



Macon County
Public Health

MACON COUNTY BOARD OF HEALTH
MINUTES
2/25/2020

Members Melissa Bell, Pharmacist and Chair, Nathan Brenner, Dentist and Vice-Chair; Teresa Murray, General Public; Jeff Todd, Veterinarian; Paul Higdon, County Commissioner; Julie Farrow, Physician; Mitchell Bishop, Engineer; Gosia Tiger, General Public; Dr. Kevin Foley, General Public, Ellen Shope; Nurse Representative

Members Absent: Paul Higdon, Julie Farrow and Teresa Murray

Staff Present: Carmine Rocco, Carrie Pazcoguin, Tammy Keezer, Jimmy Villiard, Jennifer Garrett, Kathy McGaha, Davina Studley

Guests: None

Media: None

Public Comment: No Public Comment

Call to Order: Meeting was called to order at 6:15 pm by Melissa Bell.

Welcome/Intro: Davina Studley is our new Emergency Preparedness Coordinator

Approve Agenda

Dr. Brenner Made a motion to approve the agenda with the revision of deleting item number 7 off the agenda. Dr. Foley seconded the motion. Motion passed unanimously.

Presentations

1. Jimmy Villard Section Administrator for Animal Services presented on the Animal Services Citation Process. Macon County Animal Control Ordinance went into effect on November 1, 2015. The citation program was not designed to generate revenue. All fees collected go to the Macon County School System per NCGS. First offense is a verbal warning, second violation is \$25.00 citation and third violation is a \$50.00 citation. Problems arise that there are no consequences when the citations are not paid. Dr. Villard has spoken with the county attorney, and developed a letter to be sent to individuals that have not paid their citations. Director Rocco stated that while we do want to enforce the rule, this is also a good opportunity to use this as an educational tool. While enforcing the rule we also want to stress the importance of proper care for their pet. One example given was vaccinating their pets. The goal of Animal Services is to assure that all pets are vaccinated against rabies. If a citation is given to someone that has not vaccinated their animal against rabies the owner then has the opportunity to have that citation waived with proof that the animal has been vaccinated. It was agreed upon to use the letter that the county attorney has provided and see if it will help with this issue.

2. Jennifer Garrett Director of Nursing and Clinical Services Administrator presented on the Coronavirus. Garrett identified patients at risk and what the symptoms of the Coronavirus are, and what individuals can do to protect themselves from the virus. Cleaning is a good way to control the growth of the coronavirus. Using a EPS-Registered disinfectant appropriate for killing the virus in healthcare settings. Garrett also covered what MCPH has done to prepare for the virus if it was to reach our area. Information was also given where the public can stay up to date on the developments of the Coronavirus. Fact sheet identifying and assessing Novel Coronavirus were handed out to all BOH members. MCPH is working closely with emergency management, schools etc. to educate and prepare for the Coronavirus. Director Rocco stated that MCPH is willing to meet with different groups to educate them and asked that if anyone knew of a group that would like more information to please let the MCPH know.

Approve Minutes of Previous Meeting Bishop made a motion to accept the minutes with minor revision to correct spelling of Ellen Shope's last name. Dr. Todd seconded the motion. The motion passed unanimously.

Old Business

N/A

New Business

- A. MCPH Finance Officer Carrie Pazcoguin presented the monthly budget update. Billing staff has worked diligently to bring our revenues back up. Revenues showed a 6% increase from December 2019-January 2020 which is a significant improvement. Expenses are on track and mostly under the target for this time of year.
- B. Carmine Rocco presented overview about the budget concerning employee pay. He explained the scoring used in determining the pay of an employee. While speaking with County Manager Derek Roland the discussion was made to do a new study into how employees' pay ranges are established. These could be based on education, experience, etc. It has been determined that the pay scale is below other comparable counties in the state. Mr. Rocco advised the BOH that the budget is due to the county manager by March 13th. MCPH will be looking to budget some high dollar items this year. One example of this is the Molar Roller which is in need of replacement.
- C. Flowers are being sent to the funeral service of Lynn Wright on behalf of the MCPH and the BOH.

Board Training and Information

March 24th will be training for BOH members provided by the UNC School of Government. This is a required training.

Requested Agenda/Discussion Items

Closed Session N/A

Announcements

N/A

Next Meeting Date 3/24/2020

Adjourn

Motion to adjourn made by Dr. Todd. Mr. Dodge seconded that motion. Motion to adjourn passed unanimously.