

**MACON COUNTY BOARD OF HEALTH
MINUTES**

August 11, 2009

Members Present: Roberta Swank, Ron Winecoff, Paul Higdon, Russell Stevenson, Angie Stahl, and Dr. Scott Petty

Staff Present: Jim Bruckner, Anne Hyder, Dr. Jimmy Villiard, and Judy Bell

Media: None

Guests: None

Public Comment Session - Chairman Swank asked if anyone wished to address the Board. No requests were made.

Call to Order – Ms. Swank called the meeting to order at 6:15 pm.

Approval of Agenda – The agenda was approved on a motion by Ron Winecoff and second by Dr. Scott Petty.

Welcome/ Intro/ Departures/ Recognition – Mr. Bruckner introduced Dr. Jimmy Villiard the agency's new Preparedness Coordinator and Judy Bell, Finance Officer.

Approve Minutes of Previous Meeting of June 9, 2009 - Minutes were approved unanimously on a motion by Russell Stevenson and second by Ron Winecoff.

Old Business

- **Strategic Plan** – Ms. Hyder reviewed the most recent status of the plan including the fact that from May 21 until July 1, over 11 hours of meetings have been held with the expanded leadership team on this project. Each section and individual champion have also spent time on the process. Board members can soon expect the champion of each section to contact them for discussion on their focus area.
- **School Nurse Update**– Anne Hyder reported on the recent hiring of two new school nurses. That will fill two of the three vacant positions for school nurses. She praised the work of the two school nurses – Jennifer Garrett and Julie Rogers - who worked diligently since last fall with three vacancies in the program. A recommendation was made to honor them with a resolution at the next Board meeting.

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- **H1N1 update** – Referring to the **handout** in the packets, Dr. Villiard reviewed the agencies efforts to plan for the H1N1 vaccination campaign.

New Business

- **Retirement** – Board members were reminded of the invitation they should have received regarding the retirement reception planned for Judy Bell for August 25 at 3pm here at the Public Health Center.
- **Bad Debt Write Off – Copies** of the most recent bad debts, were shared with the Board by Mr. Bruckner. He also explained plans for the agency to utilize bad dept set off. On a motion by Ron Winecoff and second by Russell Stevenson, a unanimous vote was given to approve \$20,111.77 as a bad debt write off.
- **Rabies Clinic** – Rabies Clinics will be held in the community on September 12 and September 19. Board members were referred to the **flyer** in their packet with details as to time and location.

Closed Session – Personnel Issue – At 7:05 pm, a motion was made by Angie Stahl to go into closed session to discuss Mr. Bruckner’s evaluation and a legal issue. The motion was seconded by Russell Stevenson. At 7:30 pm, the Board came out of closed session on a motion made by Ron Winecoff with second by Scott Petty. Chairperson Swank reported that no action had been taken in closed session.

Announcements – Mr. Bruckner referred the Board to the **Monthly Performance Review** data in the packets for August 2009.

Next Regular Meeting - September 8, 2009 at 6:15 pm (dinner to be served at 6pm).

There being no further business, a motion to adjourn was made by Ron Winecoff and seconded by Russell Stevenson. Meeting adjourned at 7:31 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director
Macon County Public Health Center