverables. This item requires board approval for Mr. Roland to sign the agreement, and may also need approval of a budget amendment.

10(B). Included in your packet are two proposals for emergency radio testing for Macon County School locations. The first is a proposal from Haynes Technologies for \$1,250 per building and the second is from Teleco Combining Technologies for \$1,200 per location. Mr. Morgan will discuss the details and answer questions at the meeting. This item requires board approval for Mr. Morgan to sign the agreement, and may also need approval of a budget amendment.

10(C). Included in your packet is the certified bid tabulation for the four respondents to the Request for Bids for the Macon Middle School Track Project. Mr. Gibbs will share information about each of the proposals and the recommendations from the selection committee. The board will need to approve the funding and authorize Macon County Schools to move forward with a contract.

10(D). This agenda item is regarding the authorization of the fees for LS3P for the procurement phase of the Franklin High School Project. The board has already authorized fees through the construction documents phase and with the end of the phase quickly approaching needs to authorize fees for the next phase which is the procurement phase. Attached is the Scope of Services showing fees for the procurement phase at \$238,081 with this phase to begin June 1, 2024, and end September 30, 2024. This item will require

board action to approve the fees for the procurement phase. Representatives from LS3P will be present to further explain and answer questions.

10(E). Mr. Ridenour has provided a revised and updated Quarter-cent Sales Tax Referendum for your review and approval. A copy is included in your packet. The board will need to approve the referendum which will then be forwarded to the Board of Elections to be placed on the November 2024 ballot.



May 3, 2024

Jack Morgan, Project Manager
Macon County
5 West Main Street
Franklin, NC 28734

Re: Proposal for Design & Construction Administration Services to Develop Corrective Design Detailing & Associated Construction Administration Services for the Macon County Early College building.

Dear Mr. Morgan,

I am pleased to submit this, requested, Proposal for consideration by you, the Macon County Commissioners and, Mr. Derek Roland, County Manager.

Scope of Work:

Design & Production

- Develop corrective design detailing for the failing Timber Frame Entrance Structure
- Removal of the failing, non-structural, brick piers
- Restoration of exterior walls after removal of the brick piers
- Adjustments to the Perimeter Grade to reduce potential for moisture damage.
- Addition of protective covering over, non-covered, exterior doors.

Bidding or Negotiated Contract

- Assistance with Bid Evaluations & Selection of General Contractor
- Or
- Assistance with Negotiation with selected general contractor

Construction Administration

- (1) Conduct Pre-Bid meeting to be held on-site
- (1) Attend Bid Opening
- (3) Monthly Meetings to be held in conjunction with receipt for each monthly Application for Payment.
- (1) Additional Site Visit- Substantial Completion

Exclusions:

- Testing Services- Testing Services, when required, shall be performed by a licensed Environmental Testing company under a separate agreement between the Abatement Contractor and Owner.

Anticipated Testing:

- Exploratory Concrete testing to determine existing concrete depth and compressive strength.
- Moisture Testing, of exterior wall, after removal of non-structural brick piers

Deliverables:

- Construction Documents
- Specifications to be included in Drawing set.
 - Coordination with Structural Engineer
 - Expand on DD Package / produce CD.
 - Specifications- Develop and Coordinate Specifications
 - Develop Drawing Set
 - Develop Specifications
 - Issue CD Progress Package to Macon County for review / comment.
 - Fine-Tune CDs

Closeout:

- Release Contractor Retainage
- Project Completed
- Assemble Closeout Documents and send them to Macon County.

Consulting Engineer (Structural)

- Kloesel Engineering (Structural)
- Engineer: Ben Poss, P.E., Principal



The fee for the work described herein shall not exceed \$15,750.00, exclusive of reimbursable expenses.

Notes:

1. This Proposal includes one bid period. If the project must be re-bid, Additional Services will be charged to cover the associated Drive to Franklin and repeated administrative work.
2. This Proposal is good for Fourteen (14) days from the date listed. If authorization is not received within the listed time period, the Architect reserves the right to increase the proposed fee to cover the extended waiting period. Should a delay occur, contact LAD&P to verify whether a fee increase will be implemented.

3. Reimbursable Expenses

Reimbursable Expenses included:

Printing, purchase, and use of AIA series of Documents Purchases, Owner requested changes to the Scope of Work, expedited shipping (Courier service, expedited US Mail, FedEx or UPS)

If this Proposal meets with your approval, please sign, date, and return an executed copy for my records and we will begin.

Do not hesitate to call or email me if you have any questions or need additional information.

Sincerely,

Derek Roland, Macon County Manager

Date

-End of Proposal-



175 Deaverview Rd
Asheville, NC 28806
Post Office Box16589
Asheville, NC 28816
Phone 828.254.6141
Fax 828.254.3130
mbhaynes.com

Prepared and Authorized By
Nathan Laughter
Sr. Project Manager
Office: (828)225-5439
Mobile: (828)768-0106
Email: nlaughter@mbhaynes.com

Proposal

Date: 4/29/24

Proposal Submitted To: Macon County Schools
Attn: Jack Morgan

Job Name: DAS Testing Per Building

Project Description: This proposal is to provide DAS testing for all schools. This proposal is PER building. We will provide all testing and paperwork required.

Price Per Building: \$1,250.00

Note: Haynes Technologies will provide a technician onsite for trade test and inspector testing. We will provide a (1) hour wait time. If the test has not begun within that (1) hour period, the technician will leave the site and the testing will need to be rescheduled for a later date and time.

Note: Sales Tax will be billed on the entire invoice including labor for work performed that falls within the NC Department of Revenue general statute 105-164.4B referencing repairs, maintenance, and installation services. If work performed is related to NC Department of Revenue general statute 105-164.4(a)(16) referencing Capital Improvement Projects, MB Haynes requires receipt of a signed 589-CI from the facilities owner as required by NC Department of Revenue.

Payment to be made as follows:

Monthly estimate of labor and materials submitted by the end of the month. This amount payable on or before the 15th of the following month. Final payment due within thirty (30) days of completion.

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

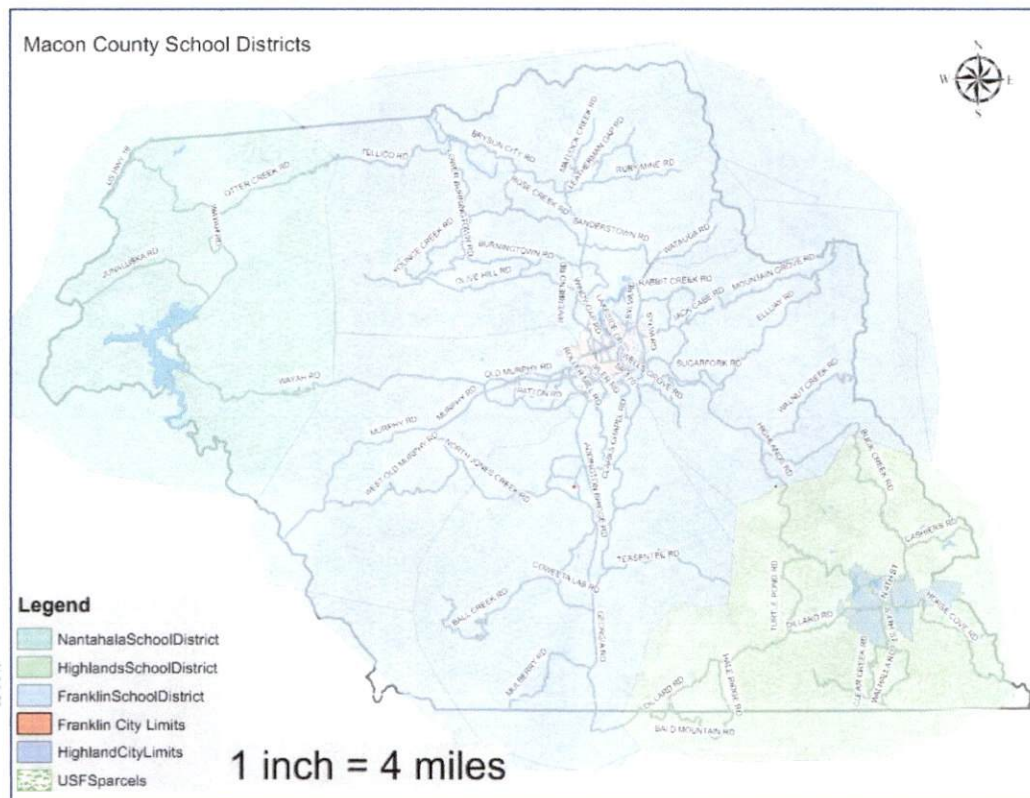
Signature

Quality Commitment Character

Proudly Employee-Owned

Macon County, NC School District

Emergency Responder Radio Signal Coverage Testing



Project Locations:
Franklin, Highlands, Topton, NC
Multiple Schools



Date: April 18, 2024
To: Jack Morgan – Macon County School District
From: Bobby Reiter, TELECO
Re: Public Safety Frequency Testing (4) Franklin, (1) Highlands, (1) Tipton Macon County Dist.

Dear Mr. Morgan,

Thank you for the opportunity to provide you with a proposal that fulfills the requirement of the Public Safety Radio Signal Strength Level Test as required by the local Authority Having Jurisdiction (AHJ).

The price will include test equipment setup and labor to perform NFPA testing with a Pass or Fail notification. If the building passes the certification, all the required Authority Having Jurisdiction (AHJ) testing documentation will be provided to you for submission to the local Fire Marshal.

TELECO'S testing regiment is designed specifically for in-building Public Safety frequency coverage requirements to comply with the local AHJ and NFPA requirements. Our testing procedures quickly identifies problems that hinder network performance by locking onto the exact Public Safety frequencies while we conduct walking tests throughout your entire site.

TELECO'S comprehensive testing provides the necessary information to design effective and 'to code' Public Safety and cellular coverage. TELECO utilizes the 20x20 Grid Testing Methodology in our initial survey/testing along with the final certifications, this Methodology is compliant with the latest NFPA Standards.

Once the comprehensive frequency testing and measurements are complete, the trained and certified TELECO staff analyzes the results. If the site passes, we will provide a Certificate of Radio Compliance signed and sealed by our FL Professional Engineer that is good for 5 years. If the site fails, our engineers will propose a solution that is completely tailored individually to your site. Upon acceptance of the proposal, we will engineer, supply, install, final test and certify the site. Upon inspection, TELECO will deliver an all-encompassing Report Set that is acceptable by the AHJ.

Client Requirements:

- PCTEL Analyzer RF Signal Strength Testing for **Franklin, Highlands, & Tipton, NC** Fire Marshals Office, Certified GROL / PCTEL certified testing report.

Client Responsibility:

- Provide complete set of floor plans to the building, architectural are best, an overall floor plan for each floor, (PDF format preferred) (will need these for each school)
- Provide all access to all areas of the building, including basements, fire pump rooms, mechanical rooms, roof, fire command room, elevator equipment rooms
- Provide timely access to all locations described in this proposal
- Provide escort(s) with access to all areas as necessary
- Provide safety training, if required to access all locations described in this proposal



TELECO Deliverables:

- Coordinate and schedule testing windows with Radio System Manager, if required.
- Provide Labor, Testing and Radio Spectrum Analyzer Equipment needed to conduct certification testing.
- Provide Pass or Fail documentation.
- Review documents received regarding NFPA Testing Grids from FMO/ Jurisdiction Having Authority (JHA).
- Creation of the formal onsite NFPA testing documentation and application of test data on client provided site plans required by AHJ.
- Certified field engineer(s) to collect data on site.
- Engineer for post processing the data.
- Calibrated test equipment.
- Photo documentation.
- Post data collection recommendations.
- Quote is based on 1 day on-site to fully walk and document the site and additional off-site time for post data analysis.
- Up to 8 hours of collection time per day.
- Test local emergency responder frequencies
- Provide Pass/Fail test result reports based on the NFPA, IFC & local code requirements & standards.

Cancellation Policy: Due to the demand of NFPA 1st Responder Radio Communications testing, TELECO must be notified at least 72 hours in advance for a testing cancellation. If 72 hours is not given, the testing fee below will be due in full. If the building is not ready to test on the scheduled date, the testing fee below will be due in full. If possible, TELECO will work with you to remain on site to complete the test, this may require a change in cost.

Testing: \$1200.00* per location
Tax: not applicable
Total: \$7200.00 (all 6 locations)

Full credit for each testing fee will be applied towards the purchase of an ERRCS/ BDA system from TELECO per location

*No system troubleshooting included in this proposal. The quote is based on full access to complete structure, including the roof (to test in-coming signal strength) during normal business hours. Service will be scheduled and coordinated upon receipt of purchase order.

Jack Morgan – Macon County School District

Date: / /2024

Bobby Reiter – TELECO

Date: 04/18/2024

Macon Middle School
 Athletic Track Replacement
 Macon County Schools



Bid: May 7, 2024 @ 2:00 PM

Bid Tabulation

Contractor	Baseline Sports Construction	Bryson Enterprises	DanGrady Company	GeoSurfaces
License #	49268	69727	99645	81851
Bid Bond	Y	Y	Y	Y
MBE Participation	Y	Y	Y	Y
MBE Affidavit A	Y	Y	Y	Y
MBE Affidavit B		Y		
Receipt of Addenda	Y	Y	Y	Y
Base Bid	\$1,049,700.00	\$1,037,257.50	\$1,004,850.00	\$930,180.00
Sub-Contractors				
Site/Civil	Kyle Ecking Hauling LLC			
Plumbing				
Mechanical				
Electrical				


 I certify that this is an accurate and true bid tabulation.



EXHIBIT A
SCOPE OF SERVICES – New Franklin High School
Revised September 7, 2023

Project Scope

The scope of services for the Franklin High School Project will be the design and construction of a New High School Building and associated site elements as recommended in the Advanced Planning Study prepared by LS3P and approved by the Macon County School Board and Macon County Board of Commissioners on July 26, 2022. The new facility will consist of full high school amenities as documented in the building program included in the Advanced Planning Study. Site improvements include demolition of existing campus buildings and infrastructure, new parking areas, drop-off drives, athletic fields, site utilities and stormwater management, integrating the new high school stadium scope of work being developed as Phase 1. The scope of work described here for the new high school and site improvements will be referred to as Phase 2 (new building) and Phase 3 (demolition and site improvements).

~~February 10, 2023 update to reflect authorization of Design Development Phase design fees and revised schedule.~~

~~September 7, 2023 update to reflect authorization of Construction Documents Phase design fees and revised schedule.~~

May 8, 2024 update to reflect authorization of Procurement Phase design fees and revised schedule.

Projected Budget = \$91,268,958

This budget was developed as part of the Advanced Planning Study and reflects the Cost of Work, including construction contingency and estimated cost escalation.

Design Fees

6% of \$80,964,398 = \$4,857,864 (design fees based on the estimated cost of construction and construction contingency)

- Design Fee Credit from Advanced Planning Study: \$96,250

Lump Sum Fee Adjusted: \$4,761,614

(Fee Adjustment to match 6% of Bid Price (GMP) upon completion of Construction Documents if the final project costs exceed \$80,964,398)

Design Phase	% of Total Fee	Lump Sum	Proposed Invoicing Schedule*
Schematic Design Phase	10%	\$476,161	Complete 31 October 2022
Design Development Phase	15%	\$714,242	Complete 12 September 2023
Construction Documents Phase	35%	\$1,666,565	Complete 31 May 2024
Procurement Phase	5%	\$238,081	Complete 30 September 2024
Construction Phase	30%	\$1,428,484	Complete 31 December 2027
Project Close-Out	5%	\$238,081	Complete 31 March 2028
		Total: \$4,761,614	

**Invoicing would occur monthly for the percentage of the phase completed to date, following the schedule and phase completion dates outlined below.*

Project Schedule

- Begin Design
1 August 2022

- Schematic Design Submittal
31 October 2022

- Design Development Submittal
12 September 2023

- Construction Documents Submittal
31 May 2024

- **Bids Received**
06 August 2024

- **Local Government Commission Meeting – Project Approval (final schedule as directed by Board of Commissioners)**
10 September 2024

- **Award Construction Contracts (final schedule as directed by Board of Commissioners)**
September 2024

- **High School and Stadium Construction Complete (final schedule as directed by CM at Risk)**
15 August 2027
Open for 27-28 School Year

- **Phase 3 (Demolition & Site) Complete Construction (final schedule as directed CM at Risk)**
31 December 2027

STATE OF NORTH CAROLINA
COUNTY OF MACON

**AMENDED RESOLUTION CALLING A SPECIAL ADVISORY REFERENDUM FOR
THE LEVY OF A ONE-QUARTER CENT COUNTY SALES AND USE TAX**

WHEREAS, the North Carolina General Assembly has enacted the “One-Quarter Cent County Sales and Use Tax Act” Article 46 of Chapter 105 of the North Carolina General Statutes (Session Law 2007-323), which authorizes counties to levy a local sales and use tax; and

WHEREAS, in order to levy the local sales and use tax, Macon County must conduct a special advisory referendum on the question of whether to levy a local sales and use tax and the election shall be held in accordance with the provisions of North Carolina General Statutes §163-287; and

WHEREAS, Macon County adopted a Resolution calling for the Special Advisory Referendum for the levy of a one-quarter cent county sales and use tax at the March 12, 2024 Macon County Board of Commissioner’s meeting and now desires to amend that resolution to allow for the funding to be used to better address ongoing operational needs in the Macon County School System.

WHEREAS, it is therefore the desire of the Board of Commissioners of Macon County to offer the possibility of such additional sales tax to the voters of Macon County in an advisory referendum pursuant to North Carolina General Statute § 105-537.

NOW THEREFORE, BE IT RESOLVED, by the Macon County Board of Commissioners that:

1. The Macon County Board of Commissioners hereby state its intent to use the revenues from the Article 46 one-quarter cent County sales and use tax, if approved by the voters of Macon County, to fund operating expenses in the Macon County School System.
2. A referendum is hereby called during the normal time the polls are open for the election to be held on Tuesday, November 5, 2024, at which there shall be submitted to the qualified voters of Macon County the question stated below.
3. The form of the question to appear on the ballot and in the instruction to voters for said referendum shall be as follows:

[] FOR [] AGAINST

Local sales and use tax at the rate of one-quarter percent (0.25%) in addition to all other State and local sales and use taxes.

4. The referendum shall be held in accordance with the procedures of North Carolina General Statutes § 163-287. The Macon County Board of Elections is hereby directed to conduct said referendum and to take all necessary steps to that end in accordance with the Act.
5. The Board of Elections shall publish legal notice of the special advisory referendum in accordance with the North Carolina General Statutes § 163-287(b) no less than 45 days prior to the election.
6. This Resolution will take effect immediately upon passage.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be delivered by the Clerk to the Board of Commissioners to the Director of the Macon County Board of Elections.

This Amended Resolution is **ADOPTED** at the May 14, 2024, Regular Meeting of the Macon County Board of Commissioners.

Mr. Gary Shields, Chairman, Macon County Board
of County Commissioners

ATTEST:

Derek Roland, Macon County Manager
and Clerk to the Board

(Official Seal)

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

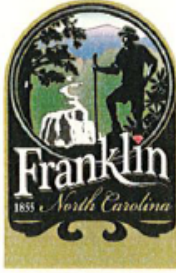
CATEGORY – NEW BUSINESS

MEETING DATE: May 14, 2024

11(A). Included in your packet is a memo from Ms. Braswell regarding a property tax refund. Ms. Braswell will be present at the meeting to answer questions and will need approval to process the refund.

11(B). Ms. McGaha will provide an update on the Environmental Health Program as a follow-up to the discussion held at the April 9, 2024, regular meeting.

11(C). Included in your packet is an application for a fireworks permit from Munneryn Pyrotechnics for the July 5, 2024, fireworks display for the Town of Franklin. The display will be held at the Whitmire property per the following communication from Town Manager Amie Owens. The permit will need to be approved by the board.



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

May 7, 2024

Mr. Joe Allen, Planning Director
Macon County
1834 Lakeside Drive
Franklin, NC 28734

Mr. Allen,

The Town Council voted at their May 6, 2024 meeting to approve a firework show at the Whitmire property on July 5, 2024. Included is the contract for the new fireworks vendor – Munnerlyn Pyrotechnics, as well as their required information for permitting.

If you need anything further, please let me know. We look forward to working with you.

Respectfully,

Amanda W. Owens
Town Manager

Cc: Town Council
John Henning Jr., Town Attorney
Ben Ormond, Franklin Fire Chief
Devin Holland, Franklin Police Chief
Justin Setser, Town Planner
Tony Angel, Festivals and Events Coordinator

11(D). Nantahala Volunteer Fire and Rescue has requested approval of a fireworks permit for the upcoming Fourth of July celebration. The application has not been received at the time of the distribution of the packet but will be provided at the meeting. The permit will need to be approved by the board.

11(E). A red-line version of the Flood Damage Prevention Ordinance effective December 14, 2021, is included in your packet for discussion regarding the proposed modifications.

11(F). Mr. Stahl has provided the following statement:

“Per approval of the Macon County Board of Commissioner’s meeting of March 12, 2024, Macon County issued a Request for Qualifications for the scope of work for this project on April 17, 2024. The period for receipt of Statement of Qualifications (SOQ) ended Wednesday, May 8, 2024. Macon County received an SOQ from McGill Associates/Bunnell Lammons Engineering (BLE). It is my opinion based on review of the SOQ submitted that McGill Associates/Bunnell Lammons Engineering are qualified to perform the scope of work defined in the RFQ.

I am seeking approval from the Board to accept McGill Associates/BLE as qualified to perform the Engineering and Geotechnical services outlined in the RFQ and authorize the County Manager to negotiate and enter into contracts for the same with McGill/BLE”.

A copy of the RFQ is included in your packet.



