



Macon County  
Public Health

**MACON COUNTY BOARD OF HEALTH**  
**MINUTES**  
**10/24/2017**

- Members** Dr. Nathan Brenner, Dentist and Chair; Teresa Murray, General Public and Vice-Chair; Emily Porter-Bowers, Nurse; Melissa Bell, Pharmacist; Dr. Jeff Todd, Veterinarian; James Tate, County Commissioner; Julie Farrow, Physician; Mitchell Bishop, Engineer; Gena Futral and Molly Phillips, General Public.
- Members Absent** Molly Phillips, James Tate, Dr. Julie Farrow, Emily Porter-Bowers
- Staff Present** Jim Bruckner, Tammy Keezer, Jimmy Villiard, Kyle Jennings, Jennifer Garrett, Kathy McGaha, Lynn Baker, Dorota Anthony, Diane Keener
- Guests** None
- Media** Mr. Ryan Hanchett; The Franklin Press, Ms. Kristen Karcher; WNCC Radio
- Public Comment** No Public Comment
- Call to Order** Meeting was called to order at 6:19 p.m. by Dr. Brenner. Gena Futral made a motion to call the meeting to order. Dr. Todd seconded the motion.
- Approve Agenda** Jim Bruckner requested that Jennifer Garrett be added to the Recognitions Section. Gena Futral made a motion to accept the agenda as presented. Todd seconded the motion. The motion passed unanimously.
- Welcome/Intro./Departures/Recognition** Jim Bruckner recognized staff for recent accomplishments. He recognized:
- Diane Keener for winning the NCPHA All-Star awards. Mr. Bruckner recognized Ms. Keener as someone who epitomizes Public Health and mentioned several of the attributes she displays in her commitment to this agency and Macon County. He recognized
  - Jonathan Fouts and Jennifer Garrett who were nominated for the Glaxo Smith Kline Child Health Recognition Award for their work on educating youth on the dangers of tattooing.
  - Jonathan Fouts who was elected by his peers to be an Officer in the Environmental Health Section of NC Public Health Association.
  - Jonathan Fouts for his assisted in drafting of NC House Bill 250 and NC Senate Bill 256. These two bills were considered in their respective chambers and HB 250 made crossover which means it is still alive for the 2018 legislative short session.

**Closed Session**      None

**Presentations**      None

**Approve Minutes of Previous Meeting**      Melissa Bell made a motion to accept the minutes as approved. Gena Futral seconded the motion. The motion passed unanimously.

### **Old Business**

A. FY17 Budget Close

Dorota Anthony gave FY17 Budget Close Out Report to the board. A few revenue lines increased. Medicaid Cost Settlement money that did not get expended in FY17 is being carried forward to FY18 Budget which increased County net cost in FY17 From 73% to 78% (portion of county dollars actually budgeted for FY17).

B. Quarterly Budget Update

Dorota Anthony gave the FY18 Quarterly Budget Update to the Board. Expenses were at 20% which was below the target of 33.33%. Some lines were higher, for example flu expenditures, due to these funds being expended early in the fiscal year. Revenue is at 23.8% is slightly below target of 33.33% (this will improve once we deposit the Medicaid Cost Settlement check we received for FY16.

### **New Business**

A. Annual Review of Health Director's Job Description

Tammy Keezer presented to the board the requirements for the Health Director's job description and Performance Evaluation (See Handout). Tammy led the board in discussion regarding the Health Director's job description.

B. Evaluation Committee

Dr. Brenner said that in the past the committee typically consisted of the Chair, Vice Chair and one other board member. Dr. Benner asked the board members present if there were any volunteers. Ms. Murray and Ms. Bell agreed to participate on the committee.

C. Changes to Acceptable Blood Lead Levels in Children

Kyle Jennings reviewed for the board an overview of the Lead Program and what it consists of. He stated that there was a recent change to lower the threshold in which blood lead level is investigated from 10 to 5 mg/dl for children and pregnant women. Two staff are currently authorized in the Lead Program. Mr. Jennings is looking at having more staff obtain their authorization in the Lead Program. He expects the caseload to increase. Mr. Bishop asked how the lead levels are obtained. Mr. Bruckner gave child health and WIC program as examples where blood lead levels are obtained. Mr. Dr. Brenner asked how enforcement will be handled. Mr. Jennings responded that most land owners or renters allow EH staff to enter the property.

D. Environmental Health Regulatory Reform

Permit extension Act was passed originally by House and Senate. The governor vetoed the bill, SB 16. Legislators, with a 3/5 majority, passed the bill with a veto override. Every septic permit that has been issued since 2000 is now valid until December 31, 2020. This could reduce EH revenue. Bringing old dead permits backed to life will have some consequences and conflicts with well permits that have been issued. There is an obligation by Environmental Health to make a site visit before any permit older than five years is installed. Realtors will have to be diligent with researching in order to protect their liability, as will Environmental Health. Dr. Todd asked does the well trump the septic if there is a conflict. Mr. Jennings said basically whatever is installed first wins and he expects some to go into litigation. Ms. Futral asked if this changes anything related to new permits as we move

forward. Mr. Jennings responded no, new permits issued are only good for five years. Ms. Murray suggested that Mr. Jennings prepare information handout or email that explains what realtors need to be looking for.

E. Request Changes in Fee Schedule

Diane Keener gave the board recommended fee changes to the Fee Schedule (See Handout). She stated that most were made due to the rise in cost. There were a few items that were new to the Fee Schedule and needed to be added, for example new IUDs the health department can offer. Mr. Bruckner clarified that many women obtaining the IUDs through the health department would have discounted cost based on the sliding fee scale. Dr. Todd made a motion to accept the changes to the Fee Schedule as presented. Melissa Bell seconded the motion. The motioned passed unanimously.

F. Animal control Hours of Operation

Mr. Villiard reviewed for the board the current Hours of Operation for Animal Services. He expressed concern regarding the number of overtime hours Animal Services staff was earning due to afterhours call and Saturday work schedule. He reviewed data regarding animal adoptions on weekends and the impact Saturday visitors to the shelter was having on the officer's workload. The proposal to close Saturdays was discussed by the Board. Dr. Todd made a motion to approve the recommended changes to Animal Services Hours of Operation on Saturdays. Ms. Futral seconded the motion. The motioned passed unanimously.

**Board Training and Information:** Adult Dental Clinic Site Visit tonight if anyone is interested in walking through the clinic.

**Announcements:** Ms. Baker invited the Board to participate in the MountainWise of Macon County sponsored 30 minute walk on the Greenway with Health Education staff. The even is every Tuesday from 12:15 to 12:45 and it starts from Big Bear Park.

**Next Meeting Date 11/14/2017**

**Adjourn:** Dr. Todd made a motion to adjourn the meeting. Ms. Futral seconded the motion. The motioned passed unanimously. The meeting was adjourned at 7:10 p.m. .