



Macon County  
Public Health

MACON COUNTY BOARD OF HEALTH  
MINUTES  
May 28, 2013

**Members Present:** Russell Stevenson-Chair, Roberta Swank, Roy Lenzo DVM, David Silverstein DDS, Molly Phillips, Frederick Berger MD & Ron Winecoff.

Absent: Frank Killian MD, Tammy Dills RN, Paul Higdon & Stacy Shannon D.Ph.

**Staff Present:** Jim Bruckner, Tammy Keezer, Becky Barr, Jimmy Villiard, Barry Patterson, Dawn Wilde, Jennifer Garrett, Melissa Leatherman and Charlene Bellavance.

**Public Comment:** There were no members of the public present.

**Media:** There were no members of the media in attendance.

**Call to Order:** Chairman Stevenson called the meeting to order at 6:07 p.m.

**Approve Agenda:** Mr. Bruckner requested that under old business for accreditation a change be made to replace Kathy McGaha with Charlene Bellavance. A motion was made by Ms. Swank and seconded by Mr. Winecoff to approve the agenda as requested. The motion passed unanimously.

### **Welcome/Intro/Departures/Recognition**

Ms. Barr recognized Melissa Leatherman for receiving a score of 100 on her evaluation for the Technical Assistance Review of the Strategic National Stockpile Plan. This is conducted by staff of the department of health and human services. They look at our Local Receiving Site plan. Ms. Leatherman is responsible for coordinating call down drills and those are also reviewed. The review is to be sure all of our partners have all of the appropriate training that would be needed in the event of a public health emergency. We have implemented ICS protocol in several instances and in the event of an emergency we would become the public health incident command. Dr. Silverstein asked what event would constitute us becoming the primary site. Mr. Bruckner gave the example of a flu outbreak.

Ms. Barr relayed information received by email from our screening partners at Mission Health relative to the adult dental open house. In their email Mission thanked us for our efforts and complimented our staff on their professionalism and how smooth they made the process.

Ms. Barr indicated she received an email from Bill Van Horn in response to his award as public health hero. Mr. Van Horn thanked Macon County Public Health for the honor of being our public health hero and let us know he would always be willing to help the agency in any way he could.

### **Presentations**

**Child Fatality Prevention Team:** Ms. Garrett referred the board members to the annual report of May 28, 2013 (copy of report attached to these minutes). The team focuses on the review of all child deaths for prevention purposes and to increase public knowledge to prevent similar instances in the future. The review process is a year behind. There will be a meeting in June with both the Child Fatality Prevention Team and the Substance Abuse Task Force in order to come up with a policy. Mr. Stevenson asked what the three main problem items were. Ms. Garrett stated that the use of synthetic marijuana, bath salts and attempted suicide were three of the most frequently occurring problems in the county. The children's mental health system is being stretched to its limits. There are changes that are in the works that will be reducing money for services even further.

**Approve Minutes of Previous Meetings:** A motion was made by Ms. Swank and seconded by Dr. Berger to approve the minutes of the meeting of April 23, 2013 as presented. The motion passed unanimously.

## **Old Business**

**Budget Update:** – Ms. Hodgins referred the board to the handout in their packets. A copy of this report is attached to these minutes. Mr. Stevenson asked if we were still under budget based on our projections. Ms. Hodgins indicated that we were. Ms. Swank asked how the adult dental clinic was doing. Mr. Villiard indicated that they actually had sixty three new patients this past month.

Mr. Bruckner indicated that we received notification of our Medicaid cost settlement and we are expecting \$272,000. The entire state took a hit of 8% so all in all we fared pretty well. As far as the budget for next year the county manager, prior to taking our Budget to the Board of County Commissioners, came back asking for \$159,000 in cuts out of our proposed budget. One of the cuts was a request for new software for adult dental. This was based on the assumption that we would have to purchase the electronic health record within the next few years. Other cuts included new computers which will be needed when we upgrade to the new electronic health record, and facility renovations to bring us into compliance with HIPAA and NC Accreditation Standards. Mr. Stevenson asked if the county manager gave the department the discretion as to where they could take the remainder of the money. Mr. Bruckner indicated that he had been given the discretion to move money from one line to another to make up the difference of the items that had been cut. In the past the county manager has cut about 1% from our budget. Generally we are taking these cuts from the operating line. Some of the difference in this year's budget is CTG money that we are getting. This money makes our budget look much higher than it actually is. Dr. Silverstein asked what the CTG money has been used for. Mr. Bruckner indicated that there were a lot of projects related to the grant going on regionally. He said he would schedule the CTG staff to give a presentation of all that they have been working on and items that they are planning to work on. Mr. Bruckner asked Ms. Barr if she wanted to add anything else to address Dr. Silverstein's question. Ms. Barr indicated that the state requires that anything that they propose to spend the money on has to be an evidence based request. This assures that the money is being spent for services or items that will benefit the community.