Macon County Tax Office
5 West Main St.
Franklin, NC 28734

MEMORANDUM

TO: Macon County Board of County Commissioners
FROM: Abby Braswell, Macon County Tax Administrator *AB*
cc: Derek Roland, Tammy Keezer
Date: May 6, 2024
Re: Refund of Taxes

A refund request was received from Attorney Russell Bowlings office for the parcel 750901651. This parcel was combined with an adjacent parcel and a portion of another parcel in the deed D-41/1168 on August 6, 2021. The parcel 7507901 for 2.31 was merged with the other two parcels for a total correct acreage but the original parcel (2.31ac) continued to be active and billed for both 2022 and 2023.

N.C.G.S 105-381 (a)(1)a. state a valid defense for refund shall include:

A. a tax imposed through clerical error. B. An illegal tax C. A tax levied for an illegal purpose. I do not believe this is a clerical error since North Carolina Courts have ruled that clerical errors only apply to a transcription error. I believe this is an illegal tax since it was a tax on acreage that was already being billed in another parcel.

Please consider my recommendation that the tax amount of \$135.73 be refunded for 2022 and the tax amount of \$108.40 be refunded for 2023 for a total refund of \$244.13 based on the fact that taxes were already being paid for this 2.31 acres in another parcel.

Thank you for your consideration.

Abby Braswell
Macon County Tax Administrator

**Law Office of
Russell R. Bowling
Attorney at Law**

77 West Main Street
Franklin, NC 28734
E-mail: rbowling@russellbowling.com

828-524-5070
Fax: 828-524-5380

Hand Delivered

May 6, 2024

Ms. Abby Braswell, Director
Macon County Tax Department
Macon County Courthouse
5 West Main Street
Franklin, NC 28734

Re: Curtis Ira VanOrder and wife, Jill Marie VanOrder
Property Address: 147 Lady Bug Lane, Franklin, NC 28734
Former PIN: 7507901651
Current PIN: 7507901075

Dear Ms. Braswell:

On August 6, 2021 I recorded a Combination Deed and requested that Parcel ID's: 7506992933, 7507901651 and a portion of 7506990915 be merged with the Macon County Mapping Office.

Apparently, in 2022 and 2023 the Macon County Tax Department erroneously continued to bill for tax parcel # 7507901651. The VanOrder's mortgage lender paid the 2022 and 2023 tax bills for these parcels on 11/15/22 (\$135.73), and 12/15/2023 (\$108.40).

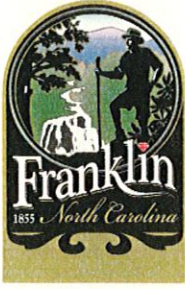
On behalf of the VanOrders, I request that Macon County refund these tax payments totaling \$244.13 to: GITSIT Solutions, LLC, 39303 Country Club Drive, Suite A-1, Farmington Hills, MI 48331

Thank you for your consideration of this request. If you have any questions or need anything further, please contact my office.

Very Truly Yours,


Russell R. Bowling

RRB/jlb
Enclosure (Combination Deed)
xc: Shalla Schmidt, GITSIT Solutions, LLC
Curtis and Jill VanOrder



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

May 7, 2024

Mr. Joe Allen, Planning Director
Macon County
1834 Lakeside Drive
Franklin, NC 28734

Mr. Allen,

The Town Council voted at their May 6, 2024 meeting to approve a firework show at the Whitmire property on July 5, 2024. Included is the contract for the new fireworks vendor – Munnerlyn Pyrotechnics, as well as their required information for permitting.

If you need anything further, please let me know. We look forward to working with you.

Respectfully,

Amanda W. Owens
Town Manager

Cc: Town Council
John Henning Jr., Town Attorney
Ben Ormond, Franklin Fire Chief
Devin Holland, Franklin Police Chief
Justin Setser, Town Planner
Tony Angel, Festivals and Events Coordinator

**APPLICATION FOR PERMIT TO EXHIBIT, USE AND/OR DISCHARGE
PYROTECHNICS FOR CONCERT OR PUBLIC EXHIBITION**

1. Display Operator/Applicant's full name and address: Christopher Brent Munnerlyn
Christopher Brent Munnerlyn
357 Southberry Way, Lexington, SC 29072, Josier Oquendo 452 N. Fork Rd. Batesburg SC 29006
2. Has the Display Operator/Applicant been issued a display operator license under N.C. Gen. Stat. § 58-82A-3 and does the same remain in effect? YES. Attach copy.
3. Place of proposed public exhibition: 15 1st Street Franklin NC
4. Will the exhibition be indoor? NO. If so, additional rules apply.
5. Will the proposed exhibition be in connection with concerts or public exhibitions, such as fairs, carnivals, shows of all descriptions and/or public celebrations? YES. If so, which: July 4th Celebration Fireworks Display - July 5th
6. Will the proposed exhibition be used for any other purpose? NO. If so, what? _____
7. Does the Display Operator/Applicant have insurance in the amount of at least five hundred thousand dollars (\$500,000) or the minimum amount required by the North Carolina Building Code pursuant to N.C. Gen. Stat. § 143-138(e), whichever is greater? YES
Attach full copy of the same.
8. The names of all Individual(s) who are to exhibit, use, handle or discharge pyrotechnics in connection with the concert or public exhibit: Jeremiah Brydon, Josier Oquendo, Amanda Giesen
Christopher Brent Munnerlyn
9. Have all persons identified in #8 above completed training and licensing required under Article 82A of Chapter 58 of the North Carolina General Statutes? YES
10. Will the display operator or proximate audience display operator, as required under Article 82A of Chapter 58 of the North Carolina General Statutes, be present at the concert or public exhibition? YES
11. Will the display operator or proximate audience display operator, as required under Article 82A of Chapter 58 of the North Carolina General Statutes, personally direct all aspects of exhibiting, using, handling, or discharging the pyrotechnics? YES
12. Does Display Operator/Applicant have all necessary permissions from the property owner of the lands where the display will take place? YES

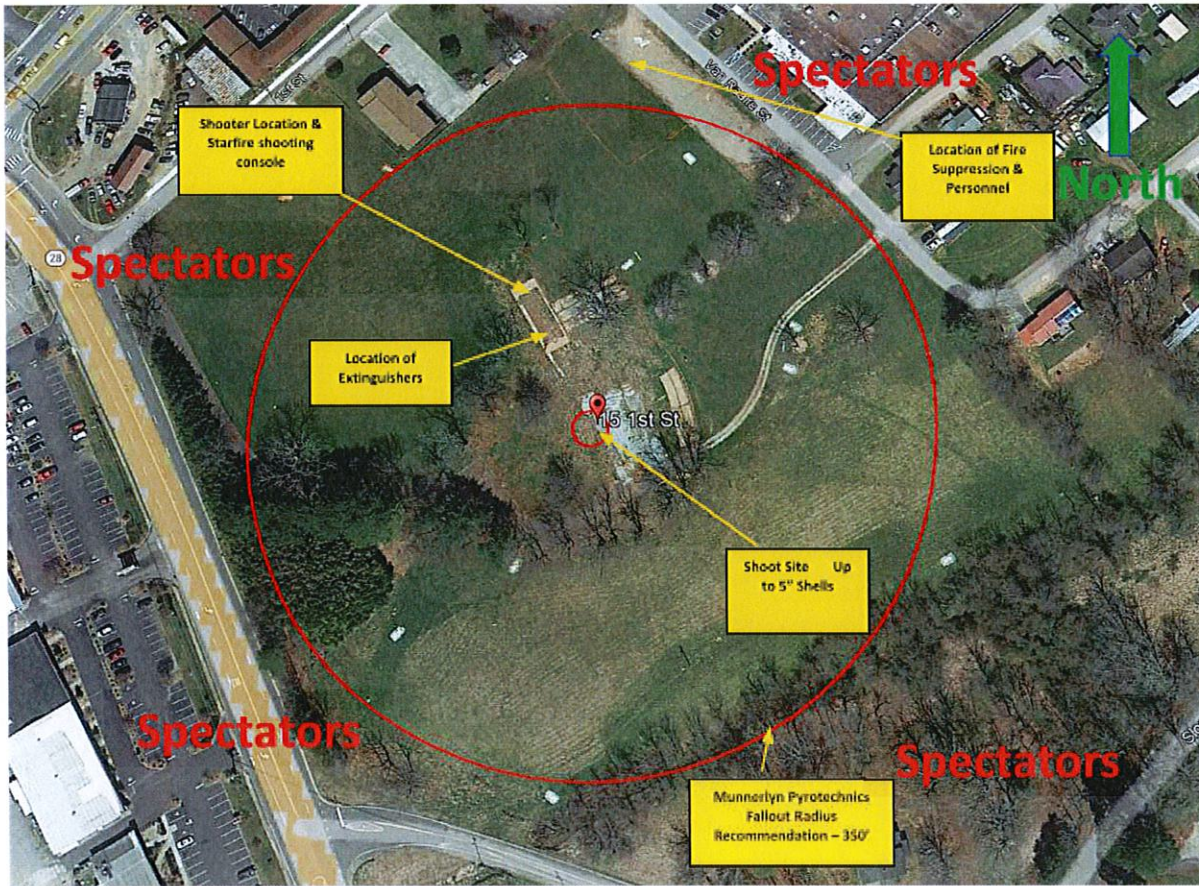
I certify under penalty of perjury that the responses to the above are truthful all respects.

This the 19th day of April, 2024.

Christopher Brent Munnerlyn

Display Operator/Applicant

Town of Franklin NC



DETAILS:

Show Day – July 5th, 2024

Show Address – 15 1st Street, Franklin NC

Show Time – 9:15 pm

Rain Date – July 6th, 2024

Max Shell Size – 5"

Safety Fallout Radius – 350'

Storage Required – none

Other Requirements – none

**Outdoor Pyrotechnics
Display**

**OPERATORS
LICENSE**

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**Christopher Munnerlyn
License # 3312**

**Outdoor Pyrotechnics
Display**

**OPERATORS
LICENSE**

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**Amanda Giesen
License # 3868**

Outdoor Pyrotechnics
Display

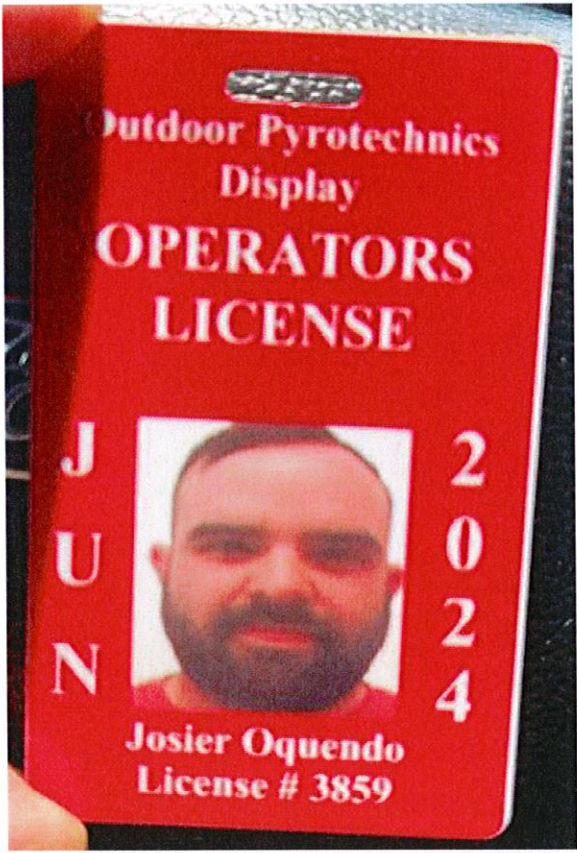
**OPERATORS
LICENSE**

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**Jeremiah Brydon II
License # 4111**



Outdoor Pyrotechnics
Display
**OPERATORS
LICENSE**

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Josier Oquendo
License # 3859



Contract for Display of Fireworks

This contract for the display of Fireworks by Munnerlyn Pyrotechnics, (herein “Display Operator”) to be provided to the **Town of Franklin (NC)** on **07/05/2024**. The parties agree to the following:

Recitals

WHEREAS the Display Operator is a for profit entity organized under the laws of the State of South Carolina; and,

WHEREAS Clients are **Town of Franklin (NC)**, organized under the laws of the **State of North Carolina** ; and,

WHEREAS Display Operator maintains its offices 924 Holder Rd. Batesburg, SC 29006; and,

WHEREAS the Display Operator desires to provide a display of **Fireworks** for Client to be held the day of **07/05/2024**.

Terms and Conditions

I. Definitions

FIREWORKS DISPLAY: Shall mean an entertainment feature(s) where the public or a private group is admitted or permitted to view the display or discharge of either display fireworks, consumer fireworks, proximate or theatrical fireworks or any combination thereof.

SET UP OF DISPLAY: Shall mean the provision of all equipment necessary to perform the fireworks display based upon the type and number of fireworks to be used and if any choreography. Said equipment may, but not necessarily include, mortars, mortar racks, electric firing systems, any and all cabling for said system, lighting, trucks/vehicles and music. It specifically excludes sound systems unless agreed upon in Section II(2).

TEAR DOWN OF DISPLAY: Shall mean the removal of all equipment that was “Set Up”, as defined above, by the Display Operator. This includes a search of the fall out area of any “dud” fireworks and the removal of said duds.

CLEAN UP OF DISPLAY: Shall mean the removal of paper, cardboard, debris and other fireworks refuse located in, on or about the discharged site. **It does NOT include any areas that were open, accessible or occupied by the public and/or spectators or the fallout area.**

FIREWORKS DISPLAY SITE SECURITY: Shall mean the areas that include the fireworks discharge location, the designated fallout area, separation distance, all as defined in this section.

DISCHARGE SITE: Shall mean the area immediately surrounding the fireworks mortars, multi-shot cakes or other firework items to be used in the fireworks display.

FALLOUT AREA: Shall mean the designated area in which debris is intended to fall after a firework device is fired.

RAIN DATE: Shall mean an agreed alternative date for the fireworks display to be conducted due to unsafe, as determined by Display Operator, weather conditions.

SEPARATION DISTANCE: Shall mean the distance from the fireworks mortars, multi-shot cakes or firework items to the spectator area.

VENUE: Shall mean the location, place, locale, or site of the display.

II. Fireworks; Fog; Cryo Display

1) Display operator agrees to provide a **Firework** display as per the proposal submitted to the Client on the date of **07/05/2024**. or the rain date as the parties agree.

III. Display Operator Duties and Responsibilities:

- 1) Maintain a certificate of insurance in the amount of \$5,000,000.00 for the display.
 - a) The Client shall be listed as an additional insured.
 - b) The fireworks display venue shall also be listed as an additional insured.
 - c) The insurance certificate shall be maintained by the Display Operator and will make it available to the Client upon request.
 - d) The certificate of insurance shall only be for any incident or liability caused by the Display Operator that is directly related to the set up, storage, discharge or clean up of the fireworks used in the fireworks display.

- 2) The Display Operator agrees to provide the following initialed services under this Contract:
 - set up of Firework Display /Cryo/Fog display;
 - tear down of Firework Display/Cryo/Fog display
 - choreography for fireworks display
 - clean up of fireworks display
 - clean up shall be completed by midnight for each shoot.
 - provision of security for fireworks display site for spectators
 - provision of audio/sound system
 - obtain fireworks display permit or other required government authorization to conduct the fireworks display

If a specific service is not marked, it will not be provided by the Display Operator.

3) Should the Display Operator wish to leave live material at the display site overnight or during setup, any required security to protect and preserve the fireworks and the area immediately surrounding the location where the fireworks display set up and all related costs for said security shall be the responsibility of the Display Operator.

4) It is understood and acceptable by both parties that the industry standard of no more than 2% of the total number of fireworks shells utilized in a display may not fire or be used in the display for whatever reason and those unused shells shall not reduce the contract price of the show.

5) In the event of a rain delay or discontinuation of the show, the client will be responsible for any incurred costs. If the show is canceled after contract execution the client agrees to pay the Display Operator 50% of contract amount if show is not rescheduled and shot by **12.31.2024**. No cost will be incurred if the show is delayed with a 96 hour notice and rescheduled for a future date. If canceled after 96 hours, but before the day of shoot, then the client will only incur any expenses incurred by the display operator for show preparation to include permit fees. If the show is delayed after setup then the client will have to pay \$25 per hour until the show can be shot the following day. If the show is delayed and ultimately not shot, the client is responsible for 50% of total show cost if not rescheduled or 30% if rescheduled.

IV. Client Duties and Responsibilities:

1) In consideration of the fully adhered to and completed above stated conditions, the **Client agrees to pay the Display Operator the sum of \$15,00.00 (\$15,000 Show Cost + \$TBD Permit Fees) for a display to be performed on, 07/05/2024.** upon completion of display unless otherwise mutually agreed in writing by the parties. **A deposit of \$7,500.00 shall be made upon execution of this contract. This cost may not include all permitting fees** , which will be included in the final invoice unless otherwise agreed upon. Permitting fee costs are subject to the jurisdiction of the event.

2) If the show is canceled the client agrees to pay the Display Operator 50% of show cost to cover costs associated with show design and preparation.
a. The balance shall be invoiced on or before the Fireworks Display date.

3) Failure of the Client to pay agreed upon fee within 30 days from date of invoice will subject the Client to payment of interest charges not to exceed 1.5% per month.

4) The Client agrees to provide the following initialed services as Display Operator is NOT providing these services:

- clean up of fireworks display site with in discharge area
- provide fireworks display site security
- provide audio/sound system
- obtain fireworks display permit or other required government authorization to conduct the fireworks display

5) The Client agrees to indemnify, hold harmless and defend Display Operator from any and all claims brought against the Display Operator for any and all accidents, incidents or allegations not directly related to the Display Operator's agreed upon contractual duties and obligations.

V. Cancellation of Fireworks Display

If the show is canceled after contract execution the client agrees to pay the Display Operator 50% of contract amount if show is not rescheduled and shot by **12.31.2024**. If the show is delayed and ultimately not shot, the client is responsible for 50% of total show cost if not rescheduled or 30% if rescheduled.

VI. Miscellaneous

1) Parties agree that any litigation arising from this contract shall be brought in a court of competent jurisdiction within the State of South Carolina and that the laws of the State of **North Carolina** shall control any and all claims, disputes, litigation, and interpretation related to this contract.

2) At the conclusion of any litigation arising from this contract, the party found to be in breach of the contract shall be responsible to the other party for all costs (including but not limited to court costs, attorney fees, litigation expenses, witness fees/expenses, travel expenses and similar costs), prejudgment interest, post judgment interest, fees, expenses and all damages incurred by the other party.

3) Any amendments, changes, or modifications to the terms specified by this contract shall be reduced to writing and signed by the parties before said changes are binding upon the parties.

Dated this 19th day of April, 2024.

For the Munnerlyn Pyrotechnics, Inc.:

B. Munnerlyn
Printed name: Brent Munnerlyn
Title: Owner

For the Client:

Amanda W. Owens
Printed name: Amanda W. Owens
Title: Town Manager

Pre-Audit Certificate

This instrument has been pre-audited in the manner Required by the Local Government Budget and Fiscal Control Act.

Finance Officer: *Jan Bishop*
Date: 4/22/2024

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>MUNNERLYN PYROTECHNICS, LLC.</p> <p>2 Business name/disregarded entity name, if different from above.</p>
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input checked="" type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____</p> <p>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) _____</p>
	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/></p>
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>924 Holder Rd.</p> <p>6 City, state, and ZIP code</p> <p>Batesburg, SC 29006</p> <p>7 List account number(s) here (optional)</p>
	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
4	6	-	3	2	2	5	6	2	2

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Christopher Munnerlyn</i>	Date <i>4/18/24</i>
------------------	----------------------------------------------------------	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

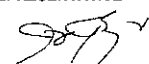
PRODUCER Acrisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No., Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED Munneryn Pyrotechnics 808 Highway 378 STE A Lexington SC 29072	INSURER A: Everest Indemnity Insurance Co. 10851	
	INSURER B: Everest Denali Insurance Company 16044	
	INSURER C: Axis Surplus Lines Insurance Co. 26620	
	INSURER D: Liberty Insurance Corporation	
	INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 1156790475** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			S18ML02549-241	4/29/2024	4/29/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			S18CA00294-241	4/29/2024	4/29/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			P-001-000875153-03	4/29/2024	4/29/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		Y	WC5-39S-742832-033	5/18/2023	5/18/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Display Date: 7/5/24 Rain Date: TBD Location: 95 East Main Street, Franklin NC 28734
RE: General Liability, the following are named as additional insured in respects to the negligence of the named insured: - Town of Franklin NC; Macon County, NC; Macon County Fire Department; State of NC and its Agents

CERTIFICATE HOLDER Town of Franklin 95 East Main Street Franklin NC 28734	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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FOR IMMEDIATE RELEASE

For More Info Contact:

Amie Owens, Town Manager

Town of Franklin - Administrative Services

Phone: 828-524-2516

Email: aowens@franklinnc.com

Fireworks Over Franklin - Friday, July 5

The Town of Franklin has had to make the decision to move the Fireworks Over Franklin to Friday, July 5th due to a change in pyrotechnic vendor. "Having worked with the same vendor for multiple years prior allowed us to have the best chance of scheduling for July 4th; however, when trying to develop a relationship with a new vendor, we are behind other established clients," said Town Manager Amie Owens. The Town will be requesting permission from the Board of County Commissioners at their May meeting to have the fireworks display.

Jeff Hale of Hale Artificiers, the vendor that the Town previously used, retired and as he explained, "Like myself, a number of my older operators are simply just aging out, and try as we might, we are facing a real shortage of qualified, licensed personnel to fill the need for the busy July season. In some cases, it can take nearly a year to get new operators through the training, federal clearances, and the licensing process."

