

MACON COUNTY BOARD OF HEALTH
MINUTES

October 7, 2008

(Meeting held one week earlier than originally scheduled)

Members Present: Dr. Ron Campbell, Dr. Jim Davis, Ron Winecoff, Paul Higdon,
Russell Stevenson, Dr. Scott Petty, and Roberta Swank

Members Absent: Angie Stahl, Dr. David Silverstein, Dr. Roy Lenzo, and
Tammy Dills

Staff Present: Jim Bruckner, Anne Hyder, Barry Patterson, and Judy Bell

Media: The Franklin Press

Guests: None

Public Comments - None

Call to Order - Dr. Ron Campbell welcomed Board Members and staff and noted this meeting was held a week earlier than usual in order to approve a fee policy that will need to be taken to the Board of Commissioners' meeting next week. He called the meeting to order at 6:25 p.m.

Approve Agenda - Mr. Bruckner asked that two items be added to the agenda - discussion on the Public Health Improvement Plan and a Medicaid Dental Clinic. On a motion by Scott Petty and second by Roberta Swank, the agenda was approved.

Welcome/Introductions/Departures - Chairperson Ron Campbell welcomed those present.

Approval of Minutes - The minutes of the last regular meeting/Retreat of September 9, 2008 were approved unanimously on a motion by Russell Stevenson and second by Roberta Swank.

Old Business

Dr. Campbell reported that the presentations from Lynn Tyler and Anne Hyder that were not covered last month at the Retreat due to lack of time, would be covered at a later date.

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* Strategic Plan Update - On report by Jim Bruckner and Anne Hyder, the current plan (attachment) was handed out and reviewed with the Board. Since the Retreat/last meeting of September 9, 2008 was held, two meetings have taken place - one with an in-house committee of staff representing different sections along with Jim and Anne and a second with that same committee and participation of two Board of Health members - Tammy Dills and Russell Stevenson. Tonight, Board members received the final version after input was considered from those meetings. Members were also made aware that for each Focus Area, there is a MCPHC champion designated to lead that area and also a column to designate a Board member who will be involved as a liaison. Some Board members volunteered for a category at this meeting.

* Accreditation Update - An update on the data that has already been submitted to the State Accreditation Coordinator was given by Anne Hyder. She handed out the schedule for the three day review visit (attachment), and copies of the sample questions (attachment) that could be asked of Board members by the site reviewers. She reminded the Board that Dr. Campbell and Roberta Swank are the representatives for the Board and will be interviewed on Friday morning, November 7. She complimented the efforts of the staff who have spent so much time on this project. Jim added his compliments for Anne's efforts and for the work of Debbie Reeves who entered all the data into the electronic format. He also noted that Ellen Shope, our consultant, has been very helpful in guiding us over the past couple of months.

New Business

* Flu Vaccination Update - Anne Hyder updated the Board on the flu vaccination clinics scheduled for the coming weeks with the first one set for Monday, October 13 at the Community Building. She added there are no problems getting vaccine this year for adults. The state supply of children's vaccine has not arrived yet, but when it does, the media will be notified.

* Medicaid Dental Clinic - Jim shared a copy of a flyer that was placed in our lobby recently but noted he removed the flyers since they are in direct competition with our mobile clinic.

* Fee Policy/Billing Guide - Mr. Bruckner referred to copies of the current Billing and Collection Policies and Fee Schedules (attachment) that are in each member's packets. He reviewed the documents that listed fees for clinic programs and the document that summarized the On Site Waste Water Fees. After review and discussion, a motion was made to adopt the FY 2009 Billing and Collection

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Policies and Fee Schedules - effective October 15, 2008 by Ron Winecoff with a second by Dr. Scott Petty. The motion passed with one vote opposed.

* Environmental Health Positions - Summarizing that two positions in EH are already frozen, Mr. Bruckner commented he wants to discuss pulling the third position (vacant for the past two weeks) and freezing it. He added that this issue is a direct result of the decrease in applications. After discussion, the Board gave their consensus to allow Mr. Bruckner to post the position when he decides to do so. Discussion of the salary issues within the Environmental Health section, prompted Ron Winecoff and Paul Higdon to offer to join Mr. Bruckner in a meeting with the County Manager to further discuss this need.

Board Training and Information

* Updated Notebooks - New resource notebooks were provided to Board members and Mr. Bruckner clarified the contents including the fact that some of the materials that members received previously, have been updated - i.e. Open Meetings booklets. He also referred to other data in the notebooks such as the Quarterly NALBOH publication and the data from ANCBH. These notebooks will be used as an Orientation resource for new Board members. (A sample notebook will be maintained by Administration).

* Public Health Improvement Plan - Referring to the handout in the packets,

Jim Bruckner summarized this report and suggested Board members keep this data in their notebooks as a reference.

Announcements - None

Next meeting - Group discussion took place regarding the next regular meeting scheduled for December 9, 2008. This meeting may include an opportunity to bring a spouse/guest and serve as a holiday celebration. More information will be sent out closer to that date.

Closed Session - At 8:00 p.m., Dr. Campbell noted that the Board would go into Closed Session to discuss Mr. Bruckner's evaluation and to approve Closed Session minutes. On a motion by Dr. Scott Petty and second by Russell Stevenson, the Board went into Closed Session. All staff left the meeting except for Mr. Bruckner.

At 8:20 p.m. Paul Higdon made a motion to return to open session after a second by Ron Winecoff. Dr. Campbell reported that minutes for three previous closed sessions were approved and that Mr. Bruckner's evaluation was completed.

There being no further business, a motion to adjourn was made by Roberta Swank with a second by Ron Winecoff.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director
Macon County Public Health Center