Additionally, Mr. Bruckner informed the Board that he had spoken with the county manager regarding a daily cleaning of the adult dental clinic and the clinical areas in this building. They asked for a full time position and it was denied in next year's budget by the County Manager.

**Accreditation Update:** - Ms. Bellavance reported to the board where the agency was in the accreditation process. She indicated that the accreditation application is due June 19<sup>th</sup>. They have given the accreditation committee the names of four community contacts; Jerry Hermanson, Marty Wadewitz, Paula Ledford and Elaine Russell. We are in the last stages of condensing the final evidence to be included in the accreditation application. We have been updating staff with important information so they will be prepared for the site visit from July 23<sup>rd</sup> to the 25<sup>th</sup>.

**Rabies Clinic Update:** - Mr. Patterson included a handout in the board packets with the number of rabies shots given at the May clinic and a summary of vaccinations given since 1992 (copy attached). He stated that they implemented a new process using laptops and inputting the data directly into a database. In the future this will allow the process to be more organized and faster. Mr. Bruckner indicated that they had received a request from one of the veterinarians who was not able to participate this year due to the fact that they were not able to make a profit with the current rate of \$5.00 per shot. Dr. Lenzo indicated that after looking at his finances that he would agree that the charge should be increased. Mr. Bruckner said they would be bringing a suggestion to the board at a later date for a change in the fee. Dr. Berger asked what the cost difference between the one year shot and the three year shot is. Dr. Lenzo indicated that there is less than a dollar difference in the cost of the shot.

## **New Business**

**Approval of the Macon County Community Health Improvement Plan (CHIP):** Ms. Wilde reported to the board that Healthy Carolinians of Macon County is certified for life. The report she presented was based on the CHA results. We are now required to complete CHIP which is a collaborative action plan that is required by the state. In NC the Community Health action process is to gather information (CHA), review results and formulate an action plan. Ms. Wilde referred the board to the handouts of the three priorities in their packets (copy attached). Healthy Carolinians of Macon County addresses the health priorities and develops action plans with the task forces. There are three priorities that they are focusing on; childhood obesity, reduction of cancer incidence, and to promote recruitment and retention of primary care physicians and dental practitioners. She gave a brief overview of each of the items within the packet, identifying the issues and how they were planning to address them. Ms. Wilde asked for BOH approval before sending the action plans to the state for their approval. Mr. Winecoff made a motion to approve the plan as presented. The motion was seconded by Ms. Swank and passed unanimously.

Mr. Stevenson asked about priority number two in relation to the Highlands Community Care Clinic and whether or not it was still connected to the Franklin Community Care Clinic. Ms. Wilde told the board that she did not have information to answer specific questions about the free clinic, but he did indicate that it was her understanding that the Highlands clinic is no longer connected to the Franklin Community Care Clinic. Mr. Bruckner indicated that the Franklin clinic has been struggling to raise the funds necessary to continue running the clinic. There has been a request made of the county to help by donating \$50,000 but this has not been approved.

Mr. Bruckner referred the board members to the handout in their packets (copy attached) of the notice of the Healthy Carolinians full partnership meeting to be held May 30<sup>th</sup>. He indicated that they need to have board member attendance/participation at this meeting. Ms. Swank responded that she would be there.

**New Board Members:** - Mr. Bruckner reported that three new members were appointed at the last meeting of the Board of County Commissioners. Sheila Price will be the professional nurse position replacing Tammy Dills. Emily Porter-Bowers from Highlands will be replacing Roberta Swank and Teresa Murray will be replacing Ron Winecoff as the two community members. We will be planning a new member orientation in July.

**Fee Changes/Additions:** - Ms. Hodgins referred the board members to the handout in their packets (copy attached). She indicated the first request was only for a code change. The second request is for an increase in the pneumonia vaccine. The history of vaccine has been a steady increase over the past few years. Therefore, they are proposing an increase to \$70.00 which is a \$10.00 increase rather than the \$5.00 they have asked for in the past. The third fee being proposed is for a drug test being requested by a particular employer. It is a drug test done on hair and they propose a fee of \$100.00. Mr. Winecoff made a motion to approve the fees as proposed. The motion was seconded by Dr. Silverstein and the motion passed unanimously.

## **Board Training and Information**

### **Announcements**

Accreditation reminder from July 23<sup>rd</sup> to July 25<sup>th</sup>.

**Next Meeting Date:** June 25, 2013

**Adjourn** - A motion was made to adjourn the meeting at 7:15 by Mr. Winecoff and seconded by Ms. Swank. The motion passed unanimously.

Respectfully submitted,

Charlene Bellavance

These minutes were approved on July 23, 2013 with a motion by Ms. Phillips and seconded by Dr. Killian. The motion passed unanimously.