The plan is that the Town will still host the traditional July 4th activities downtown on the 4th including the parade, Little Mr. and Mrs. Firecracker and Patriotic Pet contests, food trucks, free water and free watermelon. On July 5, we will have food trucks and live music before the fireworks and Main Street will be closing at 8:00 p.m. to allow for seating on and premium viewing from town hill. The fireworks will begin at approximately 9:45 p.m. and will be shot from the Whitmire Property.

-End-

**RESTATED AND AMENDED FLOOD DAMAGE PREVENTION ORDINANCE OF
MACON COUNTY**

ARTICLE 1. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES

- SECTION A. STATUTORY AUTHORIZATION
- SECTION B. FINDINGS OF FACT
- SECTION C. STATEMENT OF PURPOSE
- SECTION D. OBJECTIVES

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ARTICLE 3. GENERAL PROVISIONS.

- SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES
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- SECTION C. ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT
- SECTION D. COMPLIANCE
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- SECTION F. INTERPRETATION.
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- SECTION D. CORRECTIVE PROCEDURES
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ARTICLE 5. PROVISIONS FOR FLOOD HAZARD REDUCTION

- SECTION A. GENERAL STANDARDS
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- SECTION C. RESERVED
- SECTION D. STANDARDS FOR FLOODPLAINS WITHOUT ESTABLISHED BASE FLOOD ELEVATIONS
- SECTION E. STANDARDS FOR RIVERINE FLOODPLAINS WITH BASE FLOOD ELEVATIONS WITHOUT ESTABLISHED FLOODWAYS OR NON-ENCROACHMENT AREAS
- SECTION F. FLOODWAYS AND NON-ENCROACHMENT AREAS

ARTICLE 6. LEGAL STATUS PROVISIONS

SECTION A. EFFECT ON RIGHTS AND LIABILITIES UNDER THE EXISTING FLOOD DAMAGE PREVENTION ORDINANCE

SECTION B. SEVERABILITY

SECTION C. EFFECTIVE DATE

SECTION D. ADOPTION CERTIFICATION

ARTICLE 1. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES

SECTION A. STATUTORY AUTHORIZATION

The Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Article 6 of Chapter 153A; and Article 7, 9 and 11 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare.

Therefore, the Board of Commissioners of Macon County, North Carolina, does ordain as follows:

SECTION B. FINDINGS OF FACT

- (1) The flood prone areas within the jurisdiction of Macon County are subject to periodic inundation which results in loss of life, property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures of flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
- (2) These flood losses are caused by the cumulative effect of obstructions in floodplains causing increases in flood heights and velocities and by the occupancy in flood prone areas of uses vulnerable to floods or other hazards.

SECTION C. STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote public health, safety and general welfare and to minimize public and private losses due to flood conditions within flood prone areas by provisions designed to:

- (1) Restrict or prohibit uses that are dangerous to health, safety and property due to water or erosion hazards or that result in damaging increases in erosion, flood heights or velocities;
- (2) Require that uses vulnerable to floods, including facilities that serve such uses, be protected against flood damage at the time of initial construction;
- (3) Control the alteration of natural flood plains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;

- (4) Control filling, grading, dredging, and all other development that may increase erosion or flood damage; and
- (5) Prevent or regulate the construction of flood barriers that will unnaturally divert flood waters or which may increase flood hazards to other lands.

SECTION D. OBJECTIVES

The objectives of this ordinance are to:

- (1) Protect human life, safety, and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business losses and interruptions;
- (5) Minimize damage to public facilities and utilities (i.e. water and gas mains, electric, telephone, cable and sewer lines, streets and bridges) that are located in flood prone areas;
- (6) Minimize damage to private and public property due to flooding;
- (7) Make flood insurance available to the community through the National Flood Insurance Program;
- (8) Maintain the natural and beneficial functions of floodplains;
- (9) Help maintain a stable tax base by providing for the sound use and development of flood prone areas; and
- (10) Ensure that potential buyers are aware that property is in a Special Flood Hazard Area.

ARTICLE 2. DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

“Accessory Structure (Appurtenant Structure)” means a structure located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Garages, carports and storage sheds are common urban accessory structures. Pole barns, hay sheds and the like qualify as accessory structures on farms, and may or may not be located on the same parcel as the farm dwelling or shop building.

“Addition (to an existing building)” means an extension or increase in the floor area or height of a building or structure.

“Alteration of a watercourse” means a dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

“Appeal” means a request to the Macon County Planning Board for a review of the Floodplain Administrator’s interpretation of any provision of this ordinance.

“Area of Special Flood Hazard” see “Special Flood Hazard Area (SFHA)”.

“Base Flood” means the flood having a one (1) percent chance of being equaled or exceeded in any given year.

“Base Flood Elevation (BFE)” means a determination of the water surface elevations of the base flood as published in the Flood Insurance Study. When the BFE has not been provided in a “Special Flood Hazard Area”, it may be obtained from engineering studies available from a Federal, State or other source using FEMA approved engineering methodologies. This elevation, when combined with the “Freeboard”, establishes the “Regulatory Flood Protection Elevation”.

“Basement” means any area of the building having its floor subgrade (below ground level) on all sides.

“Building” see “Structure”.

“Chemical Storage Facility” means a building, portion of a building, or exterior area adjacent to a building used for the storage of any chemical or chemically reactive products.

“Design Flood” See “Regulatory Flood Protection Elevation.”

“Development” means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

“Development Activity” means any activity defined as Development which will necessitate a Floodplain Development Permit. This includes buildings, structures, and non-structural items, including (but not limited to) fill, bulkheads, piers, pools, docks, landings, ramps, and erosion control/stabilization measures.

“Digital Flood Insurance Rate Map (DFIRM)” means the digital official map of a community, issued by the Federal Emergency Management Agency (FEMA), on which both the Special Flood Hazard Areas and the risk premium zones applicable to the community are delineated.

“Disposal” means, as defined in NCGS 130A-290(a)(6), the discharge, deposit, injection, dumping, spilling, leaking or placing of any solid waste into or on any land or water so that the solid waste or any constituent part of the solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

“Elevated Building” means a non-basement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

“Encroachment” means the advance or infringement of uses, fill, excavation, buildings, structures or development into a special flood hazard area, which may impede or alter the flow capacity of a floodplain.

“Existing building and existing structure” means any building and/or structure for which the “start of construction” commenced before August 7, 2000, the initial effective date of the floodplain management regulations adopted by Macon County.

“Existing Manufactured Home Park or Manufactured Home Subdivision” means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) was completed before August 7, 2000, the initial effective date of the floodplain management regulations adopted by the County .

“Existing Recreational Vehicle Park or Subdivision” means a recreational vehicle park or subdivision for which the construction of facilities for servicing the RV parking sites (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) was completed before August 7, 2000, the initial effective date of the floodplain management regulations adopted by the County..

“Fill” means any material placed in or on top of the ground to replace, augment, or to build up the in situ, earth, rock, or other natural material which results in an increase of the final grade elevation above the original grade elevation existing prior to any development activity. Material placed in or on top of the ground which is incidental to a development activity will not be considered as fill. Incidental materials are defined as those located on the same parcel within the SFHA and are necessary for driveways, parking areas, drainage culverts, and walls designed under NFIP guidelines, and other similar improvements necessary for access to and occupation of developments within the SFHA.

“Flood” or “Flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; and/or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

“Flood Boundary and Floodway Map (FBFM)” means an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the Special Flood Hazard Areas have been defined as Zone A.

“Flood Insurance” means the insurance coverage provided under the National Flood Insurance Program.

“Flood Insurance Rate Map (FIRM)” means an official map of a community, issued by the Federal Emergency Management Agency, on which both the Special Flood Hazard Areas and the risk premium zones applicable to the community are delineated (see also DFIRM).

“Flood Insurance Study (FIS)” means an examination, evaluation and determination of flood hazards, corresponding water surface elevations (if appropriate), flood hazard risk zones, and other flood data in a

community issued by the Federal Emergency Management Agency. The Flood Insurance Study report includes Flood Insurance Rate Maps (FIRMs) and Flood Boundary and Floodway Maps (FBFMs), if published.

“Flood Prone Area” see “Floodplain”

“Flood Zone” means a geographical area shown on a Flood Hazard Boundary Map or Flood Insurance Rate Map that reflects the severity or type of flooding in the area.

“Floodplain” means any land area susceptible to being inundated by water from any source.

“Floodplain Administrator” is the individual appointed to administer and enforce the floodplain management regulations.

“Floodplain Development Permit” means any type of permit that is required in conformance with the provisions of this ordinance, prior to the commencement of any development activity.

“Floodplain Management” means the operation of an overall program of corrective and preventative measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including, but not limited to, emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

“Floodplain Management Regulations” means this ordinance, and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances, and other applications of police power. The term describes Federal, State or local regulations, in any combination thereof, which provides standards for preventing and reducing flood loss and damage.

“Floodproofing” means any combination of structural and nonstructural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitation facilities, structures, and their contents.

“Flood-resistant material” means any building product [material, component or system] capable of withstanding direct and prolonged contact (minimum 72 hours) with floodwaters without sustaining damage that requires more than low-cost cosmetic repair. Any material that is water-soluble or is not resistant to alkali or acid in water, including normal adhesives for above-grade use, is not flood-resistant. Pressure-treated lumber or naturally decay-resistant lumbars are acceptable flooring materials. Sheet-type flooring coverings that restrict evaporation from below and materials that are impervious, but dimensionally unstable are not acceptable. Materials that absorb or retain water excessively after submergence are not flood-resistant. Refer to Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, and available from the FEMA. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

“Floodway” means the channel of a river or other watercourse, including the area above a bridge or culvert when applicable, and the adjacent land areas that must be reserved, as shown on the Flood Insurance Rate Map in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot as shown on the Flood Insurance Rate Map.

“Floodway encroachment analysis” means an engineering analysis of the impact that a proposed encroachment into a floodway or non-encroachment area is expected to have on the floodway boundaries and flood levels during the occurrence of the base flood discharge. The evaluation shall be prepared by a qualified North Carolina licensed engineer using standard engineering methods and hydraulic models meeting the minimum requirements of the National Flood Insurance Program.

“Freeboard” means the height added to the Base Flood Elevation (BFE) to account for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, blockage of bridge or culvert openings, precipitation exceeding the base flood, and the hydrological effect of urbanization of the watershed. The Base Flood Elevation plus the freeboard establishes the “Regulatory Flood Protection Elevation”.

“Functionally Dependent Facility” means a facility which cannot be used for its intended purpose unless it is located in close proximity to water, limited to a docking or port facility necessary for the loading and unloading of cargo or passengers, shipbuilding, or ship repair. The term does not include long term storage, manufacture, sales or service facilities.

“Hazardous Waste Management Facility” means, as defined in NCGS 130A, Article 9, a facility for the collection, storage, processing, treatment, recycling, recovery, or disposal of hazardous waste.

“Highest Adjacent Grade (HAG)” means the highest natural elevation of the ground surface, prior to construction, immediately next to the proposed walls of the structure.

“High Impact Land Use” means the use of property considered by the Ordinance Regulating High-Impact Land Uses in Macon County as High-Impact uses including the following:

- (1) Airfields/Airstrips
- (2) Asphalt plants
- (3) Bulk Inflammables, Chemicals and Explosives Manufacturers or Storage Facilities
- (4) Chipmills (wood grinding operations)
- (5) Commercial Incinerators
- (6) Concrete Suppliers
- (7) Helicopter Sightseeing Operations
- (8) Mining and Extraction Operations and Quarries
- (9) Motor Sports Activities
- (10) Sawmills
- (11) Slaughtering and Processing Plants
- (12) Solid Waste Management Facilities

“Historic Structure” means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the US Department of Interior) or preliminarily determined by the Secretary of Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

- (c) Individually listed on a local inventory of historic landmarks in communities with a “Certified Local Government (CLG) Program”; or
- (d) Certified as contributing to the historical significance of a historic district designated by a community with a “Certified Level Government (CLG) Program”.

Certified Local Government (CLG) Programs are approved by the US Department of the Interior in cooperation with the North Carolina Department of Cultural Resources through the State Historic Preservation Officer as having met the requirements of the National Historic Preservation Act of 1966 as amended in 1980.

“Letter of Map Change (LOMC)” means an official determination issued by FEMA that amends or revises an effective Flood Insurance Rate Map or Flood Insurance Study. Letters of Map Change include:

- (a) Letter of Map Amendment (LOMA): An official amendment, by letter, to an effective national flood Insurance Program map. A LOMA is based on technical data showing that a property had been inadvertently mapped as being in the floodplain, but is actually on natural high ground above the base flood elevation. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property, portion of a property, or structure is not located in a special flood hazard area.
- (b) Letter of Map Revisions (LOMR): A revisions based on technical data that may show changes to flood zones, flood elevations, special flood hazard area boundaries and floodway delineations, and other planimetric features.
- (c) Letter of Map Revision Based on Fill (LOMR-F): A determination that a structure or parcel of land has been elevated by fill above the BFE and is, therefore, no longer located within the special flood hazard area. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community’s floodplain management regulations.
- (d) Conditional Letter of Map Revision (CLOMR): A formal review and comment as to whether a proposed project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study; upon submission and approval of certified as-built documentation, a Letter of Map Revision may be issued by FEMA to revise the effective FIRM.

“Light Duty Truck” means any motor vehicle rated at 8,500 pounds Gross Vehicular Weight Rating or less which has a vehicular curb weight of 6,000 pounds or less and which has a basic vehicle frontal area of 45 square feet or less as defined in 40 CFR 86.082-2 and is:

- (a) Designed primarily for purposes of transportation of property or is a derivation of such a vehicle, or
- (b) Designed primarily for transportation of persons and has a capacity of more than 12 persons; or
- (c) Available with special features enabling off-street or off-highway operation and use.

“Lowest Adjacent Grade (“LAG)” means the lowest elevation of the ground, sidewalk or patio slab immediately next to the building, or deck support, after completion of the building.

“Lowest Floor” means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access, or limited storage in an area other than a basement area is not considered a building’s lowest floor, provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.

“Manufactured Home” means a structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term “manufactured home” does not include a “recreational vehicle”.

“Manufactured Home Park or Subdivision” means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for sale or rent.

“Map Repository” means the location of the official flood hazard data to be applied for floodplain management. It is a central location in which flood data is stored and managed; in North Carolina, FEMA has recognized that the application of digital flood hazard data products have the same authority as hard copy products. Therefore, the NCEM’s Floodplain Mapping Program websites house current and historical flood hazard data. For effective flood hazard data the NC FRIS website (<http://FRIS.NC.GOV/FRIS>) is the map repository, and for historical flood hazard data the FloodNC website (<http://FLOODNC.GOV/NCFLOOD>) is the map repository.

“Materials” means the elements, constituents, or substances of which something is composed or can be made.

“Market Value” means the building value, not including the land value and that of any accessory structures or other improvements on the lot. Market value may be established by independent certified appraisal; replacement cost depreciated for age of building and quality of construction (Actual Cash Value); or adjusted tax assessed values.

“Mean Sea Level” means, for purposes of this ordinance, the National Geodetic Vertical Datum (NGVD) as corrected in 1929, the North American Vertical Datum (NAVD) as corrected in 1988, or other vertical control datum used as a reference for establishing varying elevations within the floodplain, to which Base Flood Elevations (BFEs) shown on a FIRM are referenced. Refer to each FIRM panel to determine datum used.

“New Construction” means structures for which the “start of construction” commenced on or after August 7, 2000, the initial effective date of the initial floodplain management regulations adopted by the County and includes any subsequent improvements to such structures.

“Non-Encroachment Area (NEA)” means the channel of a river or other watercourse, including the area above a bridge or culvert when applicable, and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot as designated in the Flood Insurance Study report.

“Post-FIRM” means construction or other development for which the “start of construction” occurred on or after the effective date of the initial Flood Insurance Rate Map (i.e August 7, 2000).

“Pre-FIRM” means construction or other development for which the “start of construction” occurred before the effective date of the initial Flood Insurance Rate Map (i.e. August 7, 2000).

“Principally Above Ground” means that at least 51% of the actual cash value of the structure is above ground.

“Public Safety” and/or “Nuisance” means anything which is injurious to the safety or health of an entire community or neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin.

“Recreational Vehicle (RV)” means a vehicle, which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck;
- (d) Designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use, and
- (e) Is fully licensed and ready for highway use.

“Recreation Vehicle Park or Subdivision” means a tract or parcel (or contiguous parcels) of land divided into two or more lots or RV parking sites for rent or sale for occupancy by recreational vehicles used as a temporary living quarters or for storage of a recreational vehicle.

“Reference Level” is the bottom of the lowest horizontal structural member of the lowest floor for structures within all the Special Flood Hazard Areas.

“Regulatory Flood Protection Elevation” means the “Base Flood Elevation” plus the “Freeboard”. In “Special Flood Hazard Areas”, this elevation shall be the BFE plus two (2) feet of freeboard.

“Remedy a Violation” means to bring the structure or other development into compliance with State and community floodplain management regulations, or, if this is not possible, to reduce the impacts of its noncompliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the ordinance or otherwise deterring future similar violations, or reducing Federal financial exposure with regard to the structure or other development.

“Riverine” means relating to, formed by, or resembling a river (including tributaries) stream, brook, etc.

“Salvage Yard” shall mean any non-residential property used for the storage, collection and/or recycling of any type of equipment, including but not limited to vehicles, appliances, and related machinery.

“Solid Waste Disposal Facility” means any facility involved in the disposal of solid waste, as defined in NCGS 130A-290(a)(35).

“Solid Waste Disposal Site” means, as defined in NCGS 130A-290(a)(36), any place at which solid wastes are disposed of by incineration, sanitary landfill, or any other method.

“Special Flood Hazard Area (SFHA)” means the land in the floodplain subject to a one percent (1%) or greater chance of being flooded in any given year, as determined in Article 3, Section B of this ordinance.

“Start of Construction” includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start date means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

“Storage” means non-transitory, semi-permanent or long-term, containment, holding, leaving, or placement of objects, usually with the intention of retrieving them at a later time.

“Structure” means a walled and roofed building, a manufactured home, or a gas, liquid or liquefied gas storage tank that is principally above ground.

“Substantial Damage” means damage of any origin sustained by a structure during any one year period whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. See definition of “substantial improvement”. Substantial damage also means flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

“Substantial Improvement” means any combination of repairs, reconstruction, rehabilitation, addition, or other improvement of a structure, taking place during any one-year period for which the cost equals or exceeds 50% of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed. The term does not, however, include either:

- (a) Any correction of existing violations of State or community health, sanitary or safety code specifications which have been identified by the community code enforcement official and which are the minimum necessary to assure safe living conditions; or
- (b) Any alteration of a historic structure, provided that the alteration will not preclude the structure’s continued designation as a historic structure.

“Technical Bulletin and Technical Fact Sheet” means a FEMA publication that provides guidance concerning the building performance standards of the NFIP, which are contained in Title 44 of the U.S. Code of Federal Regulations at Section 60.3. The bulletins and fact sheets are intended for use primarily by State and local officials responsible for interpreting and enforcing NIP regulations and by members of the development community, such as design professionals and builders. New bulletins, as well as updates of

existing bulletins, are issued periodically as needed. The bulletins do not create regulations; rather they provide specific guidance for complying with the minimum requirements of existing NFIP regulations.

“Temperature Controlled” means having the temperature regulated by a heating and/or cooling system, built-in or appliance.

“Variance” means a grant of relief from the requirements of this ordinance..

“Vehicle and Mobile Equipment Storage Facilities” means any commercial land use, excluding agriculture and silviculture, that includes the temporary or long term parking or storage of three (3) or more un-anchored vehicles, boats, trailers, campers, model homes, or any other item capable of becoming buoyant under Base Flood conditions.

“Violation” means the failure of a structure or other development to be fully compliant with the ordinance . A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Articles 4 and 5 is presumed to be in violation until such time as that documentation is provided.

“Water Surface Elevation (WSE)” means the height, in relation to mean sea level, of floods of various magnitudes and frequencies in the floodplains of riverine areas.

“Watercourse” means a lake, river, creek, stream, wash, channel, or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

ARTICLE 3. GENERAL PROVISIONS

SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES

This ordinance shall apply to all Special Flood Hazard Areas within Macon County excluding the extra-territorial jurisdictions (ETJs) and areas within the corporate limits of the Town of Franklin and the Town of Highlands.

SECTION B. BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS.

The Special Flood Hazard Areas are those identified under the Cooperating Technical State (CTS) agreement between the State of North Carolina and FEMA in its Flood Insurance Study (FIS) and its accompanying Flood Insurance Rate Maps (FIRM), and associated DFIRM panels, including any digital data developed as part of the FIS for Macon County dated May 4, 2009, which are adopted by reference and declared to be a part of this ordinance, and all revisions thereto.

SECTION C. ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT

A Floodplain Development Permit shall be required in conformance with the provisions of this ordinance prior to the commencement of any development activities within Special Flood Hazard Areas determined in accordance with the provisions of Article 3, Section B of this ordinance.

SECTION D. COMPLIANCE

No structure or land shall hereafter be located, extended, converted, altered, or developed in any way without full compliance with the terms of this ordinance and other applicable regulations.

SECTION E. ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

SECTION F. INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

- (a) Considered as minimum requirements;
- (b) Liberally construed in favor of the governing body; and
- (c) Deemed neither to limit nor repeal any other powers granted under State statutes.

SECTION G. WARNING AND DISCLAIMER OF LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur. Actual flood heights may be increased by manmade or natural causes. This ordinance does not imply that land outside the Special Flood Hazard Areas or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of Macon County or by any office or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

SECTION H. PENALTIES FOR VIOLATION

Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a Class 1 misdemeanor pursuant to NCGS 143-215.58. Any person who violates this ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$5,000.00 or imprisoned for not more than thirty (30) days, or both. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent Macon County from taking such other lawful action including civil and equitable enforcement, as is necessary to prevent or remedy any violation.

