

**Macon County Airport Authority
Minutes of the Regular Meeting Held on January 31st, 2012**

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. All members are present with the exception of Member Schmitt. Also present are: Eric Rysdon, Project Engineer; Bobby Kuppers, County Commissioner; Joe Collins, Legal Counsel; Neil Hoppe and Peggy Milton, airport FBO; Teresa McDowell, Clerk and Chad Simons, The Macon County News. Chair Gregory welcomes all members and guests and calls the meeting to order at 4:05 p.m.

APPROVAL OF THE MINUTES FOR MEETING HELD ON NOVEMBER 29TH, 2011: After a discussion, Member Corbin makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

ENGINEERING REPORT: Mr. Rysdon reports that the taxiway lights have been repaired, and are now functioning properly. The cause of the outage was a previous improper splice which had been submerged in water. This splice was not as a result of the runway extension construction project, and the invoice associated with the repair will need to be paid from the funds in the local MCAA budget. After further discussion, Member Jenkins makes a motion to pay the submitted invoice for taxiway lighting repair in the amount of sixteen hundred fifty (\$1650.00) dollars. Member Corbin seconds the motion and it passes by unanimous consent.

Mr. Rysdon reports that he has prepared plans and specs for the proposed drainage system to be installed on the property located east of the fuel farm. He reports that the MCAA will be able to solicit contractors based on these plans. The plans include installing pipe in the ditches rather than filling them. Chair Gregory states that once some estimated costs are gathered, he will approach the DOA about funding for this project based on the fact that the wildlife hazard safety issue will be eliminated by installing this system and maintaining the area. After further discussion the MCAA members authorize Chair Gregory to solicit at least three (3) quotes for installation of the drainage system according to the specs and plans presented by Mr. Rysdon.

Mr. Rysdon reports that he is moving forward in connection to the apron pavement rehabilitation project. He states that he will explore options to include removal of all existing pavement and concrete vs. asphalt. He states that his goal is to bid two (2) options for the best price. He also states that if concrete is used all existing asphalt will have to be removed. Mr. Rysdon states that the contractor will coordinate the work with the FBO when the time comes. Mr. Rysdon states that he will prepare the schedule for

design and construction and the plan is to bid the project in April. He also states that this project will involve two phases, design and bidding and construction and inspection.

OBSTRUCTION REMOVAL REPORT: Member Haithcock reports that no work has been done in connection to the continuation of the obstruction removal project based on the weather. Mr. Rysdon states that he will add to the previous obstruction drawing and will set limits and determine which obstructions fall within the trapezoid area. He also states that the obstructions located in the glide path have removal priority. Member Haithcock states that he will focus on this project as soon as the weather clears up. In connection to the landscaping, Member Haithcock states that the area in front of the terminal building looks good and he suggests that a contract be developed with a landscaper in order to keep the area maintained. He also states that Macon County maintenance will charge in order to keep the grounds mowed and that this maintenance item will need to be included in the budget for FY 2012-2013.

UPDATE ON BLINDS INSTALLATION: Member Jenkins reports that the cloth blinds will be installed in the very near future.

TRAFFIC REPORT AS REQUESTED BY COMMISSIONERS: Commissioner Koppers states that the County Commissioners have requested a traffic report in connection to the Macon County Airport for the purpose of analyzing the impact of the runway extension to the airport and to Macon County. He asks that this report be presented to the Commissioners every quarter through Chairman Gregory and that the report should contain the number of aircraft currently landing that would be unable to land without the extension, jet engine aircraft vs. propeller aircraft, corporate aircraft vs. private aircraft, and whether there is a spike in visitors for special occasions. He also asks that any other pertinent information be included. Commissioner Koppers states that the request of this report is to build data for the economic development of the county. He also states that the airport is a true asset to the county and its economic development, and that the data should support this. FBO Hoppe states that he will cooperate as needed with gathering data.

OTHER BUSINESS:

After a discussion, Member Corbin makes a motion to authorize Member Jenkins and Member Haithcock to attend the 33rd Annual NC Airport Association meeting scheduled for April 25, 2012, and for the MCAA to pay the associated costs of one hundred ninety-five (\$195.00) dollars each. Member Jenkins seconds the motion and it passes by unanimous consent.

Member Haithcock reports to the authority that the AWOS system has been insured with the annual premium being one thousand two hundred and seventy five (\$1275.00) dollars.

This policy covers all damages except wind or hail up to one hundred fifty thousand (\$150,000.00) dollars.

After a discussion, Member Corbin makes a motion to accept Grant #36244.2.11.1 as awarded by the NC Division of Aviation for the design/bidding component of the apron improvements project. The amount awarded is \$251,245.00, with a 10% local match of \$27,916.00 for a total of \$279,161.00. Member Jenkins seconds the motion and it passes by unanimous consent.

After a discussion Member Jenkins make a motion to accept Grant #36244.2.11.2 as awarded by the NC Division of Aviation for the construction/inspection component of the apron improvements project. The amount awarded is \$1,842,461.00, with a 10% local match of \$204,718.99 for a total of \$2,047,179.99. Member Corbin seconds the motion and it passes by unanimous consent.

Chairman Gregory and the MCAA offer their sincere congratulations to FBO Neil Hoppe and PeggyMilton for being awarded AV Web's FBO of the Week.

There being no further business, Member Corbin makes a motion to adjourn the meeting. Member Jenkins seconds the motion and it passes by unanimous consent. The meeting is adjourned at 5:07 p.m.

Respectfully submitted:

Pete Haithcock, Secretary