

MACON COUNTY BOARD OF HEALTH
MINUTES
March 13, 2007

Members Present: Dr. Ron Campbell, Roberta Swank, Ron Winecoff, Dr. David Silverstein, Dr Scott Petty, Angie Stahl, Tammy Dills, Dr. Roy Lenzo, and Dr. Jim Davis.

Staff Present: Ken Ring, Anne Hyder, Barry Patterson, and Kathy McGaha for initial presentation.

Guests: Lesley Moxley, County Attorney
Media: Macon County News and Franklin Press

Chairman Campbell called the meeting to order at 7:05 pm.

The minutes of the last regular meeting of February 17, 2007 were approved with one addition noted. The reason for going into closed session should be listed as 'for discussion of personnel matters'. Unanimous approval was given after a motion by Roberta Swank and second by Ron Winecoff.

Program Update

Kathy McGaha, Program Director for Healthy Carolinians of Macon County, gave an update on the Comprehensive Health Care Assessment. She summarized the status of the process with Stiles Healthcare Strategy and reported that this project should be completed and ready for a county presentation by mid May. Kathy is also in the process of setting up a specific presentation for the County Manager and the Board of Commissioners and will present the data as collected thus far to the new School Superintendent this week.

Old Business

* Environmental Health Issues - Mr. Ring and Barry Patterson updated the board on the lunch held today with the EH staff and the EH liaison committee. Plans are for a meeting to be held this Thursday, March 15 with the Building Inspections Supervisor to discuss clerical staffing issues. Mr. Patterson reported that as of today, the department is about 10 weeks behind in septic permitting and he added that by the end of April, the wait should be 6 weeks.

* Well Ordinance - After consulting with a regional consultant, Mr. Ring reported that the county must adopt the Well Rules or Ordinance no later than 01/01/08 to be eligible to receive the funding of \$60,000 as discussed at the February meeting. He referred to the document entitled Well Rule as mailed out to all members in their packet of BOH materials. Ms. Moxley suggested having the staff review the rules first and then she will review them before the Board adopts them.

* Credit Card Issues - Dr Jim Davis reported that progress is being made toward the Department being able to accept credit cards largely due to the change in the County's selection of a new bank.

* Health Director Recruitment - Dr. Campbell handed out a draft of the posting for the Health Director position from Wilma Anderson, County Personnel Director. In summary, the Board suggested having the Personnel Committee serve as the Search committee and Dr. Campbell may supplement that committee with another member or two. It was recommended to have Ms. Anderson listed as the contact person for the applications and suggestions were made for adding or completing the blanks on the draft posting.

* Other - Copy of News Article - Barry shared a copy of the March 7-13 Smoky Mountain News referring to the article on use of GIS systems in Haywood County.

Letter - Mr. Ring passed out copies of the letter he sent to Mr. Bill Jacobs of

Blue Ridge Mountain Dental Clinic.

New Business

* Planning for Budget 07-08 - The next regular BOH meeting was moved from the date of April 10 to April 3 starting at 6pm for the budget discussion. Dinner will be available. The budget calendar and budget summary of expenses and revenue sources, as established at last year's budget meeting was also passed out for discussion.

* Strategic Planning Process - Ms. Hyder reported on the summary document she received from the facilitators yesterday and will share that by email with the Board after the staff finishes reviewing it. Feedback was requested in the pros and cons of the process.

* Closed Session Issues - Ms. Moxley summarized guidance on closed sessions per the Board's request. She referenced the Q&A booklet available from the School of Government on Open Meetings. After asking for input from the Board as to how much narrative is desired in the general minutes, Ms Hyder was guided that minimal information is sufficient - basically 'action minutes'

* Other - Clarification for Board Member "conflict of interest". Dr. David Silverstein asked for clarification from the County Attorney and the Board due to his lease of space to the PH Center's dental clinic expressing concern if there could be a conflict since he is serving on the Board. Ms. Moxley offered to review the situation and provide input.

* Closed Session - Chairman Campbell reported that the items for closed session had already been discussed in the full session, so there was no need for closed session. All members were in agreement.

Next Meeting - April 3, 2007 at 6pm (changed from April 10 at 7pm)

There being no further business, a motion to adjourn was made by Ron Winecoff and seconded by Tammy Dills at 8:35 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Kenneth D. Ring, Health Director
Macon County Public Health Center