ARTICLE 4. ADMINISTRATION

SECTION A. DESIGNATION OF FLOODPLAIN ADMINSTRATOR

The Director of Planning, Permitting and Development, or his or her designee, hereinafter referred to as the “Floodplain Administrator”, is hereby appointed to administer and implement the provisions of this ordinance. In instances where the Floodplain Administrator receives assistance from others to complete tasks to administer and implement this ordinance, the Floodplain Administrator shall be responsible for the coordination and community’s overall compliance with the National Flood Insurance Program and the provisions of this ordinance.

SECTION B. FLOODPLAIN DEVELOPMENT APPLICATION, PERMIT AND CERTIFICATION REQUIREMENTS

- (1) **Application Requirements.** Application for a Floodplain Development Permit shall be made to the Floodplain Administrator prior to any development activities located within Special Flood Hazard Areas. No Land Disturbance Permit, Improvement Permit for the installation of a subsurface wastewater disposal system or Building Permit shall be issued for the improvement or development of any lot or parcel of land subject to the application of this ordinance unless proposed development or improvement has been permitted with a current Floodplain Development Permit. The following items shall be presented to the Floodplain Administrator to apply for a floodplain development permit:
 - (a) A plot plan drawn to scale which shall include, but shall not be limited to, the following specific details of the proposed floodplain development:
 - (i) The nature, location, dimensions, and elevations of the area of development/disturbance; existing and proposed structures, utility systems, grading/pavement areas, fill materials, storage areas, drainage facilities, and other development;
 - (ii) The boundary of the Special Flood Hazard Area as delineated on the FIRM or other flood map as determined in Article 3, Section B, or a statement that the entire lot is within the Special Flood Hazard Area;
 - (iii) Flood zone(s) designation of the proposed development area as determined on the FIRM or other flood map as determined in Article 3, Section B;
 - (iv) The boundary of the floodway(s) or non-encroachment area(s) as determined in Article 3, Section B;
 - (v) The Base Flood Elevation (BFE) where provided as set forth in Article 3, Section B; Article 4, Section C; or Article 5, Section D;
 - (vi) The old and new location of any watercourse that will be altered or relocated as a result of the proposed development; and
 - (vii) The certification of the plot plan by a registered land surveyor or professional engineer.
 - (b) Proposed elevation, and method thereof, of all development within a Special Flood Hazard Area including but not limited to:
 - (i) Elevation in relation to mean sea level of the proposed reference level (including basement) of all structures;
 - (ii) Elevation in relation to mean sea level to which any non-residential structure in Zone AE or A will be floodproofed; and

- (iii) Elevation in relation to mean sea level to which any proposed utility systems will be elevated or floodproofed.
- (c) If floodproofing, a Floodproofing Certificate (FEMA Form 086-0-34) with supporting data, an operational plan that includes, but is not limited to, installation, exercise, and maintenance of floodproofing measures, and an inspection and maintenance plan that includes, not is not limited to, installation, exercise and maintenance of floodproofing measures.
- (d) A Foundation Plan, drawn to scale, which shall include details of the proposed foundation system to ensure all provisions of this ordinance are met. These details include, but are not limited to:
 - (i) The proposed method of elevation, if applicable (i.e. solid foundation perimeter wall, solid backfilled foundation, open foundation on columns/posts/piers/piles/shear walls); and
 - (ii) Openings to facilitate automatic equalization of hydrostatic flood forces on walls in accordance with Article 5, Section B(4)(d) when solid foundation perimeter walls are used in Zone A or AE.
- (e) Usage details of any enclosed areas below the lowest floor.
- (f) Plans and/or details for the protection of public utilities and facilities such as sewer, gas, electrical and water systems to be located and constructed to minimize flood damage.
- (g) Certification that all other Local, State and Federal permits required prior to floodplain development permit issuance have been received.
- (h) Documentation for placement of Recreational Vehicles and/or Temporary Structures, when applicable, to ensure that the provisions of Article 5, Section B, subsections (6) and (8) of this ordinance are met.
- (i) A description of proposed watercourse alteration or relocation, when applicable, including an engineering report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and a map (if not shown on plot plan) showing the location of the proposed watercourse alteration or relocation.
- (j) Emergency Evacuation Plan for RV Park.
- (1) **Permit Requirements.** The Floodplain Development Permit shall include, but not be limited to:
 - (a) A description of the development to be permitted under the floodplain development permit (e.g. house, garage, pool, septic, bulkhead, cabana, pier, bridge, mining, grading, paving, excavation or drilling operations, or storage of equipment or materials, etc).
 - (b) The Special Flood Hazard Area determination for the proposed development in accordance with available data specified in Article 3, Subsection B.

- (c) The Regulatory Flood Protection Elevation required for the reference level and all attendant utilities.
- (d) The Regulatory Flood Protection Elevation required for the protection of all public utilities.
- (e) All certification submittal requirements with timelines.
- (f) A statement that no fill material or other development shall encroach into ~~the Special Flood Hazard area,~~ the floodway or non-encroachment area of any watercourse unless the requirements of Article 5, Section F have been met.
- (g) The flood openings requirements.
- (h) Limitations of below BFE enclosure uses (*i.e. parking, building access and limited storage only*).
- (i) A statement, that all materials below BFE/RFPE must be flood resistant materials.
- (j) Approved Emergency Evacuation Plan for RV Park.

(2) **Certification Requirements.**

(a) Elevation Certificates

- i. An Elevation Certificate (FEMA Form 086-0-33) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the reference level, in relation to mean sea level. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such a review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall be cause to deny a floodplain development permit.
- ii. An Elevation Certificate (FEMA Form 086-0-33) is required after the reference level is established. Within seven (7) calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the reference level, in relation to mean seal level. Any work done within the seven (7) day calendar period and prior to the submission of the certification shall be at the permit holder's risk. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such a review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make the required corrections shall be cause to issue a stop-work order for the project.
- iii. A final Finished Construction Elevation Certificate (FEMA Form 086-0-33) is required after construction is completed and prior to the Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The Floodplain Administrator

shall review the certificate data submitted. Deficiencies detected by such a review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy. The Finished Construction Elevation Certificate certifier shall provide at least 2 photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs must be taken with views confirming the building description and diagram number provided in Section A. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least 2 additional photographs showing side views of the building. IN addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least 3" x 3". Digital photographs are acceptable.

(b) Floodproofing Certificate

- (i) If non-residential floodproofing is used to meet the Regulatory Flood Protection Elevation requirements, a Floodproofing Certificate (FEMA Form 86-0-34) with supporting data, an operational plan and an inspection and maintenance plan are required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the reference level and all attendant utilities, in relation to mean sea level. Floodproofing certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan. Deficiencies detected by such a review shall be corrected by the applicant prior to permit approval. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Failure to construct in accordance with the certified design shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy.
- (ii) A final Finished Construction Floodproofing Certificate (FEMA Form 086-0-34) with supporting data, an operation plan, and an inspection and maintenance plan are required prior to the issuance of a Certificate of Compliance/Occupancy. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the reference level and all attendant utilities, in relation to mean sea level ~~NAVD-1988~~. Floodproofing certificate shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan. Deficiencies detected by such a review shall be corrected by the applicant prior to Certificate of Occupancy. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Failure to construct in accordance with the certified design shall be cause to deny a Certificate of Compliance/Occupancy.

- (c) If a manufactured home is placed within Zone A or AE, and the elevation of the chassis is more than 36 inches in height above grade, an engineered foundation certification is required in accordance with the provisions of Article 5, Section B(3)(b).
- (d) If a watercourse is to be altered or relocated, a description of the extent of the watercourse alteration or relocation; a professional engineer's certified report on the effect of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and a map showing the location of the proposed watercourse alteration or relocation shall all be submitted by the permit applicant prior to issuance of a floodplain development permit.
- (e) Certification Exemptions. The following structures, if located in Zone A or AE, are exempt from the elevation/floodproofing certification requirements specified in items (a) and (b) of this subsection:
 - i. Recreational Vehicles meeting requirements of Article 5, Section B(6)(a);
 - ii. Temporary Structures meeting requirements of Article 5, Section B(8); and
 - iii. Accessory Structures less than 150 square feet meeting requirements of Article 5, Section B(9).

(4) Determinations for existing buildings and structures.

For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repairs or substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Building Official, shall:

- (a) Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;
- (b) Compare the cost to perform the improvement, the cost of repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;
- (c) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; and
- (d) Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the NC Building Code and this ordinance is required.

SECTION C. DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR

The Floodplain Administrator shall perform, but not be limited to, the following duties:

- (1) Review all floodplain development applications and issue permits for all proposed development within Special Flood Hazard Areas to assure that the requirements of this ordinance have been satisfied.
- (2) Review all proposed development within Special Flood Hazard Areas to assure that all necessary local, state and federal permits have been received, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (3) Notify adjacent communities and the North Carolina Department of Public Safety, Division of Emergency Management, State Coordinator for the National Flood Insurance Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency (FEMA).
- (4) Assure that maintenance is provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained.
- (5) Prevent encroachments into floodways and non-encroachment areas unless the certification and flood hazard reduction provisions of Article 5, Section F are met.
- (6) Obtain actual elevation (in relation to mean sea level) of the reference level (including basement) and all attendant utilities of all new and substantially improved structures, in accordance with the provisions of Article 4, Section B(3).
- (7) Obtain actual elevation (in relation to mean sea level) to which all new and substantially improved structures and utilities have been floodproofed, in accordance with the provisions of Article 4, Section B(3).
- (8) Obtain actual elevation (in relation to mean sea level) of all public utilities in accordance with the provisions of Article 4, Section B(3).
- (9) When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with the provisions of Article 4, Section B(3), and Article 5, Section B(2).
- (10) Where interpretation is needed as to the exact location of boundaries of the Special Flood Hazard Areas, floodways, or non-encroachment areas (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation provided in this ordinance, Article 4, Section D(4)..
- (11) When Base Flood Elevation (BFE) data has not been provided in accordance with Article 3, Section B, obtain, review and reasonably utilize any Base Flood Elevation (BFE) data, along with floodway data or non-encroachment area data available from a Federal, State, or other source, including data developed pursuant to Article 5, Section D(2), in order to administer the provisions of this ordinance.

- (12) When Base Flood Elevation (BFE) data is provided but no floodway or non-encroachment area data has been provided in accordance with Article 3, Section B, obtain, review, and reasonably utilize any floodway data or non-encroachment area data available from a Federal, State, or other source in order to administer the provisions of this ordinance.
- (13) Permanently maintain all records that pertain to the administration of this ordinance and make these records available for public inspection, recognizing that such information may be subject to the Privacy Act of 1974, as amended.
- (14) Make on-site inspections of work in progress. As the work pursuant to a floodplain development permit progresses, the Floodplain Administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the Floodplain Administrator has a right, upon presentation of proper credentials, to enter on any premises within the jurisdiction of the County at any reasonable hour for the purposes of inspection or other enforcement action, in accordance with G.S. 160D-403(e).
- (15) Issue stop-work orders as required and in accordance with G.S. 160D-404(b). Whenever a building or part thereof is being constructed, reconstructed, altered or repaired in violation of this ordinance, the Floodplain Administrator may order the work to be immediately stopped. The Stop-work order shall be in writing and directed to the person doing or in charge of the work. The stop-work order shall state the specific work to be stopped, the specific reason(s) for the stoppage, and the condition(s) under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.
- (16) Revoke floodplain development permits as required. The Floodplain Administrator may revoke and require the return of the floodplain development permit by notifying the permit holder in writing stating the reasons of the revocation. Permits shall be revoked for any substantial departure from the approved application, plans and specifications; for refusal or failure to comply with the requirements of State or local laws; or for false statements or misrepresentations made in securing the permit. Any floodplain development permit mistakenly issued in violation of an applicable State or local law may also be revoked. Revocation of a floodplain development permit shall be in accordance with G.S. 160D-403(f).
- (17) Make periodic inspections throughout the Special Flood Hazard Areas within the jurisdiction of the County. The Floodplain Administrator and each member of his or her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action, and in accordance with G.S. 160D-403(e).
- (18) Follow through with the corrective procedures of Article 4, Section D.
- (19) Review, provide input, and make recommendations regarding requests for variance requests.
- (20) Maintain a current map repository to include, but not limited to, historical and effective FIS Report, historical and effective FIRM, and other official floods maps and studies adopted in accordance

with the provisions of Article 3, Section B of this ordinance, including any revisions thereto including Letters of Map Change, issued by FEMA. Notify State and FEMA of mapping needs.

- (21) Coordinate revisions to FIS reports and FIRMs, including Letters of Map Revision Based on Fill (LOMR-Fs) and Letters of Map Revision (LOMRs).

SECTION D. CORRECTIVE PROCEDURES

- (1) Violations to be corrected: when the Floodplain Administrator finds violations of applicable state and local laws, it shall be his or her duty to notify the the permit holder and to the landowner of the property involved, if the landowner is not the permit holder, of the violation in accordance with G.S. 160D-404. The permit holder or landowner shall immediately remedy each of the violations of law cited in notification.
- (2) Actions in Event of Failure to Take Corrective Actions: If the permit holder or landowner fails to take prompt corrective action, the Floodplain Administrator shall give the permit holder and landowner, if the landowner is not the permit holder, written notice, by personal delivery, electronic delivery, or first-class mail, stating:
 - (a) That the building or property is in violation of the floodplain management regulations;
 - (b) That a hearing will be held before the Floodplain Administrator at a designated place and time, not later than ten (10) days after the date of the notice, at which time the permit holder and/or landowner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and
 - (c) That following the hearing, the Floodplain Administrator may issue a written order to alter, vacate, or demolish the building; or to remove fill as applicable.
- (3) Order to Take Corrective Action: If, upon a hearing held pursuant to the notice prescribed above, the Floodplain Administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he or she shall issue an order in writing to the permit holder and landowner, if the landowner is not the permit holder, requiring the owner to remedy the violations within a specified time period, not less than sixty (60) calendar days, nor more than 180 calendar days. Where the Floodplain Administrator finds that there is imminent danger to life or other property, he or she may order that corrective action be taken in such lesser period as may be feasible.
- (4) Appeal: Any owner who has received an order to take corrective action may appeal the order to the Macon County Planning Board by giving notice of appeal in writing to the Floodplain Administrator and the clerk within thirty(30) days following issuance of the final order in accordance with G.S. 160D-405. In the absence of an appeal, the order of the Floodplain Administrator shall be final. The Planning Board shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.
- (5) Failure to Comply with Order: If the owner of a building or property fails to comply with an order to take corrective action for which no appeal has been made or fails to comply with an order of the governing body following an appeal, the owner shall be guilty of a Class 1 misdemeanor pursuant to N.C.G.S. 143-215.58 and shall be punished at the discretion of the court.

SECTION E. VARIANCE PROCEDURES

- (1) The Macon County Planning Board, hereinafter referred to as the “appeal board” shall hear and decide requests for variances to the requirements of this ordinance.
- (2) Any person aggrieved by the decision of the Planning Board may appeal such decision to the superior court, as provided in G.S. 160D-406(k).
- (3) Variances may be issued for:
 - (a) The repair or rehabilitation of historic structures upon the determination that the proposed repair or rehabilitation will not preclude the structure’s continued designation as a historic structure and that the variance is the minimum necessary to preserve the historic character and design of the structure;
 - (b) Functionally dependent facilities if determined to meet the definition as stated in Article 2 of this ordinance, provided provisions of Article 4, Section E(9)(b), (c) and (e) have been satisfied, and such facilities are protected by methods that minimize flood damages during the base flood and create no additional threats to public safety; or
 - (c) Any other type of development, provided it meets the requirements in this Section.
- (4) In passing upon variances, the Planning board shall consider all technical evaluations, all relevant factors, all standards that specified in other sections of this ordinance, and:
 - (a) The danger that materials may be swept onto other lands to the injury of others;
 - (b) The danger to life and property due to flooding or erosion damage;
 - (c) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - (d) The importance of the services provided by the proposed facility in the community;
 - (e) The necessity to the facility of a waterfront location as defined under Article 2 of this ordinance as a functionally dependent facility, where applicable;
 - (f) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
 - (g) The compatibility of the proposed use with the existing and anticipated development;
 - (h) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - (i) The safety of access to the property in times of flood for ordinary and emergency vehicles;

- (j) The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
 - (k) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and waters systems, and streets and bridges.
- (5) A written report addressing each of the above factors shall be submitted with the application for a variance.
- (6) Upon consideration of the factors listed above and the purposes of this ordinance, the Planning Board may attach such conditions to the granting of variances as it deems necessary to further the purposes and objectives of this ordinance.
- (7) Any applicant to whom a variance is granted shall be given written notice specifying the difference between the Base Flood Elevation (BFE) and the elevation to which the structure is to be built and that such construction below the BFE increases risks to life and property, and that the issuance of a variance to construct a structure below the BFE may result in increased premium rates for flood insurance up to \$25 per \$100 of insurance coverage. The decision shall be in accordance with G.S. 160D-406(j). Such notification shall be maintained with a record of all variance actions, including justification for their issuance.
- (8) The Floodplain Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency and the State of North Carolina upon request.
- (9) Conditions for Variances:
- (a) Variances shall not be issued when the variance will make the structure in violation of other federal, state or local laws, regulations or ordinances.
 - (b) Variances shall not be allowed within any designated floodway or non-encroachment area if the variance would result in any increase in flood levels during the base flood discharge.
 - (c) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - (d) Variances shall only be issued prior to development permit approval.
 - (e) Variances shall only be issued upon:
 - i. A showing of good and sufficient cause;
 - ii. A determination that failure to grant the variance would result in unusual hardship to the owner of the property that was not caused, in whole or in major part, by the property owner; and

- iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- (10) A variance may be issued for solid waste disposal facilities or sites, hazardous waste management facilities, salvage yards, and chemical storage facilities that are located in Special Flood Hazard Areas provided that all of the following conditions are met:
- (a) The use serves a critical need in the community.
 - (b) No feasible location exists for the use outside the Special Flood Hazard Area.
 - (c) The reference level of any structure is elevated or floodproofed to at least the Regulatory Flood Protection Elevation.
 - (d) The use complies with all other applicable federal, state and local laws.
 - (e) The County has notified the Secretary of the North Carolina Department of Public Safety of its intention to grant a variance as least thirty (30) calendar days prior to granting the variance.

ARTICLE 5. PROVISIONS FOR FLOOD HAZARD REDUCTION

SECTION A. GENERAL STANDARDS

In all Special Flood Hazard Areas, the following provisions are required:

- (1) All new construction and substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse, and lateral movement of the structure.
- (2) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage in accordance with the FEMA Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*.
- (3) All new construction and substantial improvements shall be constructed by methods and practices that minimize flood damages.
- (4) All new electrical, heating, ventilation, plumbing, air conditioning equipment, and other service equipment shall be located at or above the RFPE or designed and installed to prevent water from entering or accumulating within the components during the occurrence of the base flood. These include, but are not limited to, HVAC equipment, water softener units, bath/kitchen fixtures, ductwork, electric/gas meter panels/boxes, utility/cable boxes, hot water heaters, and electric outlets/switches.
 - (a) Replacements part of substantial improvement, electrical, heating, ventilation, plumbing, air conditioning equipment, and other service equipment shall also meet the above provisions.

- (b) Replacements that are for maintenance and not part of a substantial improvement, may be installed at the original location provided the addition and/or improvements only comply with the standards for new construction consistent with the code and requirements for the original structure.
- (5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.
 - (6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate the infiltration of floodwaters into the systems and discharges from the systems into flood waters.
 - (7) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
 - (8) Nothing in this ordinance shall prevent the repair, reconstruction, or replacement of a building or structure existing on the effective date of this ordinance (i.e. prior to August 7, 2000) and located totally or partially within the floodway, non-encroachment area, or stream setback, provided there is no additional encroachment below the Regulatory Flood Protection Elevation in the floodway, non-encroachment area, or stream setback, and provided that such repair, reconstruction, or replacement meets all of the requirements of this ordinance.
 - (9) New solid waste disposal facilities and sites, hazardous waste management facilities, salvage yards, and chemical storage facilities shall not be permitted, except by variance as specified in Article 4, Section E(10). A structure or tank for chemical or fuel storage incidental to an allowed use or to the operation of a water treatment plant or wastewater treatment facility may be located in a Special Flood Hazard Area only if the structure or tank is elevated or floodproofed to at least the Regulatory Flood Protection Elevation and certified in accordance with the provisions of Article 4, Section B(3).
 - (10) All subdivision proposals and other development proposals shall be consistent with the need to minimize flood damage.
 - (11) All subdivision proposals and other development proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.
 - (12) All subdivision proposals and other development proposals shall have adequate drainage provided to reduce exposure to flood hazards.
 - (13) All subdivision proposals and other development proposals shall have received all necessary permits from those government agencies for which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
 - (14) When a structure is partially located in a Special Flood Hazard Area, the entire structure shall meet the requirements for new construction and substantial improvements.

(15) When a structure is located in a flood hazard risk zone with multiple base flood elevations, the provisions for the more restrictive flood hazard risk zone and the highest base flood elevations shall apply.

(16) Buildings and structures that are located in more than one flood hazard area shall comply with the provisions associated with the most restrictive flood hazard area.

~~(17) The placement of fill material of any nature and for any purpose shall be prohibited except in accordance with and pursuant to a plan approved by the Natural Resources Conservation Service or the Soil Conservation Service of the United States Department of Agriculture for the purposes of conservation, stream bank restoration, or watershed protection; or in furtherance of, and to implement the installation of, measures designed by a licensed engineer and permitted with a Macon County Land Disturbance Permit to comply with the Macon County Soil Erosion and Sedimentation Control Ordinance or the Sedimentation Pollution Control Act of 1973 of the State of North Carolina.~~

~~(18)~~(17) No new high impact land uses as defined in the *Ordinance Regulating High Impact Land Uses in Macon County* shall be permitted in the SFHA. “Substantial Improvement” of existing high impact land uses shall be prohibited in the SFHA.

