

**MACON COUNTY BOARD OF HEALTH
MINUTES**

March 10, 2009

Members Present: Roberta Swank, Ron Winecoff, Russell Stevenson, Dr. Jim Davis, Dr. David Silverstein, Paul Higdon and Dr. David Hill

Members Absent: Dr. Roy Lenzo, Dr. Scott Petty, Tammy Dills and Angie Stahl

Staff Present: Jim Bruckner, Anne Hyder, Wes Bintz, Tiffany Plemens, Harold Faircloth, Charles Womack, Barry Patterson, Pat Muse, Becky Barr, Judy Bell, Kyle Jennings, and Mike Young

Media: None

Guests: Dr. Ron Campbell, Lesley Moxley

Public Comment Session – At 6:15 pm, Chairperson Roberta Swank recognized Bruce Hedden who asked to address the Board of Health as the representative of the new organization entitled Macon County Well Driller’s Association. He referred to a meeting held on March 5, 2009 with representation from the Board of Commissioners, the Board of Health, Public Health Center staff, State staff and well drillers. He summarized two main issues that the group is trying to address 1) turn around time on permits and 2) potential for more personnel needed.

Ms. Swank asked if anyone else wished to address the Board. Hearing none, she proceeded with the meeting.

Call to Order – Ms. Swank called the meeting to order at 6:25 pm.

Approve the Agenda – On a motion by Russell Stevenson and second by Ron Winecoff, the agenda was approved as presented.

Welcome/Introductions/Departures - Jim Bruckner welcomed Dr. David Hill as the optometrist representative to the Board. Dr. Hill was appointed to the Board by the County Commissioners last pm. Mr. Bruckner also recognized and thanked past Chair Dr. Ron Campbell who was asked to attend the meeting tonight to participate in the presentation of the Accreditation plaque.

Approve Minutes of Previous Meeting of February 10, 2009 – Minutes were approved unanimously on a motion by Ron Winecoff and second by David Silverstein.

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Old Business

- **Plaque for Accreditation** – Anne Hyder gave an update on the presentation held at the Commissioners Board meeting on February 23, 2009 with a verbal summary from David Stone, State Accreditation Administrator and Joy Reed, Branch Health – Public Health Nursing. She also referred **to the flyer** in each member's packet from the State Health Director praising the work of the agency. Dr. Campbell was recognized and thanked by Anne for his leadership through the Accreditation process. Chairperson Swank expressed appreciation to Anne Hyder and the staff for their work on the project and Ms. Hyder emphasized the hard work of many of the staff.
- **BOH Operating Procedures** – Referring to the **updated copy** of the operating procedures in each member's packet, Mr. Bruckner noted that the changes were due to the change in meetings dates as discussed at the February meeting. Members were asked to sign the original copy and keep the updated copy with their notebook of reference materials.
- **VOC Testing (Volatile Organic Compounds)** – Mr. Bruckner reminded the Board of the letter written for the Board of Commissioners to send to the state opposing the requirement to do VOC testing on every private drinking well in Macon County. He added that legislation was introduced in both the House and Senate to leave the decision for testing for VOC's left up to the local Health Department and gave an update on the status of the bills.

New Business

- **Overview of HB 2 – Prohibits Smoking in Public and Work Places – A handout of HB 2** was shared by Becky Barr. She reviewed the intent and the status of the bill in the legislature. She indicated that the NC Alliance for Health is asking for support for this legislation and she reviewed several requests from that group. She had **copies of the current state laws on clean air** if anyone would like copies and the **Alliance for Health has fact sheets** on why they are supporting the bill. Roberta Swank as BOH representative to Healthy Carolinians reported she has made contact with the local legislators and Jim Bruckner reported sending a letter to them also asking for support of the bill.
- **Support Letter for Smoking Ban at all City Facilities / Officers** – Becky Barr gave an update on a project that her section is involved with. They are working with the Town of Franklin and are offering to assist them in getting a tobacco free ordinance adopted. She added that the funding for the Health Promotion project will end June 30 but currently there are still budget funds to assist the town with

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projects such as signage and / or stop smoking classes for employees. Mr. Bruckner suggested the Board of Health to send a letter to the Town offering support and encouraging the town to implement an ordinance. A motion to have Ms. Swank sign the letter brought forth by Mr. Bruckner and Becky Barr passed unanimously on a motion from Ron Winecoff and second by Russell Stevenson.

- **Program Updates OSWW and PDWW – BOCC February 23** – Mr. Bruckner reviewed the presentation he made to the Board of County Commissioners on February 23, 2009 and referred to the **handout** in each member’s packet - a summary of that presentation. He then reported on the meeting facilitated by Commissioner Ronnie Beale held on March 5, 2009 and noted that **minutes** for that meeting were also in each members packet. He referred to the ‘follow up section’ of those minutes noting the requests from Commissioner Beale and added that these responses will be presented to the Commissioners at their first meeting in April if anyone would like to attend. Chairperson Swank noted that it was her understanding that the Commissioners planned to appoint a representative to the Well Driller’s Association and the Board of Health would like to appoint someone too. Bruce Hedden welcomed having a BOH member attend their meetings. Being no further discussion, the Well Drillers asked if they could be excused and did so at 7:25 pm. A consensus was reached for Russell Stevenson to be the liaison to the Well Driller’s Association from the Board.
- **Budget FY 10 / Billing Guide/ Fees** – Opening with comments on the state of the state budget, Mr. Buckner followed by reviewing the agency budget. He referred to the **summary sheet** each member had that reflected funding comparisons for the difference from the original FY 09 and the proposed FY 10. He added narrative to clarify any increases or decreases in the line listings. After discussion, Dr. David Silverstein made a motion with a second by Dr. Jim Davis to accept the budget as discussed with one exception – delete the \$6000 proposed for a camera in the Adult Dental Health program. The motion passed unanimously. Mr. Bruckner reminded the Board that they had already approved the proposal for the additional \$29,446 for the school nurse salary increase and that the 50% EH specialist position will only be posted and filled if there is a need.

Board Training and Information

- **Training Materials / NALBOH Newsbrief – 1st Quarter ’09** –
- **ANCBH 1st Quarter 2009 Special State Insert** – Additional **handouts** that Mr. Bruckner referred to in each member’s packet. He also added that a training will be provided for Dr. David Hill along with a notebook of reference / training materials.

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- **BOH Champions for Strategic Plan** – Board members were referred to the page in their packets with the **focus areas** listed from the strategic plan. Each BOH member has been assigned to a focus area and David Hill will be assigned to Focus Group 1.

Closed Session – At 7:55 pm, a motion was made by Paul Higdon with a second by Ron Winecoff to go into closed session to discuss a legal matter. Ms. Hyder and Mr. Bruckner were asked to stay for closed session. Paul Higdon had to leave the meeting during closed session. At 8:35 pm, a motion to come out of closed session and seal the minutes was made by Dr. Jim Davis and seconded by Ron Winecoff. Chairperson Swank reported that no action was taken during closed session.

Announcements –

- **Performance Review Data** –
- **BOH Meeting Dates** –
Mr. Bruckner referred to the **handouts** in the packets.

Next meeting date – May 12, 2009

There being no further business, a motion to adjourn was made by Russell Stevenson with a second by Ron Winecoff at 8:38 p.m.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director
Macon County Public Health Center