

**Macon County Airport Authority  
Minutes of the Regular Meeting Held on February 28<sup>th</sup>, 2012**

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. All members are present. Also present are: Eric Rysdon, Project Engineer; Bobby Koppers, County Commissioner; Joe Collins, Legal Counsel; Neil Hoppe and Peggy Milton, airport FBO and Teresa McDowell, Clerk.

**APPROVAL OF THE MINUTES FOR MEETING HELD ON JANUARY 31<sup>ST</sup>, 2012;** After a discussion, Member Corbin makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** None

**ENGINEERING REPORT:** Mr. Rysdon reports that, in connection with the apron rehabilitation project, he has obtained estimates in connection to concrete vs. asphalt for paving. He also reports that, although more expensive, concrete is an option and is affordable under the grant amount awarded by the DOT. He states that there are advantages in utilizing concrete including the facts that concrete lasts longer and has a better life in connection to fuel or other chemical spills. Mr. Rysdon states that repair of the concrete in front of the key gate, back side of the hangar dress up, and replacement of downspouts will be included in the project. Mr. Rysdon will coordinate with the FBO on tie downs, timeline of the project and fuel farm access. Member Schmitt comments that fuel tankers on site is a good idea. Mr. Rysdon also states that the surveyor has received necessary information and that the geo-tech person will be at the project later this week. He states that after their tasks are accomplished, he will be able to start on pavement design. Mr. Rysdon reports that the time line for the project involves: to have a set of plans available by the end of March and construction to start in mid-May. In connection to the PAPA, Mr. Rysdon reports that he will research the matter and report back to the MCAA.

**INSTALLATION OF FLAG POLE AT AIRPORT:** Mr. Rysdon reports that he has researched flag pole costs and those three (3) flagpoles can be purchased for \$4500.00 total. The flags to be flown at the airport will be a NC State Flag, a Macon County Flag, and a United States flag which was presented to the MCAA by Heath Shuler through Boyce Dietz. After further discussion, Member Jenkins makes a motion to authorize said flag poles to be installed, and to authorize Member Corbin to supervise the project and determine flag pole placement. Member Haithcock seconds the motion and it passes by unanimous consent.

**OTHER BUSINESS:**

In connection to the drainage system project, Chair Gregory reports that he has provided plans to several contractors for bids, and has heard back from some of them. He states that, in his opinion, estimated costs will be around \$50,000.00. He will provide more information when he receives all bids. In the interest of time, it is suggested that a cut-off date for bidding be provided to potential contractors. Chair Gregory also states that funding may be provided by grant money in existing grants that will not be utilized for a current project. Mr. Rysdon will discuss this matter with the DOT. Chair Gregory will provide the bids for review at the next MCAA meeting.

Member Haithcock presents the contract for the annual (FY 2012-2013) audit, and states it has been approved and executed.

Member Haithcock presents information regarding the FY 2012-2013 budget. He states that the budget for last fiscal year was \$47,000.00 and that he is planning to ask for a small increase this year, to \$49,000.00. Commissioner Koppers states that the MCAA should be prepared to make a potential 3% budget cut, with Member Haithcock stating that the mowing/maintenance of airport grounds is expensive. It is discussed that a contract may need to be developed between the MCAA and Macon County in order to determine how often the grounds are mowed. There is also a discussion regarding obtaining a privately owned company to mow, or mowing equipment to be purchased by the MCAA. Member Schmitt will obtain bids from potential privately owned companies. After further discussion, Member Corbin makes a motion to approve the budget for FY2012-2013 as submitted. Member Jenkins seconds the motion and it passes by unanimous consent.

**CLOSED SESSION:** At 5:05 p.m., and upon a motion by Member Corbin, seconded by Member Haithcock, the authority votes unanimously to go into closed session to discuss a contractual matter.

**ADJOURN:** Upon a motion by Member Schmitt, seconded by Member Jenkins the authority votes unanimously to come out of closed session at 5:45. No action was taken. There being no further business, Member Corbin makes a motion to adjourn the meeting. Member Jenkins seconds the motion and it passes by unanimous consent. The meeting was adjourned at 5:46 p.m.

Respectfully submitted:

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Pete Haithcock, Secretary