~~(19)~~(18) Vehicle and Mobile Equipment Storage Facilities located in the SFHA shall be subject to the same requirements for RV’s and RV Parks set forth in Article 5, Section B(6) and (7), unless the subject items are elevated to or above the Regulatory Flood Protection Elevation or securely anchored in place at all times while on the site. For the purposes of this section, wherever the term RV is used it shall also include and may be substituted with vehicles and mobile equipment as applicable.

~~(20)~~(19) All fuel oil storage tanks, including propane gas tanks, must be either elevated above BFE or securely anchored to prevent flotation in accordance with the National Fire Protection Code 58, Section 3-2.2.7 and Article 5, Section B (10).

SECTION B. SPECIFIC STANDARDS

In all Special Flood Hazard Areas where Base Flood Elevation (BFE) data has been provided, as set forth in Article 3, Section B, or Article 5, Section D, the following provisions, in addition to the provisions of Article 5, Section A, are required:

- (1) Residential Construction. New construction and substantial improvement of any residential structure (including manufactured homes) shall have the reference level, including basement, elevated no lower than the Regulatory Flood Protection elevation, as defined in Article 2 of this ordinance.
- (2) Non-Residential Construction. New construction and substantial improvement of any commercial, industrial, or other non-residential structure shall have the reference level, including basement, elevated no lower than the Regulatory Flood Protection elevation, as defined in Article 2 of this ordinance. Structures located in A or AE Zones may be floodproofed to the Regulatory Flood

Protection Elevation in lieu of elevation provided that all areas of the structure, together with attendant utility and sanitary facilities, below the Regulatory Flood Protection Elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the floodproofing standards of this subsection are satisfied. Such certification shall be provided to the Floodplain Administrator as set forth in Article 4, Section B(3), along with the operational plan and inspection and maintenance plan.

(3) Manufactured Homes.

- (a) New and replacement manufactured homes shall be elevated so that the reference level of the manufactured home is no lower than the Regulatory Flood Protection Elevation, as defined in Article 2 of this ordinance.
- (b) Manufactured homes shall be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement, either by certified engineered foundation system, or in accordance with the most current edition of the State of North Carolina Regulations for Manufactured Homes adopted by the Commissioner of Insurance pursuant to G.S. 143-143.15. Additionally, when the elevation would be met by an elevation of the chassis thirty-six inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above thirty-six (36) inches in height, an engineering certification is required.
- (c) All enclosures or skirting below the lowest floor shall meet the requirements of Article 5, Section B(4).
- (d) An evacuation plan must be developed for evacuation of all residents of all new, substantially improved, or substantially damaged manufactured home parks or subdivisions located within flood prone areas. This plan shall be filed with and approved by the Macon County Floodplain Administrator and the Macon County Emergency Management Department.
- (e) The owner of an existing manufactured home park or subdivision for which any part of the property is located in the Special Flood Hazard Area shall prepare an Emergency Evacuation Plan and file it with the Macon County Floodplain Administrator no later than twelve (12) months after the effective date of this ordinance, (i.e. August 7, 2000). After receiving approval of the Emergency Evacuation Plan, the owner or manager/operator of the facility will have seven (7) years to bring the existing manufactured home park or subdivision into compliance with all the requirements of the ordinance. Failure to file an Emergency Evacuation Plan for approval shall be a Violation and subject to the penalties defined in Article 3, Section H.

(4) Elevated Buildings. Fully enclosed area, of new construction and substantially improved structures, which is below the lowest floor:

- (a) Shall not be designed or used for human habitation, but shall only be used for parking of vehicles, building access, or limited storage of maintenance equipment used in connection with the premises. Access to the enclosed area shall be the minimum necessary to allow for parking

of vehicles (garage door) or limited storage of maintenance equipment (standard exterior door), or entry to the living area (stairway or elevator). The inner portion of such enclosed areas shall not be finished or partitioned into separate rooms, except to enclose storage areas;

- (b) Shall not be temperature-controlled or conditioned;
- (c) Shall be constructed entirely of flood resistant materials at least to the Regulatory Flood Protection Elevation; and
- (d) Shall include flood openings to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this requirement, the openings must either be certified by a professional engineer or architect or meet or exceed the following minimum design criteria:
 - i. A minimum of two flood openings on different sides of each enclosed area subject to flooding;
 - ii. The total net area of all flood openings must be at least one (1) square inch for each square foot of enclosed area subject to flooding;
 - iii. If a building has more than one enclosed area, each enclosed area must have flood openings to allow floodwaters to automatically enter and exit;
 - iv. The bottom of all required flood openings shall be no higher than one (1) foot above the higher of the interior or exterior adjacent grade;
 - v. Flood openings may be equipped with screens, louvers, or other coverings or devices, provided they permit the automatic flow of floodwaters in both directions; and
 - vi. Enclosures made of flexible skirting are not considered enclosures for regulatory purposes, and therefore, do not require flood openings. Masonry or wood underpinning, regardless of structural status, is considered an enclosure and requires flood openings as outlined above.

~~(e) Fill/Grading. Fill is prohibited in the SFHA in accordance with Article 5, Section A(17).~~

(5) Additions/Improvements

- (a) Additions and/or improvements to pre-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are:
 - i. Not a substantial improvement, the addition and/or improvements must be designed to minimize flood damages and must not be any more non-conforming than the existing structure.
 - ii. A substantial improvement, with modifications/rehabilitations/improvements to the existing structure or the common wall is structurally modified more than installing a doorway, both the existing structure and the addition must comply with the standards for new construction.

- (b) Additions to pre-FIRM or post-FIRM structures that are a substantial improvement with no modifications/rehabilitations/improvements to the existing structure other than a standard door in the common wall shall require only the addition to comply with the standards for new construction.
- (c) Additions and/or improvements to post-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are:
 - i. Not a substantial improvement, the addition and/or improvements only must comply with the standards for new construction.
 - ii. A substantial improvement, both the existing structure and the addition and/or improvements must comply with the standards for new construction.
- (d) Any combination of repair, reconstruction, rehabilitation, addition or improvement of a building or structure taking place during five (5) year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the structure before the improvement or repair is started must comply with the standards for new construction. For each building or structure, the five (5) year period begins on the date of the first improvement or repair of that building or structure. Substantial damage also means flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. The requirement does not, however, include either:
 - (i) Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assume safe living conditions.
 - (ii) Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

(6) Recreational Vehicles. Recreational vehicles shall

Be on site for fewer than 180 consecutive days and be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on wheels or a jacking system, and is attached to the site only by quick disconnect type utilities, and has no permanently attached additions) and be capable of exiting the Special Flood Hazard Area during a flood event.

(7) Recreational Vehicle Parks or Subdivisions

- (a) Prior to the issuance of a floodplain development permit for a Recreational Vehicle Park:
 - i. RV Park Developers, Owners, and Operators shall prepare and maintain current a comprehensive Emergency Evacuation Plan defining how, when and where all

vehicles are to be removed to a safe location during an approaching storm, flood, or hazard events. The Emergency Evacuation Plan shall be submitted to the Macon County Emergency Management Department and approved prior to the issuance of a floodplain development permit.

- ii. All RV Park Emergency Evacuation Plans must be updated annually and submitted to the Macon County Emergency Management Department for approval.
 - iii. The Emergency Evacuation Plan for each RV Park having property in the Special Flood Hazard Area shall be implemented and supported by a written set of park regulations. The park regulations shall be submitted for review and approval along with the Emergency Evacuation Plan prior to the issuance of a floodplain development permit.
 - iv. Approval of the Emergency Evacuation Plan and the park regulations do not relieve the RV Park Owner or Land Owner of any responsibility or liability for providing the maximum practical extent of protection against downstream loss of life or property when RV's are resident on the site. Neither does approval of the Emergency Evacuation Plan and the park regulations create or transfer any liability to the County of Macon, any of its employees or agents.
- (b) The park regulations shall include at a minimum the following requirements:
- i. A set of keys to the RV and a current contact telephone number must be in the possession of the RV Park Owner or Operator at all times the RV is parked on a site in the Special Flood Hazard area.
 - ii. The owner of the RV must sign a Release of Liability available from the RV Park Owner giving the RV Park Owner or Operator the right to evacuate the owner's RV(s) to a safe location or to anchor/tether the RV(s) in case of a Flood Warning and the owner is away from the site. The release form shall notify the RV owner that under flooding conditions, the RV may be damaged or destroyed.
- (c) Known Hazards Disclosure. The RV Park Owner is responsible for posting a sign at the utility connection station on each RV parking site advising the RV owner that the site is located within a FEMA-designated Special Flood Hazard Area and is subject to damage or loss to property and life during a flood event. Further, the sign on each site shall advise the RV owner of the potential water depth at the site during a Base Flood event (Base Flood Elevation minus the local grade elevation where the RV is parked). If the RV Park Owner elects to state a single water depth to standardize the signs, the maximum water depth on the entire RV Park shall be listed.
- (d) Inspections.
- i. Macon County has the right to access all RV Parks and all RV parking sites at any time for the purpose of a compliance inspection in accordance with G.S. 160D-403(e). A compliance inspection will determine if the requirements of the Emergency Evacuation

Plan and the park regulations are current and being enforced by the RV Park Owner or Operator.

- ii. Non-conforming items or a finding of non-compliance shall result in a written Notice of Violation (NOV), in accordance with Article 4, Section D of the ordinance.
- iii. Failure to correct an NOV in the prescribed time limit shall result in a fine not to exceed \$5,000 per day for every calendar day that the RV Park is found to be out of compliance with the approved plans and regulations.
- iv. Nothing herein shall prevent the County from seeking other enforcement remedies as provided in Article 3, Section H.

- (e) Existing RV Parks and Subdivisions for which any part of the property is located in a Special Hazard Flood Area.

The Owner of an existing RV Park or Subdivision shall prepare an Emergency Evacuation Plan and file it with the Floodplain Administrator and Macon County Emergency Management Coordinator for review and approval no later than twelve months after the effective date of this ordinance (i.e. August 7, 2000). The Known Hazards Disclosure requirements of Article 5, Section B(7)(c) shall be met no later than twelve months after the effective date of this ordinance (i.e. August 7, 2000). After receiving approval of the Emergency Evacuation Plan, the owner (or manager/operator) of the facility shall have seven (7) years to bring the existing RV Park or Subdivision into compliance with all the requirements of the ordinance (i.e. August 7, 2000). Failure to file an Emergency Evacuation Plan for approval shall be a Violation and subject to the penalties defined in Article 3, Section H.

- (8) Temporary Non-Residential Structures and Stockpiling or Storage of Bulk Materials. Prior to the issuance of a floodplain development permit for a temporary structure or for stockpiling or storing bulk materials, the applicant must submit to the Floodplain Administrator a plan for the removal of such structure(s) or materials in the event of a hurricane, flash flood, or other type of flood warning notification. The following information shall be submitted in writing to the Floodplain Administrator for review and written approval:

- (a) A specified time period for which the temporary use will be permitted. Time specified may not exceed three (3) months, renewable up to one (1) year;
- (b) The name, address, and phone number of the individual responsible for the removal of a temporary structure or materials;
- (c) The time frame prior to the event at which a structure or materials will be removed (i.e., minimum of 72 hours before landfall of a hurricane or immediately upon flood warning notification);
- (d) A copy of the contract or other suitable instrument with the entity responsible for physical removal of the structure or materials; and

- (e) Designation, accompanied by documentation, or a location outside the Special Flood Hazard Area, to which the temporary structure or material will be moved.
- (9) Accessory Structures. When accessory structures (sheds, detached garages, etc.) are to be placed within a Special Flood Hazard Area, the following criteria shall be met:
- (a) Accessory structures shall not be used for human habitation (including working, sleeping, living, cooking, or restroom areas);
 - (b) Accessory structures shall not be temperature controlled;
 - (c) Accessory structures shall be designed to have low flood damage potential;
 - (d) Accessory structures shall be constructed and placed on the building site so as to offer minimum resistance to the flow of floodwaters;
 - (e) Accessory structures shall be firmly anchored in accordance with the provisions of Article 5, Section A(1);
 - (f) All service facilities such as electrical shall be installed in accordance with the provisions of Article 5, Section A(4); and
 - (g) Flood openings to facilitate automatic equalization of the hydrostatic flood forces shall be provided below Regulatory Flood Protection Elevation in conformance with the provisions of Article 5, Section B(4)(d).

An accessory structure with a footprint less than 150 square feet that satisfies the criteria outlined above is not required to meet the elevation or floodproofing standards of Article 5, Section B(2). Elevation or floodproofing certifications are required for all other accessory structures in accordance with Article 4, Section B(3).

- (10) Tanks. When gas and liquid storage tanks are to be placed within a Special Flood Hazard Area, the following criteria shall be met:
- (a) Underground tanks. Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty;
 - (b) Above-ground tanks, elevated. Above-ground tanks in flood hazard areas shall be elevated to or above the Regulatory Flood Protection Elevation on a supporting structure that is designed to prevent flotation, collapse or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area;
 - (c) Above-ground tanks, not elevated. Above-ground tanks that do not meet the elevation requirements of Section B(2) of this ordinance shall be permitted in flood hazard areas provided

the tanks are designed, constructed, installed, and anchored to resist all flood-related and other loads, including the effects of buoyancy, during conditions of the design flood and without release of contents in the floodwaters or infiltration by floodwaters into the tanks. Tanks shall be designed, constructed, installed, and anchored to resist the potential buoyant and other flood forces acting on an empty tank during design flood conditions.

(d) Tank inlets and vents. Tank inlets, fill openings, outlets and vents shall be:

(i) At or above the Regulatory Flood Protection Elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and

(ii) Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.

(11) Other Development.

(a) Fences in regulated floodways and NEAs that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, shall meet the limitations of Article 5, Section F of this ordinance.

(b) Retaining walls, sidewalks and driveways in regulated floodways and NEAs. Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of Article 5, Section F of this ordinance.

(c) Roads and watercourse crossing in regulated floodways and NEAs. Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of Article 5, Section F of this ordinance.

(d) Commercial storage facilities are not considered “limited storage” as noted in this ordinance, and shall be protected to the Regulatory Flood Protection Elevation as required for commercial structures.

SECTION C. RESERVED

SECTION D. STANDARDS FOR FLOODPLAINS WITHOUT ESTABLISHED BASE FLOOD ELEVATIONS

Within the Special Flood Hazard Areas designated as Approximate Zone A and established in Article 3, Section B, where no Base Flood Elevation (BFE) data has been provided by FEMA, the following provisions, in addition to the provisions of Article 5, Section A, shall apply:

(1) No encroachments, including fill, new construction, substantial improvements, or new development shall be permitted within a distance of fifty (50) feet each side from top of bank or five times the width of the stream, whichever is greater, unless certification with supporting technical data by a registered professional engineer is provided demonstrating that such

encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.

- (2) The BFE used in determining the Regulatory Flood Protection Elevation shall be determined based on the following criteria:
 - (a) When Base Flood Elevation (BFE) data is available from other sources, all new construction and substantial improvements within such areas shall also comply with all applicable provisions of this ordinance and shall be elevated or floodproofed in accordance with standards in Article 5, Sections A and B.
 - (b) When floodway or non-encroachment area data is available from a Federal, State, or other source, all new construction and substantial improvements within floodway and non-encroachment areas shall also comply with the requirements of Article 5, Sections B and F.
 - (c) All subdivision, manufactured home park and other development proposals shall provide Base Flood Elevation (BFE) data if development is greater than five (5) acres or has more than fifty (50) lots/manufactured home sites. Such Base Flood Elevation data shall be adopted by reference in accordance with Article 3, Section B and utilized in implementing this ordinance.
 - (d) When Base Flood Elevation (BFE) data is not available from a Federal, State or other source as outlined above, the reference level shall be elevated or floodproofed (nonresidential) to or above the Regulatory Flood Protection Elevation, as defined in Article 2. All other applicable provisions of Article 5, Section B shall also apply.

SECTION E. STANDARDS FOR RIVERINE FLOODPLAINS WITH BASE FLOOD ELEVATIONS BUT WITHOUT ESTABLISHED FLOODWAYS OR NON-ENCROACHMENT AREAS

Along rivers and streams where BFE data is provided by FEMA or is available from another source but neither floodway nor non-encroachment areas are identified for a Special Flood Hazard Area on the FIRM or in the FIS report, the following requirements shall apply to all development within such areas:

- (1) Standards of Article 5, Sections A and B; and
- (2) Until a regulatory floodway or non-encroachment area is designated, no encroachments, including fill, new construction, substantial improvements, or other development, shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point.

SECTION F. FLOODWAYS AND NON-ENCROACHMENT AREAS

Areas designated as floodways or non-encroachment areas are located within the Special Flood Hazard Areas established in Article 3, Section B. The floodways and non-encroachment areas are extremely hazardous areas due to the velocity of floodwaters that have erosion potential and carry debris and potential

projectiles. The following provisions, in addition to standards outlined in Article 5, Sections A and B, shall apply to all development within such areas:

- (1) No encroachments, including fill, new construction, substantial improvements and other developments shall be permitted unless:
 - (a) It is demonstrated that the proposed encroachment would not result in any increase in the flood levels during the occurrence of the base flood discharge, based on hydrologic and hydraulic analyses performed in accordance with standard engineering practice and presented to the Flood Plain Administrator prior to issuance of floodplain development permit; or
 - (b) A Conditional Letter of Map Revision (CLOMR) has been approved by FEMA. A Letter of Map Revision (LOMR) must also be obtained within six (6) months of completion of the proposed encroachment.
- (2) If Article 5, Section F(1) above is satisfied, all development shall comply with all applicable flood hazard reduction provisions of this ordinance.

(3) No manufactured homes nor RVs shall be permitted in floodways or non-encroachment areas.

ARTICLE 6. LEGAL STATUS PROVISIONS

SECTION A. EFFECT ON RIGHTS AND LIABILITES UNDER THE EXISTING FLOOD DAMAGE PREVENTION ORDINANCE

This ordinance in part comes forward by re-enactment of some of the provisions of the Flood Damage Prevention Ordinance enacted August 7, 2000, as amended, and it is not the intention to repeal, but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued thereunder are reserved and may be enforced. The enactment of this ordinance shall not affect any action, suit or proceeding instituted or pending. All provisions of the flood damage prevention ordinance of Macon County enacted on August 7, 2000, as amended, which are not reenacted herein are repealed.

The date of the initial Flood Damage Prevention Ordinance for Macon County is August 7, 2000.

SECTION B. SEVERABILITY

If any section, clause, sentence, or phase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

SECTION C. EFFECTIVE DATE

This ordinance shall become effective upon adoption.

SECTION D. ADOPTION CERTIFICATION

I hereby certify that this is a true and correct copy of the amended and restated flood damage prevention ordinance as adopted by the Macon County Board of Commissioners of Macon County, North Carolina, on the ____ of _____, 2021.

WITNESS my hand and the official seal of Macon County,, NC, this, the _____ day of _____, 2021.

County Manager
Clerk to the Board of Commissioners

REQUEST FOR QUALIFICATIONS
FOR
PROFESSIONAL ENGINEERING AND GEOLOGIC SERVICES
FOR THE MACON COUNTY MSW LANDFILL
PHASE 3, CELL 2 PERMITTING AND CONSTRUCTION and
PHASE 1 AND PHASE 2 CLOSURE PLAN AND CONSTRUCTION
MACON COUNTY, NORTH CAROLINA

I. MINIMUM REQUIREMENTS AND QUALIFICATIONS

Respondents, both corporate and individual, must be fully licensed and certified for the type of work to be performed in the State of North Carolina at the time of submittal of their response to this Request for Qualifications (RFQ). ✓

Respondents submitting a Statement of Qualifications (SOQ) should be able to demonstrate a minimum of ten (10) years' experience in providing solid waste services in the western North Carolina area and in accordance with the North Carolina Solid Waste Management Rules and Regulations. ✓

At a minimum, experience should include the preparation of a Permit to Construct and Closure Plan application package, preparation of a Construction Bid Package, performing installation and reporting of environmental monitoring infrastructure (groundwater and landfill gas), performing Construction Quality Assurance (CQA) testing and reporting, and performing Construction Contract Administration services for a Subtitle D MSW Landfill in North Carolina. ✓

II. SUBMITTAL FORMAT AND REQUIREMENTS

A. Introductory Letter: An informative, narrative letter pertinent to your firm's capabilities and services. ✓

B. Experience of Firm and References:

- a. Provide copy(s) of the firms' State license(s) to practice engineering and geology. ✓
- b. Provide a listing of the North Carolina registration numbers of key individuals licensed to practice engineering and geology. ✓
- c. Provide a list and short description of representative solid waste projects in the state of North Carolina completed by your firm that demonstrate the Respondents skills and capabilities as they pertain to the services described herein. Please include the project name, location, client contact name and phone number. ✓
- d. Provide a minimum of five (5) client references, including contact information. ✓

C. Team Organization, Management and General Qualifications

- a. Multiple firms, joint venture or any/all sub-contractor(s)/consultant(s) teams shall clearly identify the roles, responsibilities and office location of the proposed project personnel. ✓
- b. Team and project management structure shall be documented and the principal with the prime firm responsible for the contract shall be identified. This information may be provided in an organizational chart. ✓
- c. The Respondent shall include a statement that the firm's staff has sufficient capacity to provide the services requested. ✓

D. Individual Qualifications: Respondent shall specifically identify the lead person(s), who will typically oversee the scope of services provided to the County and include their qualifications, background and experience. Resumes of the key team personnel shall be included with your submittal. Qualifications for any/all sub-contractor(s)/consultant(s) should also be included with your submittal. ✓

E. Insurance Requirements: Provide a copy of a certificate of insurance that identifies current levels of insurance in areas of general liability, automobile liability, workers compensation and professional liability. ✓

F. Proposed Schedule: The proposed schedule for these projects is below. Projects must be completed in a timely manner and within a reasonable period. Dates are tentative and are subject to change (except the issue date of the RFQ, deadlines to submit questions and due date of SOQ). ✓

G. Format: Submittals shall be printed on 8 ½" x 11" paper, include front and back covers, cover letter, and Table of Contents. Submittal shall be side bound and include reference tabs for key sections. ✓

H. Non-Collusion Affidavit: The Non-Collusion Affidavit attached to this RFQ must be properly executed and submitted with the SOQ. ✓

III. SELECTION CRITERIA

The following criteria will be the basis on which consultants will be selected for further consideration:

1. Completeness of the response to this RFQ. **Satisfactory**
2. Expertise and qualifications of key professional staff and the firm as a whole in the specific solid waste services described herein. **Satisfactory**
3. Performance history of the firm and its staff members with Macon County and other clients. **Satisfactory**
4. Availability of resources and current workload of the consultant team proposed for this project. **Satisfactory**
5. Proximity to and familiarity with Macon County's MSW landfill facility. **Satisfactory**

A rating of **Satisfactory** was used rather than a numeric evaluation as only one response to the RFQ was received; therefore, there was no comparative evaluation to be performed. The Satisfactory rating represents completeness of the submittal and firms' ability to complete the scope of work over an acceptable time-line. The rating should not be viewed in a quantitative manner.

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – CONSENT AGENDA

MEETING DATE: May 14, 2024

Item 12A. Draft minutes from the April 9, 2024, regular meeting are attached for the board's review and approval. (Tammy Keezer)

Item 12B. Budget Amendments #255 -262 are attached for your review and approval. (Lori Carpenter)

Item 12C. Public Records Disposal for Macon County Solid Waste. A copy of the disposal log is attached for your review and approval. The records disposed of consisted of invoices paid by Macon County Solid Waste between August 2017 and March 2018. These records have a three-year retention requirement according to the October 1, 2021 North Carolina Department of Natural and Cultural Resources, Division of Archives and Records, Records Retention and Disposition Schedule, General Records Schedule: Local Government Agencies, Standard 2, Item 2.01 which was adopted by this board on April 11, 2023. (Tammy Keezer)

Item 12D. A Lottery Fund Request is attached for your review and approval. (Lori Carpenter)

Item 12E. Tax releases for the month of April 2024 in the amount of \$4,715.58, per the attached memorandum from Tax Collections Supervisor Delena Raby

Item 12F. A copy of the ad valorem tax collection report as of April 30, 2024. Report only. No action is necessary. (Delena Raby)



MACON COUNTY BOARD OF COMMISSIONERS
April 9, 2024
REGULAR MEETING MINUTES

Chairman Shields called the meeting to order at 6:00 p.m. All Board Members, County Manager Derek Roland, Deputy Clerk Tammy Keezer, Finance Director Lori Carpenter, and County Attorney Eric Ridenour were present, as were a number of county employees, media, and citizens.

Upon a motion from Commissioner Shearl, seconded by Commissioner Young, the board voted unanimously to adjourn to Courtroom A on the fourth floor of the Macon County Courthouse to accommodate the large crowd in attendance. At 6:14 p.m. Chairman Shields called the meeting back to order.

ANNOUNCEMENTS: None

MOMENT OF SILENCE: Chairman Shields requested all in attendance rise and a moment of silence was observed.

PLEDGE OF ALLEGIANCE: Led by Commissioner Higdon, the pledge to the flag was recited.

PUBLIC HEARING:

(A) Old Pine Grove School – Chairman Shields opened the public hearing at 6:17 p.m. to receive public comment on whether it is in the County’s best interest to sell the property known as the Old Pine Grove School, an approximate 1.26-acre tract of land located at the junction of Peeks Creek Road and the Highlands Road, bearing Macon County Mapping Office Parcel Identification Number 7522092290 and more particularly described in Book H-42, Page 1836 of the Macon County Registry. **Harold Alex Hawkins** spoke in favor of selling the property. He said he does not see the property being used except for a polling precinct. He did request that if the property is sold the memorials from those lost in the Peek’s Creek disaster be preserved. **MaryAnn Ingram** stated she has voted at the location known as the Sugarfork Precinct since 1996 and believes there are around 400 registered voters in that precinct. She requested that if the property is sold the building be put on a historic registry so that it can never be torn down, destroyed, or changed, and that it is made available to the county for a voting precinct. **Robbie Holland** had signed up to speak but yielded the opportunity. **Marci Holland** indicated there were representatives from four generations of native families of the Gneiss, North Carolina community present which is where the Old Pine Grove School actually sits and was built in 1912. Ms. Holland gave an overview of some of the history of the building and ownership. She requested that the building not be sold and that she and others are willing to oversee the upkeep and maintenance of the property. **Pam Owens** had signed up to speak but yielded the opportunity. **Kyle Jennings** had signed up to speak but yielded the opportunity. **Devon Deal** was not present when her name was called. **Lori Smith** had signed up to speak but yielded

the opportunity. **Julie Tastinger** spoke about her family experiences at the school including going there to vote for her first time voting. She requested the building be preserved to continue to teach history about the building and community and said she was willing to be on the board to oversee its use. **Chris Brower** spoke in support of keeping the school as it is due to the historical significance it has to the community. **Betsy Carson** read a statement prepared by her husband Rick who could not attend the meeting. In his letter, Mr. Caron requested the County revisit this property as an asset to the County to be maintained instead of an extra property to be disposed of. Ms. Carson said they are willing to help maintain the property. **Karen Deal Raby** spoke about how the building was used even when in disrepair as a gathering place for church and community activities. She requested the community be allowed to maintain the building. **Narelle Kirkland** spoke about the Peek's Creek video that shows how the community rallied together and encouraged board members to watch the video.

At 6:42 p.m., upon a motion by Commissioner Young, seconded by Commissioner Shearl, the board voted unanimously to close the public hearing. Commissioner Shearl made a motion, seconded by Commissioner Antoine to discuss and take action on the Pine Grove School. After some discussion and points of clarification, Commissioner Shearl retracted his motion, seconded by Commissioner Antoine. Marci Holland was asked to investigate the possibility of establishing a 501C3 for the community organization to maintain the property, investigate the requirements of making the building a historic structure, and report back to the board at a later meeting.

PUBLIC COMMENT PERIOD:

- 1. Narelle Kirkland** spoke about the board to consider purchasing or leasing a piece of property for families to use that offers a viewpoint of the mountain ranges. **Debbi Shope** spoke in support of art and music in Macon County Schools. She said the teaching positions need to be filled regardless of where the funding comes from. She said as a retired probation officer and now a substitute teacher arts and music is important for kids to see their potential and requested kids not be robbed of these experiences. **Gracie Parker** spoke about opioid funding and early intervention programs. **Elke Kennedy** spoke about youth mental health and early intervention. **Sarah Johnson** spoke about funding art and music positions in Macon County Schools. **Betsy Baste** spoke about the recent Macon County Library Board meeting and how she felt board members and attendees had been inappropriate. **Jackie Kussow-Sroka** spoke about Macon County Transit and riders not being brought to her business. She requested the routes be made fair. **Mariah Rascati** spoke in favor of art and music in schools. She talked about the benefits of music for language development and art for science and math. **Kevin Kusso** spoke about Macon County Transit being structured to benefit businesses downtown and suggested alternating routes so the businesses on the south end of town were included. **Jessica Doyle** spoke in favor of art and music in schools and shared her experiences as the mother of an autistic child. **Matt Jackson** spoke in support of art and music in schools. **Lora Hickman** spoke in support of art and music in schools. **Emily Fields** spoke about the importance of the arts.

ADDITIONS, ADJUSTMENTS TO AND APPROVAL OF THE AGENDA: Upon a motion by Commissioner Young, seconded by Commissioner Antoine, the board voted unanimously to approve the agenda, as adjusted, as follows:

- To add Item 13B under Appointments, Macon County Library Board Appointment, per Commissioner Antoine
- To remove Item 9B under Reports and Presentations, Opioid Update, per Mr. Roland
- To remove Item 11C under New Business, Approval of Renewal Lease for Offices Utilized by North Carolina Department of Adult Corrections Probation and Parole, per Mr. Roland

REPORTS/PRESENTATIONS:

(A) CAROUSEL OF THE ARTS – Staff of the art and music programs at Iotla Valley Elementary and Macon Middle Schools introduced students who presented their artwork, spoke about the importance of art and music, and performed a musical theater piece titled, “This Is Me”. Board members were presented with a gift basket of art pieces made by students and invited to attend the 12th Annual Macon County Public Schools Student Art Exhibition to be held on April 21, 2024.

At 8:08 p.m. Chairman Shields called a five-minute recess and reconvened the meeting at 8:14 p.m.

(B) OPIOID UPDATE – removed.

(C) MEDICAID CHILD AND FAMILY SPECIALITY PLAN PROPOSAL – Vaya Health Community Relations Regional Director Shelly Foreman explained how Vaya Health has been working with local DSS (Department of Social Service) offices in support of their child welfare programs in 47 counties and requested approval of a letter of support for Vaya’s application for a Medicaid waiver which will allow them better manage the overall care of children and caregivers in the foster care system by becoming the administrator of the Child and Family Specialty Plan statewide. After discussion, Commissioner Young made a motion, seconded by Commissioner Antoine, to approve the letter of support for Vaya to administer the Child and Family Services Plan statewide. Vote was unanimous.

OLD BUSINESS:

(A) CONSIDERATION AND APPROVAL OF PROPOSAL FOR ASSESSING THE MACON COUNTY CLOCK TOWER PHASE 1 – Project Manager Jack Morgan explained that he had an architect look at the clock tower following the discussion at the March 2024 regular meeting of the Macon County Board of Commissioners. He presented a proposal from Peter Looper with Architectural Design & Planning in the amount of \$2,615. Commissioner Shearl said the repairs are cosmetic and didn’t feel an engineer was needed. He suggested the using volunteer builders to do the repairs. Mr. Morgan and Mr. Roland explained there had been safety issues brought up at the last meeting that anyone doing repairs needed to have insurance, and that until the exploration is done the depth of repairs is not known. Chairman Shields asked Steve Grissim from the Franklin Rotary Club to come forward to speak. Mr. Grissim said he had a local builder accompany him to look at the repairs needed on the clock tower. He shared that the builder provided a quote of \$11,265 which included donation of some materials and labor. Commissioner Shearl commented against hiring and paying additional funds to an architect. Mr. Roland said what Mr. Morgan is presenting is from a design professional who

will say whether or not there are safety and structural issues and put a seal on their recommendations. Commissioner Higdon said he wants to see a plan for improvements to the whole square downtown. Commissioner Shearl made a motion, seconded by Commissioner Shields, to task Mr. Morgan to prepare a list of what is needed on the clock tower and to put it out for bid. Commissioner Higdon requested Mr. Morgan put together a list of the properties owned by the County and develop a plan of what is needed to fix them. Mr. Roland reminded the board that the sidewalks are the responsibility of the Town of Franklin and the North Carolina Department of Transportation and that the gazebo property is under a forty-year lease with the Town of Franklin and they will make requests for improvements to this board and that a request to design or redesign the entire downtown properties is a lot to put on Mr. Morgan. He said this is a very broad request and suggested a task such as that be placed with professionals who handle that type of project. Vote was unanimous.

(B) DISCUSSION REGARDING NEXT STEPS FOR MACON COUNTY LIBRARY AND MACON EARLY COLLEGE

– Mr. Morgan gave an overview and shared photos of the damage to the portico structure. He explained the plan to repair the structure. Mr. Morgan said the architectural firm had given a quote not to exceed 20,000 dollars to finish out the project. He said this includes the construction documents, construction drawings, and administration of the project. Mr. Morgan said we would then have to put the project out to bid and he would have no idea how much the repair cost would be until that time. He also shared photos and spoke about some areas of concern at Macon Early College. Mr. Morgan requested approval to have an architect look at these areas and provide a quote separate from the library project. Commissioner Higdon made a motion, seconded by Commissioner Shearl to approve the contract with Looper Architectural Designs for the Macon County Library as presented, a budget amendment in the amount of \$20,000 from general fund contingency, to approve a resolution to exempt architectural services for the Macon County Public Library from the provisions of Article 3D of Chapter 143 of the North Carolina General Statute. Vote was unanimous. Mr. Morgan said he would present recommendations for Macon Early College at the May 14, 2024, regular meeting.

(C) CONSIDERATION AND APPROVAL OF PROPOSED ENVIRONMENTAL HEALTH FEES

– Health Director Kathy McGaha presented and requested approval of the proposed fee structure as approved by the Macon County Board of Health. Commissioner Higdon said that he had not voted on any of the proposed changes at the Board of Health meeting because he did not agree with any of them. He requested to have individual conversations with board members to understand the impact these changes have on the economy. Ms. McGaha said her staff had tried to develop a more tiered structure and compared the fees to other counties. She said Macon County is in line with other counties in the west. Commissioner Shearl said he wanted more time to process the proposed fees and does not feel we have to match other counties. He asked why the changes were being proposed and if these changes were going to improve the delay in permits. After a long discussion about other issues related to delays in obtaining permits, staffing issues, and the budget, Commissioner Young made a motion, seconded by Commissioner Higdon to appropriate \$20,000 from the general fund contingency for contracted services for On-site Wastewater staffing. Vote was unanimous.

NEW BUSINESS:

(A) APPROVAL OF BOARD OF ELECTIONS SECOND PRIMARY BUDGET AMENDMENT REQUEST

– Board of Elections Vice-Chair Gary Dills presented a request for \$50,000 so the Board of Elections had funding for caring out the

duties necessary to hold a second primary. Board of Elections Director Melanie Thibault explained that if the Board of Elections office was ADA (Americans with Disabilities Accommodations) compliant some of these expenses would not be necessary, but due to their office being located on the first floor of the courthouse with access only by stairs or an elevator they were not ADA compliant. She also said that a voting location cannot require voters to go through a security check therefore, they must hold primaries and elections outside their office at an alternate location which requires them to follow additional rules and increases the cost of holding the primary and/or election. Commissioner Higdon made a motion, seconded by Commissioner Shearl to appropriate \$50,000 from the general fund contingency as requested. Vote was unanimous.

(B) CONSIDERATION AND APPROVAL OF PURCHASE OF PROPERTY IN

NANTAHALA – Attorney Eric Ridenour explained that the property would be used for a septic system at Nantahala School if approved for purchase. Mr. Ridenour said the closing of the proposed purchase would need to occur on June 30, 2024, or earlier. Commissioner Higdon made a motion, seconded by Commissioner Shearl to approve the purchase contract as presented in the amount of \$90,000 with a budget amendment in the amount of \$94,000 from fund balance allowing for a contingency for attorney fees, title search, and any other associated fees. Mr. Ridenour stated that the school will be responsible for coordinating the septic system project once the property is purchased. Vote was unanimous.

(C) APPROVAL OF RENEWAL LEASE FOR OFFICES UTILIZED BY NORTH CAROLINA DEPARTMENT OF ADULT CORRECTIONS PROBATION AND PAROLE – removed.

(D) DISCUSSION REGARDING WELL FOR WATER FEATURE AT WESLEY'S

PLAYGROUND – Mr. Morgan explained that the County pays the water bill for two separate supplies at Wesley's Playground – one for the water feature and one for the pavilion. He stated the water bill for 2018-19 was \$28,000, the water feature was not turned on in 2020 due to COVID, a flat rate in the amount of \$147 for May 2023 just to have the connection, the bill for June 2023 was \$4,485, and the bill for July 2023 was over \$12,000. Mr. Morgan indicated that the Town of Franklin had been asked to reduce the bills and they had declined to do so. He recommended that the County could drill a well to supply both the water feature and the pavilion and save money. He said he had a quote to drill a well for \$10,000 and has secured the permit already. Commissioner Young made a motion, seconded by Commissioner Shearl to authorize Mr. Morgan to enter into a contract for \$10,000 to drill the well with a budget amendment in the same amount from general fund contingency. Vote unanimous.

CONSENT AGENDA: Upon a motion by Commissioner Shearl, seconded by Commissioner Antoine, the board voted unanimously to approve the consent agenda as presented which includes: (A) Minutes of the March 12, 2024 regular meeting and the March 25, 2024 special meeting, (B) Budget Amendments #211-219, (C) Public Records Disposal for Macon County Solid Waste, (D) Annual Community Advisory Committee (CAC) Report, (E) Tax releases for the month of March 2024 in the amount of \$3,381.65, (F) Monthly ad valorem tax collection report for which no action is necessary.

APPOINTMENTS:

(A) PLANNING BOARD (2 seats)

Commissioner Young stated the Planning Board had recommended the appointment of two candidates and made a motion, seconded by Commissioner Antoine, to approve the appointment of Mr. Luke Jakushev

who is a licensed contractor and will replacing a licensed contractor. Vote was unanimous. Commissioner Young made a motion to approve the appointment of Mr. Marty Kimsey, seconded by Commissioner Higdon. The vote was unanimous.

(B) MACON COUNTY PUBLIC LIBRARY BOARD (1 SEAT)

Commissioner Antoine stated that Ed Trask had left the board and made a motion to approve the appointment of Elizabeth Albers to fill that seat. Commissioner Higdon said he had not be given sufficient time to review the applications. Library Director Abby Hardison said Mr. Trask had reached out to the Nantahala community seeing nominations, but that the library by-laws do not state a representative has to be appointed from Nantahala. Commissioner Antoine made a motion, seconded by Commissioner Young, to table the approval of the appointment until the May 14, 2024, regular meeting. Vote was unanimous.

CLOSED SESSION: None

ADJOURN: With no other business, at 10:45 p.m., upon a motion from Commissioner Higdon, seconded by Commissioner Shields, the board voted unanimously to adjourn.

Derek Roland
Ex Officio Clerk to the Board

Gary Shields
Board Chair

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: MACON

Contact Person: LORI M. CARPENTER

LEA: 560

Title: FINANCE DIRECTOR

Address: 5 W MAIN ST, FRANKLIN, NC 28734

Phone: 828-349-2027

Project Title: 2023-2024 DEBT SERVICE ON SCHOOLS

Location: VARIOUS

Type of Facility: SCHOOL FACILITY

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: _____

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		313,760.20
TOTAL _____	\$ _____	313,760.20

Estimated Project Beginning Date: _____ Est. Project Completion Date: _____

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 313,760.20 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

Macon County Tax Office
5 West Main Street
Franklin, NC 28734



Phone: (828) 349-2149
draby@maconnc.org

TO: MACON COUNTY COMMISSIONERS

FROM: Macon County Tax Collector's Office
Delena Raby, Tax Collections Supervisor

DATE: May 6, 2024

RE: Releases for April 2024

Attached please find the report of property tax releases for real estate and personal property that require your approval in order to continue with the process of releasing these amounts from the tax accounts. Please feel free to contact me if you should have any questions. The report of releases in alphabetical order is attached.

AMOUNT OF RELEASES FOR APRIL, 2024: \$ 4,718.58

RELEASES REPORT
Macon County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
97546 CLAYTON OIL INC	2023-57243	DY:0RP:6498229388	DLR	12/31/9999 1:29:28 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	4.31
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F06 ADVL TAX	0.00	0.67
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEFEE	0.00	0.02
		RELEASE INT/ADV PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.00
97546 CLAYTON OIL INC	2023-57249	DY: RP:6498311894	DLR	12/31/9999 1:27:52 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	4.32
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F06 ADVL TAX	0.00	0.67
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEFEE	0.00	0.21
		RELEASE INT/ADV PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.20
128077 CUCUZZA, DILEK	2023-59426	DY:0RP:6519711422	DLR	12/31/9999 1:45:55 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.89
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F09 ADVL TAX	0.00	0.70
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEFEE	0.00	0.41
		RELEASE INT INT/ADV PAYMETN RECEIVED 4/8/24		TOTAL RELEASES:		5.00
105717 GARCIA, GUILLERMO P	2023-72073	DY:0RP:6583635631	DLR	12/31/9999 1:50:54 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.57
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEFEE	0.00	0.78
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F02 ADVL TAX	0.00	0.71
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEFEE	0.00	0.04
		RELEASE INT/ADV PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.10
152104 GARRETT, TIM	2022-300606	DY: PERSONAL PROPERTY	LAS	12/31/9999 9:04:12 AM		
		CLERICAL ERROR		G01 ADVL TAX	7,170.00	28.68
		CLERICAL ERROR		F05 ADVL TAX	7,170.00	5.19
		TRAVEL TRAILER WAS MOVED TO SC IN 2021		TOTAL RELEASES:		33.87
152104 GARRETT, TIM	2023-300606	DY: PERSONAL PROPERTY	LAS	12/31/9999 9:03:48 AM		
		CLERICAL ERROR		G01 ADVL TAX	6,450.00	17.42

RELEASES REPORT
Macon County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
				F05 ADVL TAX	6,450.00	3.14
				TOTAL RELEASES:		20.56
140642 GIGNILLIAT, HARRIS M.	2023-292	DY:0RP:7408597351 DLR	12/31/9999 1:43:06 PM			
				G01 ADVL TAX	0.00	4.16
				L01 FFEEFEE	0.00	0.29
				F06 ADVL TAX	0.00	0.64
				A0 FFEEFEE	0.00	0.01
				TOTAL RELEASES:		5.10
25127 HARLESS, CAROLINE O	2023-102336	DY:0RP:7551560600 DLR	12/31/9999 12:00:00 AM			
				A0 FFEEFEE	0.00	5.00
				TOTAL RELEASES:		5.00
59473 HARLESS, STEVE R	2023-102337	DY:0RP:7551560853 DLR	12/31/9999 12:00:00 AM			
				A0 FFEEFEE	0.00	5.00
				TOTAL RELEASES:		5.00
151995 KIM, PAUL	2023-86816	DY:0RP:7449236150 DLR	12/31/9999 1:48:01 PM			
				G01 ADVL TAX	0.00	3.38
				L01 FFEEFEE	0.00	0.09
				F10 ADVL TAX	0.00	0.24
				H01 ADVL TAX	0.00	1.28
				A0 FFEEFEE	0.00	0.01
				TOTAL RELEASES:		5.00
21510 LONGVIEW BAPTIST CHURCH	2023-72008	DY:0RP:6583577101 LAS	12/31/9999 9:03:04 AM			
				G01 ADVL TAX	1,405,400.00	3,794.58
				F01 ADVL TAX	1,405,400.00	736.43
				A0 FFEEFEE	1,405,400.00	5.00
				TOTAL RELEASES:		4,536.01
49244 LOPP, STEPHEN M.	2023-55118	DY: PERSONAL PROPERTY LAS	12/31/9999 3:55:13 PM			
				G01 ADVL TAX	2,330.00	6.29
				F09 ADVL TAX	2,330.00	1.13
				TOTAL RELEASES:		7.42

RELEASES REPORT
Macon County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
145696 MADDOX, DONALD L.	2023-60518	DY: RP:6546820089 DLR	12/31/9999 1:24:09 PM			
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	8.03
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F07 ADVL TAX	0.00	2.33
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	4.64
		REVERSE INT/AO PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		15.00
145096 MORRIS-KOWALSKI, ALICIA M.	2023-95357	DY: RP:7517634180 DLR	12/31/9999 1:44:37 PM			
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	5.00
		RELEASE INT/ADV PAY RECEIVED 4/8/24		TOTAL RELEASES:		5.00
7388 PARKER, PATRICIA M	2023-61082	DY:0RP:6552771052 DLR	12/31/9999 1:32:20 PM			
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	7.79
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F05 ADVL TAX	0.00	1.40
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	5.00
		REVERSE INT/ADV PAY RECEIVED 4/5/24		TOTAL RELEASES:		14.19
142054 REVIS, MARGARET ANN	2023-75700	DY:0RP:6586954005 DLR	12/31/9999 1:46:52 PM			
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.93
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F01 ADVL TAX	0.00	0.76
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	0.42
		REVERSE ADV/INT PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.11
20897 SMITH, BILLY RAY	2023-90188	DY:0RP:7505404940 DLR	12/31/9999 12:14:23 PM			
		CLERICAL ERROR		G01 ADVL TAX	0.00	4.37
		CLERICAL ERROR		F04 ADVL TAX	0.00	0.78
		CLERICAL ERROR		A0 FFEEFEE	0.00	0.37
		AO ADV COST ADDED IN ERROR		TOTAL RELEASES:		5.52
125437 SOUTHARD, DAVID WILLIAM	2023-61094	DY:0RP:6552820846 DLR	12/31/9999 11:26:16 AM			
		CLERICAL ERROR		A0 FFEEFEE	0.00	5.00
		AO FEE ADDED IN ERROR		TOTAL RELEASES:		5.00
125437 SOUTHARD, DAVID WILLIAM	2023-61096	DY: RP:6552822648 DLR	12/31/9999 11:27:27 AM			
		CLERICAL ERROR		A0 FFEEFEE	0.00	5.00
		AO FEE ADDED IN ERROR		TOTAL RELEASES:		5.00

RELEASES REPORT
Macon County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
40576 WEST, BENJIMIN A	2023-65509	DY: RP:6572071600	DLR	12/31/9999 1:14:46 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.92
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F02 ADVL TAX	0.00	0.78
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	0.40
		REVERSE INTEREST / PAYMENT RECEIVED THRU LB 4/8/24		TOTAL RELEASES:		5.10
40576 WEST, BENJIMIN A	2023-65510	DY: RP:6572072040	DLR	12/31/9999 1:16:44 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	4.19
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F02 ADVL TAX	0.00	0.83
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	0.08
		REVERSE INTEREST/ AO PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.10
40576 WEST, BENJIMIN A	2023-65511	DY:ORP:6572073015	DLR	12/31/9999 1:18:31 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.95
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	0.34
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F02 ADVL TAX	0.00	0.79
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	0.02
		REVERSE INT/AO FEE PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.10
40576 WEST, BENJIMIN A	2023-79423	DY:ORP:6594098535	DLR	12/31/9999 1:19:51 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.53
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F01 ADVL TAX	0.00	0.68
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	0.85
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		A0 FFEEFEE	0.00	0.04
		REVERSE INT/AO PAYMENT RECEIVED 4/8/24		TOTAL RELEASES:		5.10
40576 WEST, BENJIMIN A	2023-91496	DY: RP:7507169583	DLR	12/31/9999 1:20:48 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	3.68
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F11 ADVL TAX	0.00	1.14

COLLECTIONS MONTHLY TOTALS REPORT
 Macon County - Year To Date April 2024 Tax Year 2023

**Macon County
 Advalorem Tax Collections Report
 Year To Date April 2024 Tax Year 2023**

TAX YEAR 2023 Month To Date April 2024 Tax Year 2023								
Month to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance
General Tax	937,393.58	2,935.24	-2,277.82	0.00	-13.19	938,037.81	-334,135.21	603,902.60
Fire Districts	158,984.43	528.77	-441.43	0.00	-3.04	159,068.73	-49,482.22	109,586.51
Landfill User Fee	152,602.83	0.00	-540.81	0.00	-1.70	152,060.32	-33,453.49	118,606.83
TOTAL:	1,248,980.84	3,464.01	-3,260.06	0.00	-17.93	1,249,166.86	-417,070.92	832,095.94

TAX YEAR 2023 Year To Date April 2024 Tax Year 2023									This Year	Last Year
Year to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance	Collection Percentage Tax Year 2023 As of 4/30/2024	Collection Percentage Tax Year 2022 As of 4/30/2023
General Tax	0.00	33,636,301.80	-52,196.61	0.00	-1470.85	33,582,634.34	-32,978,731.74	603,902.60	98.20%	98.26
Fire Districts	0.00	4,874,166.70	-8,795.65	0.00	-260.98	4,865,110.07	-4,755,523.56	109,586.51	97.75%	97.90
Landfill User Fee	0.00	2,977,236.00	-5,329.80	0.00	-23.16	2,971,883.04	-2,853,276.21	118,606.83	96.01%	96.49
TOTAL:	0.00	41,487,704.50	-66,322.06	0.00	-1754.99	41,419,627.45	-40,587,531.51	832,095.94	97.99%	98.08

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

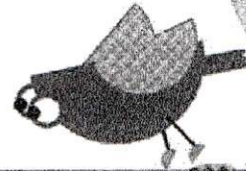
CATEGORY – APPOINTMENTS

MEETING DATE: May 14, 2024

13A. **Macon County Library Board (1 seat)** – Please see the attached applications from Kay Rowland, Kathy Smith, Margaret “Margie” Watkins, Debra Dyal, Suzi Cabe, Elizabeth Albers, Bert Bateman, Jr., Jim Gaston, Janet Greene, Linda Herman, Mary Ann Ingram, Tim McQuitty, Trisha Middleton, Kaun Patterson, Brooke Reale, Margaret “Peggy” Salay, Patricia Trick, Michael Vargas, Lisa Welch, and Debbie Franken. These applications were previously emailed to board members as well. A vote by ballot will be held to determine the board appointment.

Fax Cover Sheet

TO: Derek Roland
FAX: 828-349-2400
Pages: 2



DATE: 5/9/2024

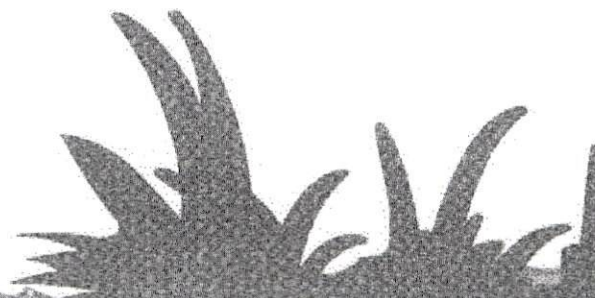
Subject: Library Board of Trustees Application

Good Morning

This is my signed application for the Library Board Application. I emailed you the application yesterday so you would be able to read all of my responses. If you have any questions email me at kay.rowland11@yahoo.com or call at 828-361-1268.

Thank you so much and have a blessed day!

Kay Rowland



Print Form

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library Board of Trustees

Name Kay Rowland

Address 649 Long Branch Road City Topton NC Zip 28781

Telephone: Home 828-361-1268 Work

Occupation SECU - Financial Services Representative

Business Address 245 Cunningham Road Franklin, NC 28734

Email Address kay.rowland11@yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Associate degree from SCC - College Transfer

Business and Civic Experiences/Skills:

I worked for MPP as a Head Start assistant teacher as well as a lead teacher for 5 years. I was the children's Sunday school teacher, Christmas play and Vacation Bible school director for numerous years. I was very active at Nantahala School such as youth league basketball coach, PTO member, served as officer and President. I was available for most

Areas of Expertise and Interest/Skills:

I have many years experience working with all different ages of children. In the last few years I have become a grandparent and am truly concerned with our schools and libraries. I am currently working in the finance industry. I have a servants heart and work well with our team.

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Kay Rowland

DATE: 5/8/2024

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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MAY 01 24

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

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5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Public Library Board

Name Kathy Smith

Address 1143 Big Bear Pen Rd City Highlands NC Zip 28741

Telephone: Home 404 255 4894

Work

Occupation Retired Dentist

Business Address 1143 Big Bear Pen Rd

Email Address kathy smith3@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

BA, Sarah Lawrence College, NYC,
Doctor of Dental Medicine, Medical College of Georgia



Business and Civic Experiences/Skills:

Highlands Plateau Greenway, Treasurer 2 terms, Secretary 1 term.
Blue Ridge Free Dental Clinic in Cashiers, Volunteer Dentist since 2017.



Areas of Expertise and Interest/Skills:

Retired Dentist,
Non-Profit Treasurer experience,
Spanish translation for Hispanic patients at Blue Ridge Dental Clinic.



List any Authorities, Boards, Commissions or Committees presently serving on:

Highlands Plateau Greenway Secretary.
Coalition for Non-Native Invasive Plant Management (CNIPM) Highlands, Invasive Oriental Bittersweet Project
Hike Leader, OTH Hiking Group, Highlands.

SIGNATURE: _____

DATE: April 11, 2024

Application for Macon County Public Library Board
Kathy Meredith Smith, DMD
April 11, 2024

Brief Bio

My husband and I first moved to Macon County full time in 1996. Our oldest daughter graduated from Highlands School in 1998. We returned to Atlanta but maintained a home in Highlands until retirement in 2016 and have been happy to call Macon County home ever since.

I am a retired dentist with licenses in NC and GA. It has been my privilege to serve as a volunteer dentist at the Blue Ridge Free Dental Clinic in Cashiers since 2017. My Spanish is fluent enough to translate for our Hispanic patients.

My Macon County Public Library Board application includes additional volunteer service in Macon County:

Highlands Plateau Greenway, Treasurer 2 terms, Secretary 1 term –(current)

Coalition for Non-Native Invasive Plant Management (CNIPM) Highlands,

Oriental Bittersweet Control Initiative – (current)

Highlands PAC, Box Office 2017- 2020

After School Program Volunteer, Highlands United Methodist Church, 2019, 2022, 2023

Highlands Rotary Club Host Family, International Student Exchange, 2017

Macon County has wonderful libraries in a supportive community. Carlyn Morenus, Librarian at Highlands Hudson Library, as well as all the Macon County librarians offer many services to the community beyond checking out books. The community outreach is extensive and sensitive to the needs of Macon County citizens. I look forward to being a part of this success story and supporting our libraries any way I can.

Respectfully submitted,

Kathy Smith DMD
404 255 4894
1143 Big Bear Pen Rd
Highlands, NC 28741

Tammy Keezer

From: Abby Hardison <ahardison@fontanalib.org>
Sent: Wednesday, May 1, 2024 4:30 PM
To: Danny Antoine; Tammy Keezer
Cc: droland; nparrott@maconnc.org; Bill Dyar; kathycsmith3@gmail.com
Subject: Fwd: Macon County Library Board Application
Attachments: 2024 Application For Appointment To Macon County.pdf; Application for MCPL Brd 24.docx

Hello Commissioner Antoine and Ms. Keezer,

Attached is a Bio and Application for appointment to the Macon County Library Board that I have just received. The applicant resides in Highlands, and confirms permanent Macon County residency in the attached Biography, which is specifically required in the Library Board's Bylaws.

The current vacancy on the Library Board was created when Nantahala resident Ed Trask's term ended in February. It is my understanding that it has been customary that a member of the Board be from that community in the past, but it is not a specifically stated requirement in the Bylaws.

As per the instructions on the Appointment application I will also fax this information to 828-349-2400. If any further information is required please let me know.

Best wishes,
Abby Hardison

----- Forwarded message -----

From: **Kathy Smith** <kathycsmith3@gmail.com>
Date: Wed, May 1, 2024 at 2:58 PM
Subject: Fwd: Macon County Library Board Application
To: ahardison@fontanalib.org <ahardison@fontanalib.org>

----- Forwarded message -----

From: **Kathy Smith** <kathycsmith3@gmail.com>
Date: Wed, May 1, 2024 at 2:53 PM
Subject: Macon County Library Board Application
To: <droland@maconnc.org>, <ahardison@fontanalib.org>

Mr Roland and Ms Hardison,

Attached is my completed Macon County Library Board Application as well as a brief bio for consideration.

Thank you very much!

Kathy Smith
404 255 4894

1143 Big Bear Pen Rd,
Highlands, NC 28741

--

Abby Hardison
(ahardison@fontanalib.org)
County Librarian
Macon County Public Library

149 Siler Farm Rd.

Franklin, NC 28734

Voice: (828) 524-3600

Fax: (828) 524-9550

"Opinions expressed in this message may not represent the policy of my agency. All e-mail sent to or from the Fontana Regional Library e-mail systems is subject to monitoring and disclosure to third parties, including law enforcement personnel."

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

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The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Board (for Nantahala)

Name Margaret (Margie) Watkins

Address 738 Lake Shore Dr (Nantahala) City Topton NC Zip 28781

Telephone: Home 828)3214648, 770)3599764(cell) Work 770)359-9764 (cell)

Occupation Retired nurse and epidemiologist, CAPT (retired) US Public Health Service

Business Address

Email Address Margiewatkins@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Bachelor of Science in Nursing (RN BSN 1975) , Master of Public Health (MPH) 1988, Epidemic Intelligence Service Fellowship, CDC (1994), Bachelor of Science Yoga Studies (2021)

Business and Civic Experiences/Skills:

Active in professional organizations during career. Independent consultant, (since retiring). Active in Friends of Nantahala Lake and Nantahala Highlands Neighborhood Association. Taught yoga classes Nantahala Library.

Areas of Expertise and Interest/Skills:

Public health, Epidemiology, International health, Reading (member of several book clubs), Author of 60+ peer-reviewed medical publications (child health, epidemiology), Nantahala Hiking Club member/volunteer

List any Authorities, Boards, Commissions or Committees presently serving on:

None at present

SIGNATURE:

DATE: April 5, 2024

BYLAWS

OF THE MACON COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

Article 1: Name and Principal Office

- Section 1.1** The name of this organization is the Macon County Public Library. Macon County Public Library is a member of the Fontana Regional Library, Inc. and is governed by Fontana Regional Library's Board of Trustees.
- Section 1.2.** The principal office is located at 149 Siler Farm Road, Franklin, North Carolina.
- Section 1.3** Hudson Library in Highlands, NC and Nantahala Community Library in Topton, NC are branches of the Macon County Public Library and members of Fontana Regional Library.

Article 2: Description and Purpose

- Section 2.1** The purpose of the Macon County Public Library is to provide the public of Macon County with excellent service and convenient access to resources for their educational, informational, and recreational needs.
- Section 2.2** The Macon County Public Library Board of Trustees is an advisory board whose purpose is to oversee the libraries of Macon County.
- Section 2.3** Recommendations on construction and improvement of the physical facilities shall be made to the Macon County Board of Commissioners.
- Section 2.4** Recommendations on library services and operations shall be made to the Fontana Regional Library Board of Trustees.

Article 3: Board of Trustees

- Section 3.1** Members of the Macon County Public Library Board of Trustees are appointed by the Macon County Board of Commissioners.
- Section 3.2** The number of Trustees constituting the Macon County Public Library Board of Trustees shall be no less than seven and no more than nine.
- Section 3.3** At least two Trustees appointed to the Macon County Public Library Board of Trustees will be Trustees of the Hudson Library Board of Trustees to ensure continuity and communication.
- Section 3.4** To be eligible to serve as a Trustee, a person must be a permanent resident of Macon County.
- Section 3.5** Trustees shall serve no more than two consecutive full terms and no single term will be longer than three years.
- Section 3.6** Trustees shall be appointed in staggered terms to promote consistency as well as to accommodate change.
- Section 3.7** The membership of any Trustee may be terminated for good and sufficient cause by majority vote of the Trustees currently in office. Failure to attend three consecutive regular Board meetings without being excused may be considered "good and sufficient cause."
- Section 3.8** Vacancies due to Trustee resignations shall be filled with appointments by the Macon County Board of Commissioners.
- Section 3.9** Trustees shall serve without compensation, but may be reimbursed for reasonable expenses incurred in the performance of their duties as trustees.

Article 4: Officers and Regional Board Members

- Section 4.1** The Macon County Public Library Board of Trustees shall appoint three of their members to serve on the Fontana Regional Library Board of Trustees. Consideration should be given to including representatives from all branches of the Macon County Public Library on the Fontana Regional Library Board.
- Section 4.2** A Trustee appointed by the Macon County Public Library Board of Trustees to the Fontana Regional Library Board shall continue to serve as a member of the Fontana Regional Library Board until his term on the Fontana Regional Library Board expires or his membership on that Board is terminated. During that period of time, the Trustee shall serve as an ex-officio member of the Macon Library Board.
- Section 4.3** Officers of the Macon County Public Library Board of Trustees shall be chosen annually at the regular June meeting. They shall be Chairman and Vice-Chairman/Secretary.
- Section 4.4** The Chairman shall preside at all meetings, and generally perform the duties of a presiding officer. In the absence of the Chairman, the Vice-Chairman shall preside.
- Section 4.5** The Secretary shall be responsible for keeping a true and accurate account of all proceedings at meetings; shall issue notices of regular meetings and special meetings; shall have custody of minutes and other records of the Board; and shall notify the appointing body of vacancies on the Board. These duties may be delegated to the County Librarian as a regular matter.

Article 5: Meetings

- Section 5.1** The Macon County Public Library Board of Trustees shall hold regular bimonthly meetings on the first Tuesdays of February, April, June, August, October, and December.
- Section 5.2** Meeting locations will take place in accordance with the annual schedule of meetings.
- Section 5.3** Special meetings may be called by the Chairman or upon the request of two members of the Board, with notification thereof to be given to the members and the public at least 48 hours before the meeting.
- Section 5.4** A simple majority of the total number of the Macon County Public Board of Trustees shall constitute a quorum. The action of the majority of the Trustees present at a meeting shall constitute an action of the entire Board of Trustees.
- Section 5.5** The order of business at regular meetings shall be as follows:
Call to order
Approval of minutes
Librarian's report
Report from Fontana Regional Library Board members
Report from Hudson Library Board members
Unfinished business
New business
Adjournment

Article 6: Amendments

- Section 6.1** These Bylaws may be amended at any regular meeting of the board with a quorum present; by unanimous vote of the members present, provided the amendment was stated at the previous meeting.

Print Form

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Board

Name Debra A. Dyal

Address 60 Primrose Lane City Highlands NC Zip 28741

Telephone: Home (828) 526-8830 Work

Occupation Retired English Teacher

Business Address

Email Address debdyal@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

BA in Language Arts Education, University of Florida
Masters in Education Administration, University of Florida

Business and Civic Experiences/Skills:

English Department head; Curriculum Coordinator; Teacher Trainer
Volunteer and Co-chair, The Bookworm, Highlands

Areas of Expertise and Interest/Skills:

Managed a department of 25 teachers; helped to develop curriculum, including merging Kagan Cooperative Learning strategies with College Board Springboard curriculum program; oversaw and managed departmental budget and finances; worked cooperatively with various educational committees and groups.

List any Authorities, Boards, Commissions or Committees presently serving on:

Member, Hudson Library Board; Member, Wildcat Cliffs Board of Directors (Chairperson, Fitness Committee; Co-chair, House and Entertainment Committee); former president and currently member emeritus of the Wildcat Cliffs Croquet Association

SIGNATURE: Debra A. Dyal

DATE: 1-1-2024

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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 Franklin, North Carolina 28734
 or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

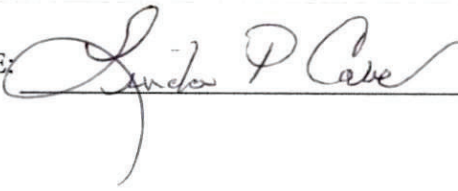
Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: 

DATE:

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TAMMY KEEZER

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library Board

Name Elizabeth Albers

Address 66 Mossy Oak Road City Franklin NC Zip NC

Telephone: Home 828-371-6280 Work

Occupation Homeschooling Mother to 7/Self-Employed Graphic Designer

Business Address

Email Address elizabeth@albersmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

High School Graduate with some college

Business and Civic Experiences/Skills:

I've been self-employed for over 10 years, running a graphic design business out of my home. I've also been the director of a local Classical Conversations group for 6 years.

Areas of Expertise and Interest/Skills:

I'm a homeschooling mother to 7 children (3 who have special needs). Over the years I've learned much about children and education. My passion is teaching my children, supporting families in educating their children and helping children thrive.

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Elizabeth Albers

DATE: 4/7/2023

I'm a homeschooling mother to seven children (ages 8-20). One is a homeschool graduate and about to graduate from WCU with her nursing degree. My second child will be graduating high school this year and is also headed to WCU to pursue a music education degree. For the last 20 years of my life, I've been dedicated to raising and educating my children and learning about all different modes of education. Four of my children have been adopted and three of them have special needs. I've needed to learn what works best for them and their different needs. From 2018-2022 I directed our local Classical Conversations Homeschool group, managing applications and finances, planning weekly meetings, organizing classes and tutors, etc. Currently I'm the Director of our Challenge A middle school class. I tutor and help a class of 12- and 13-year-old students with their lessons on a weekly basis. One of my passions is helping families learn how to homeschool and educate their children.

I'm heavily involved in our church. I teach children's classes and help with music.

I've also been self-employed for the last ten years and run a graphic design business from my home.

I've also been a Macon County Resident for the last 14 years. My children have grown up going to the Macon and Jackson libraries on a weekly basis. As a long time patron of the library, our family is well acquainted with the resources and services our library provides.

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: FRL Board

Name Bert Dean Bateman Jr

Address 1226 Long Branch Rd City Topton NC Zip 28781

Telephone: Home 828-321-5853 Work

Occupation Minister

Business Address

Email Address Batemanbd@Frontier.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background
AAS Computer Technology

Business and Civic Experiences/Skills:
Former Fire Chief Nantahala Fire Rescue
Pastor White Oak Flats Baptist Church

Areas of Expertise and Interest/Skills:
Computer Technology, Customer Service, Counselor

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Bert D Bateman Jr

DATE: 4-4-23

To whom it may concern,

My name is Bert Dean Bateman Jr. but most everyone calls me Dean in order to distinguish me from my father.

I reside at 1226 Long Branch Road Topton, NC 28781 with my wife of 42 years. Nantahala is and has been our home all our lives, this is where we both grew up, attended Nantahala School and the same church where I am now the pastor. We have been blessed with 2 children and seven grandchildren who all are faithful to church and the Lord's work.

Early in my adult life I had a great desire to help others and try to make a difference in their lives. I joined the Nantahala Rescue Squad and was a NCEMT for several years. Later, I became the Fire Chief and Nantahala Rescue and Wayah Rescue combined to form Nantahala Fire and Rescue during that time. Continuing that same desire, I entered the ministry in 1987 and have been pastoring for over 30 years now.

Concerning my work history, let me say that I have had many positions over the years from my own produce business at 16, to the most recent of remote computer technical support.

I was working as a warehouse manager for VF Jeanswear in Andrews where I was employed for over 16 years, when in 2002 they closed our facility and I went back to school and earned my AAS in both Computer Technology and Network and Administration at Tri County Community College. This was the start of a new career path which has enabled me to work remotely from home for the last 10 years for a company whose clients included Comcast, Cox, Target, and others.

I love the outdoors, hunting and fishing but also wood working, carpentry (which was useful since I built the house we have lived in for 39 years), college football (Roll Tide), and of course GO HEELS.

Feel free should you have any questions to contact me at batemanbd@frontier.com or call me at my residence 828-321-5853.

Thank you,

Dean Bateman

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Macon Co. or FRL Library Board

Name

Jim Gaston

Address

301 Matlock Creek Rd

City

Franklin

NC Zip

28734

Telephone: Home

229.944.0296

Work

Same

Occupation

Self employed / property manager

Business Address

Same

Email Address

jimbobgaston@hotmail.com or leahgaston78@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

No conflict of interest

Educational Background

H.S. Honor graduate, BS in Business Communications

Business and Civic Experiences/Skills:

Small business owner/operator, foster parent, church member, national delegate to the 2012 Republican National Convention, former fire fighter (volunteer)

Areas of Expertise and Interest/Skills:

Accounting, farming, hospitality, travel, history

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE:

J. Gaston

DATE:

4/7/23

Jim Gaston

301 Matlock Creek Rd

Franklin, NC 28734

(229) 944.0296 cell

jimbobgaston@hotmail.com

Experience

Property Manager, Western North Carolina www.nikkifarms.com

2014-Present

- Perform hospitality duties for visitors as well as plan and execute day to day operations
- Oversee all employees/sub contractors, extensive facilities, livestock, farming, canning operations, landscaping, and special projects while implementing goals of the owners

Ranch Manager, Harteis Ranch, Weston, CO www.harteisranch.com

2010-2014

- Solely responsible for facilities upkeep, equipment maintenance, employee oversight, and ranching operations on a large property in Stonewall, CO
- Facilitated all hunting/guiding, hospitality, wildlife management, and conservation practices while enriching the experiences of the many guests

Owner and Operator, Gaston Construction, Greenville, SC

2001-2010

- Successfully grew contracting business through detailed customer service, quality building practices, and strong work ethic
- Wholly responsible for all marketing, scheduling, budgeting, and employee management

Estate Manager, Greenville, SC

2001-2010

- Administration of property and facilities as on-site caretaker for prominent family

Custom Harvesting, Davenport, NE

2000

- Harvest and transport of multiple crops in 7 western states for various farms
- Efficiently maintained a large fleet of combines, tractors, and trucks

Operations, Fair Oaks Plantation, Plains, GA (family farm since 1918)

Childhood-2000

- Assisted in all aspects of managing a diverse 1500 acre farming operation

Education

2000 B.S. in Business Communications from Bob Jones University in SC

1995 Honor graduate Southland Academy, Americus, GA

2010-2014 Certified Emergency Medical Responder and Chemical Applicator Certified.

2010-2014 Multiple wild land fire certifications as fire fighter with Stonewall Fire Protection District

Interests

- USDA Wildlife Services Volunteer
- International traveler and avid sportsman
- Active member in local church
- Knowledgeable participant in community and conservation affairs

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

TO MIKE D.

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Board

Name Janet Jacobs Greene

Address 198 Dryman Rd. City Franklin NC Zip 28734

Telephone: Home 828-524-2798 Work 828-421-4571
Cell

Occupation minister

Business Address N/A

Email Address jajgreene@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

none

Educational Background

Franklin High School, BA from Furman University, further studies at Masters from Southern Baptist Theological Seminary, Chandler School of Theology

Business and Civic Experiences/Skills:

Former School Board member, County Commissioner, serve on Angel Medical Bd. of Trustees, Past President of the Rotary Club of Franklin, Chairman of

Areas of Expertise and Interest/Skills: Town Planning Board

Native & long time resident of Macon County, own properties in downtown Franklin, background in Bookkeeping and business ownership.

List any Authorities, Boards, Commissions or Committees presently serving on:

appointed to Town Planning Board as a member of the ETJ.

SIGNATURE:

Janet J. Greene

DATE: 2/15/2023

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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 5 West Main Street or FAX to: 828-349-2400
 Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: LIBRARY BOARD

Name Linda Herman

Address 22 September Embers Dr City Franklin NC Zip 28734

Telephone: Home 828 421-6627 Work -

Occupation Retired Realtor

Business Address _____

Email Address franklinembers@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:
None

Educational Background
BS Degree in Business at Florida State Univ,
Used computers at Register of Deeds weekly for 15 years
 Business and Civic Experiences/Skills: here in Franklin

Areas of Expertise and Interest/Skills:
On the computer & enjoy creating documents with Publisher, Excel + Word. Past typist

List any Authorities, Boards, Commissions or Committees presently serving on: _____
I'm currently writing my own book. And, many of my columns were published in the Franklin Press
Various church boards

SIGNATURE: Linda Herman

DATE: 4/8/2023

P.S. Both of my parents graduated from BSU with degrees in Education. I grew up in a family dedicated to learning thru books + classes.

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Franklin Library Board

Name MaryAnn Ingram

Address 115 Autry Rd

City Franklin

NC Zip 28734

Telephone: Home 8285240936

Work 8285241100

Occupation NCLMBT #172 Massage Therapist

Business Address 245 Sloan Rd, Franklin NC 28734

Email Address icgodnu2@frontier.com

Briefly explain any anticipated conflict of interest you may have if appointed:

?

Educational Background

M. Ed

Business and Civic Experiences/Skills:

Volunteer for teaching activities at Macon Sr. Games (2007-2019) Macon Sr. Center (2019 to present) and Franklin House (from it's opening to 2015)

Areas of Expertise and Interest/Skills:

Education, Recreation, Organizing

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE:

MaryAnn Ingram

DATE: 20 Feb 2023

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Board

Name Tim McQuitty

Address 60 Meadowbrook Lane

City Franklin

NC Zip 28734

Telephone: Home 828-371-3152

Work same

Occupation Minister

Business Address 233 Arrowwood Lane

Email Address mcquitty@aol.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None that I can think of.

Educational Background

B.A. Biblical Studies, Covenant College, Lookout Mountain, GA, 1983

M.Div. Reformed Theological Seminary, Jackson, MS 1989

M.A. MET Reformed Theological Seminary, Jackson, MS 1990

Business and Civic Experiences/Skills:

Board, Hospice House of Franklin, 2012-2014

Advisory Board, Franklin Senior Center, 2010-2013

Areas of Expertise and Interest/Skills:

Speaking, people skills

List any Authorities, Boards, Commissions or Committees presently serving on:

not serving presently

pastoring Emmanuel Presbyterian Church (PCA)

SIGNATURE: Timothy J. McQuitty

DATE: 4.11.2023

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Fontana Regional Library - Franklin, NC

Name Tricia Genevieve Middleton

Address 452 Mica Circle City Franklin NC Zip 28734

Telephone: Home 828-342-4365 Work

Occupation Caregiver / Homeschooler

Business Address

—

Email Address

yozeets@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Major - Clothing, Textiles, + Merchandising } * Unfinished
Minor - Child Development + Family Relations } Teaching Degree }

Business and Civic Experiences/Skills:

- I was a member of Zonta (2009-2013) - (I think those years are correct)
- I owned Genevieve's Gifts in town for 10 years. (2006-2016)

Areas of Expertise and Interest/Skills:

I have homeschooled ~~my~~ our youngest son for 3 years. We have lived in Macon Co for 20+ years. My 2 older children are in their early 30's and we have always enjoyed books and using the library for a variety of its uses through the years.

List any Authorities, Boards, Commissions or Committees presently serving on:

I am presently ~~not~~ on any boards, but I do have some idea how they work, and how they are crucial in representing the whole of our people who live in the county.

SIGNATURE: Tricia A. Buckner

DATE: April 13, 2023

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Library Board

Name

Karin Patterson

Address

PO Box 2921

City

Highlands

NC Zip

28741

Telephone: Home

828 526-1848

Work
cell

803-270-0848

Occupation

retired environmental science/regulatory consultant

Business Address

Email Address

kcpatterson@bellsouth.net

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

MLIS (Masters in Library & Information Science)

MA - biology

BA - biology

Business and Civic Experiences/Skills:

federal/state advisory boards; community boards; educational + non-profit boards

Areas of Expertise and Interest/Skills:

public participation, education

List any Authorities, Boards, Commissions or Committees presently serving on:

Highlands-Cashiers Land Trust

SIGNATURE:



DATE:

4/12/23

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Public Library Board

Name Brooke Reale

Address 110 Rainbow Woods Dr.

City Franklin

NC Zip NC 28734

Telephone: Home 813-300-2429

Work 828-524-2956

Occupation Sales/ Business Owner

Business Address 72 E. Main St.

Email Address kitchensinkinc.72@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

NA

Educational Background

High School Diploma, Medical Trade School

Business and Civic Experiences/Skills:

Current business owner in Macon Co. since 2018, I've worked together with numerous businesses, craft vendors, contractors etc. to pull together events downtown. I was recently voted on to the Chamber and am serving on a couple

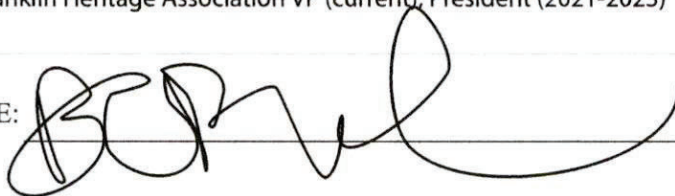
Areas of Expertise and Interest/Skills:

I am interested in working together to solve different problems our community faces. I have a vested interest in Franklin, NC/Macon County, our business sector and tourism industry. I have personally worked very hard to bring our region together, not just for increased revenue, but for a sense of community, and including as many opportunities

List any Authorities, Boards, Commissions or Committees presently serving on:

Franklin NC Chamber of Commerce Tourism and Events Board member (2023-2026)
Streets of Franklin Heritage Association VP (current), President (2021-2023)

SIGNATURE:



DATE: 04/10/2023

Brooke Reale
Macon County Library Board Application

Business and Civic Experiences/Skills:

Current business owner in Macon Co. since 2018, I've worked together with numerous businesses, craft vendors, contractors etc. to pull together events downtown. I was recently voted on to the Chamber and am serving on a couple of committees, I regularly work with the Town of Franklin on different events throughout the year and actively attend meetings. I've been a very active part of our community merchant organization for the last 5 years.

Areas of Expertise and Interest/Skills:

I am interested in working together to solve different problems our community faces. I have a vested interest in Franklin, NC/Macon County, our business sector and tourism industry. I have personally worked very hard to bring our region together, not just for increased revenue, but for a sense of community, and including as many opportunities and events for Macon County Students as possible. Last year, our merchant organization started an event called "Build a Scarecrow" downtown last September and worked with Macon Co. Schools and the Town of Franklin to invite the school aged kids to build a scarecrow and show it off downtown, decorating the light poles for the months of Sept-Nov. We are making this a yearly event. We also put a modern twist on Living Windows that was a Franklin tradition in the past during the 2 nights of Winter Wonderland and had 2 classes from South Macon and 1 from FHS participate. We hope to add more classes this year. I enjoy seeing a need and working to meet it.

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Macon County Library Board

Name Margaret (Peggy) Hawes Salay

Address 178 Pleasant Cove Rd. City Otto NC Zip 28763

Telephone: Home 828-369-5619 Work cell: 813-244-8450

Occupation retired, I.T. Project Manager

Business Address

—

Email Address

psalay917@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

none known.

Educational Background

B.A., Management of Information Technology, U of South Florida
Tampa, FL

Business and Civic Experiences/Skills:

Managed large technology projects for Eckerd Drugs, Publix Supermarkets
JP Morgan Chase + others.

Areas of Expertise and Interest/Skills:

project management, staffing, scheduling, budgeting
interests include traveling, pickleball, reading, quilting, hiking

List any Authorities, Boards, Commissions or Committees presently serving on:

Precinct chair, Smithbridge (otto)
Officer, Democratic Women Macon Co.

SIGNATURE: Margaret H. Salay

DATE: March 7, 2023

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library Board

Name Patricia Trick

Address 45 Gray Cove Road City Franklin NC Zip 28734

Telephone: Home 828-369-8597 Work Cell- 954-931-7705

Occupation Retired Educator

Business Address _____

Email Address Patti.trick@icloud.com

Briefly explain any anticipated conflict of interest you may have if appointed:

No Conflict of Interest

Educational Background

Master's Degree- Education Leadership. Trained in English for Speakers of Other Languages, Special Needs, Gifted, Reading Certified.

Business and Civic Experiences/Skills:

Kids Voting Broward- Board Member; City of Coconut Creek- Educational Advisory Board; Broward Advisory Council- Chairperson;

Areas of Expertise and Interest/Skills:

Literacy for All; Summer Reading Programs for Children; ESOL Programs; Citizenship Programs; Tutoring for Students;

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE: Patricia Trick

DATE: April 6, 2023

April 6, 2023

Macon County Board of County Commissioners
County Manager's Office
5 West Main Street
Franklin, NC. 28734

Re: Library Board Appointments

Dear Sir/Madam;

Attached please find my application for Appointment to the Library Board. As an elementary educator, I guess you could say that libraries and literacy have deep roots in my soul. Literacy is, in my opinion, the pathway to success for all citizens.

Since my arrival in Macon County in 2021, I have had the opportunity to tutor a non-native English speaking student. I have taken this youngster from a non-reader to a student reading on grade level. Additionally, during this time, his mother needed assistance to study for her Citizenship Examination. I am very happy to share that she passed her examination, and is now an American Citizen. Something she takes great pride in proclaiming. These types of opportunities and services are very much needed in our community, and could be brought under the library's umbrella, even on a limited basis.

In addition to being an educator, I have had various opportunities to become a partner in my community. Most recently, I served as an Educational Board Member for my prior hometown in the City of Coconut Creek. Our task was to take a large 200+ school educational system and create a small, hometown feel for the seven schools that served the students in our city. We honored student artwork by using their art to decorate the hallways of City Hall. Additionally, we recognized student academic achievement at City Council Meetings, recognized teachers for their undying support of students, and created a very successful program through the police department honoring students for "doing the right thing."

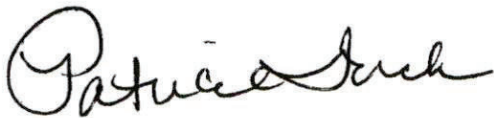
I have also been privileged with being the Chairperson of the North Area Advisory Council for Broward County Schools. My role as Chairperson was to create a pathway for parents to voice concerns that related to their children's education. We held programs to share information, teach and learn from our families and community members. Those ideas from the community were shared with School Board Members at their meetings, and we were able to effect many changes in policy and programs within the school system. Parent involvement in education increased as parents felt

validated and involved. Many controversial subjects were investigated, shared and discussed, and parents were key in the process. One major change we were able to affect was defeating the School Board's initiative to create year round schools.

Another role in which I have relatable experience was as a Board Member for Kids Voting Broward. Kids Voting is a nonpartisan educational program whose role is to provide civic education to students about voting and citizenship in general. As a board member, I was involved with fundraising, organizing educational programs and materials and getting ballots to polling places. Additionally, we held a light hearted debate where local candidates took questions directly from students. The culminating event provided voting opportunities for students to "vote" right alongside their parents on voting day.

I hope that you are able to see value in my experience, and I can utilize my talents and experience as a member of the Library Board. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Patricia Arch". The signature is written in black ink on a white background.

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or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: County Library Board

Name Michael Wray Vargas

Address 83 Deerfield Ridge City Franklin NC Zip 28734

Telephone: Home 828-349-3422 Work 828-421-8432

Occupation Automotive Body Repair Technician, D&L Body Shop

Business Address 121 Phillips St, Franklin, NC 28734

Email Address Mwrayvargas@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Bachelors in Political Science, Bachelors in Philosophy and Religions, Western Carolina University

Business and Civic Experiences/Skills:

Experience in Local Government research, theory, and practice worldwide and local
Service experience through the Scouts BSA

Areas of Expertise and Interest/Skills:

Interest and Experience in Local Government, Public works and services, and policy-making
Interest in increased access to Education and resources in order to support and strengthen the community
Great communication skills and ability to compromise and work toward solutions

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE: 

DATE: 3-2-2023

Lisa Welch
615 Edwards Rd
Franklin, NC
28734

 Pam Ledford

From: jf828@outlook.com
Sent: Tuesday, August 8, 2023 6:16 PM
To: pledford@maconnc.org
Cc: Debbie Franken
Subject: Library Board Application

Library Board Application:

I am unable to download the proper form and return it to the Macon County Board of Commissioners in the same format. Please accept the application below which includes all necessary information.

Thank you,
Debbie Franken

Candidate: Debbie Franken 214 Rainbow Road Highlands NC 28741
(Home) 828-526-3018 (Cell) 843-997-2774
Email address: debbiefranken@icloud.com
Occupation: retired teacher

Extended answers:

Conflicts:

None

Educational Background:

HS graduated 1975 Conway High School, Conway, SC
Bachelor of Arts in Education Coastal Carolina (at that time it was known as USC Coastal Carolina as it was still part of USC) 1975-1979 graduated Cum Laude
Master of Education Coastal Carolina 1983-1986

Business and Civic Experience/Skills

TEACHER: Taught first grade for 36 years in Horry County School District in SC 1979-2015

After retirement, Reading Interventionist for grades K-5 for 2 years

I taught the majority of my years in a school that was recognized nationally for academic excellence by receiving the National Blue Ribbon Award more than once. Because of our role model status, teachers and administrators from all across the county, state and country visited our classrooms to observe our teaching skills.

OTHER TEACHING ROLES: In high school assisted my dance instructor teaching tap dancing to 4&5 year olds. Helped my mother in Vacation Bible School. Recently worked at this year's VBS at our church here in Highlands.

For one year, served as Sunday School Director/Teacher for children at my church in Conway. This included not only teaching Bible stories, but also planning and organizing the program.

LEADERSHIP: As mentioned above, Sunday School Director/Teacher. SCEA representative for Forestbrook Elementary. My job was to recruit new members. Served on various school committees, including Grade Chair.

BUSINESS: Real Estate Management--- President of DEBKO Inc. My husband and I owned a 40,000 sq. ft. building on 50 acres of land in Laurinburg, NC. We leased this property to aluminum manufacturers over a ten year period. Twenty-five acres were leased to a local farmer. Sold this property in 2018.

Areas of Expertise and Interests/Skills

*(See above Bus./Civic)

Once an educator, always an educator. That describes me perfectly. I have had many hours of formal training, but I've also been blessed with that natural ability for REAL teaching. To instinctually know things that no book or lecture can teach. Working with fellow teachers, administrators, children and parents over the years has taught me SO much on how to achieve goals. I am passionate in my beliefs, loyal, fun loving and a dedicated hard worker. I love to read, hike, dabble in painting and animals are high on my list. Just ask our spoiled Australian Shepherd! My husband and I have had a home here in Highlands for over 20 years. We moved here permanently last April. We love it! Being a part of this community is indeed a joy and privilege.

Current Boards/Committees

None

Signature Date 8/8/2023

Debbie Franken