

Macon County Airport Authority
Minutes of the Regular Meeting Held on September 24th, 2013

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. All members are present. Also present are Eric Rysdon, Project Engineer; Joe Collins, Legal Counsel; Jim Tate, County Commissioner; Neil Hoppe and Peggy Milton, Airport FBO; and Teresa McDowell, Clerk. Chair Gregory welcomes all present, and calls the meeting to order at 4:05 p.m.

APPROVAL OF THE MINUTES FOR THE REGULARLY SCHEDULED MEETING HELD AUGUST 27TH, 2013: After a discussion, Member Corbin makes a motion to approve the minutes as forwarded for the August 27th, 2013 regularly scheduled meeting. Member Jenkins seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

ENGINEERING REPORT: Mr. Rysdon distributes the TIP document, and reports that the updated version is due in the Division of Aviation's office by November 1, 2013. He asks the MCAA to review the TIP in order to provide any additional input. Member Haithcock suggests that a meeting be scheduled with the MCAA and the District Engineer, in case he has additional input. Mr. Rysdon continues by stating that the Department of Transportation (DOT) will rank all projects for priority status, with the usual emphasis placed on safety related projects. He also states that the DOT would "like" to put a "seven (7) year outlook" into place. Mr. Rysdon states that it will be more difficult to add future projects under this system. Mr. Rysdon states that the MCAA should prioritize their projects, and it is typical to prioritize the top three (3) to five (5). He also states that it is important that the local MCAA have input. Chair Gregory asks the MCAA members to take the TIP, evaluate for priority projects by November 1st, and Member Jenkins adds that it is not necessary to call a special meeting of the MCAA before November 1st. Mr. Rysdon reports that projects can be added until January, 2014.

Member Jenkins states that when ranking projects, the economic factors in connection to the airport traffic should be taken into consideration, and he states that speaking per his position of both EDC Director and a member of the MCAA, the number in connection to the published economic study are inaccurate, in that they are not a true indicator of the economic benefits the county experiences in connection to the airport. Member Jenkins goes on to state that one citizen who utilizes the airport on a usual basis owns a company that generates a twenty five

(25) million dollar payroll for this area. He asks that Mr. Rysdon contact Bobby Walston at the Division of Aviation to discuss this matter, which Mr. Rysdon agrees to do.

FBO Hoppe asks if the approach capability was included on the TIP. Mr. Rysdon states that it is not, but that he has been in touch with the FAA in connection to this project, and is hopeful he will receive input from the FAA in the near future.

Mr. Rysdon reports that the MCAA should be expecting an award letter in connection to the Federal Non Primary Entitlement Funds (formerly Vision 100) for 2013-2014 at any time.

In connection to the Apron Rehabilitation project, Chuck Durant has issued a final change order, and Mr. Rysdon will be contacting Dion Viventi, DOA Project Manager, to discuss moving needed additional funds from an existing project budget to the apron rehabilitation project in order to cover any expected shortages.

In connection to the Runway Widening project, Mr. Rysdon states that Reeves Construction staff has been forwarded the contract documents. Both Dana Perkins, Head Environmental Director for the FAA and Paul Webb, of TRC, have been consulted in connection to this project. Mr. Rysdon reports that Paul Webb has created a plan for a trench drain installation/excavation to be done during construction in order to monitor about one thousand (1000') feet of the area to be disturbed in connection to environmental issues. He states that there is a list of people who will need to be contacted regarding this matter, and Chair Gregory states that he will forward that list if necessary. Mr. Rysdon responds by stating that he will discuss this matter with Ms. Perkins. Mr. Rysdon also states that inspection and construction administration is included in the W.K. Dickson contract, which is issued to Legal Counsel, Joe Collins, for review. Mr. Rysdon reports that he, Chair Gregory and Member Corbin have had teleconference discussions in connection to the asphalt strength question, and that in this case, all the companies who submitted a bid are required to use the same stone and the same specifications. Mr. Rysdon further states that the clearance for construction start should be within thirty (30) days. FBO Hoppe states that October is the highest earning month of the year for the airport, and he is asking that no construction shut-downs take place during October. Mr. Rysdon continues by stating that he is tentatively shooting for the paving to start in November, 2013, which should not be a problem since the paving range is forty five degrees or higher, and that historically, the temperature in this area during November is noted as being in the 40's at night and the 60's during the day.

UPDATE OF LIGHTING: Member Haithcock reports that the county personnel who are going to check/repair the obstruction lighting have been unavailable, but that they are planning on visiting the lighting sites this weekend. There has been no response from Project Manager, Dion Viventi, in connection to the rotating beacon issue.

MOWING REPORT: Chair Gregory expresses his appreciation to both Member Haithcock and Member Corbin for mowing the airport grounds. Macon County staff continues to mow some areas. Chair Gregory also expresses his appreciation to the County Commissioners for their assistance in purchasing the tractor.

At this point in the proceedings, Member Corbin makes a motion to move into executive session for the purpose of discussing a contractual matter. Member Schmitt seconds the

motion and it passes by unanimous consent. The MCAA moves into executive session at 4:59 p.m.

Upon returning to open session at 5:06 p.m., Member Corbin makes a motion to authorize Member Jenkins and Legal Counsel, Joe Collins to immediately proceed with contacting the necessary parties in order to immediately initiate the lease agreement between Drake Enterprises and the Macon County Airport Authority, which lease shall include the payment and length of lease terms of twenty (20) years for one (\$1.00) dollar per year. Member Schmitt seconds the motion and it passes by unanimous consent.

There being no further business, Member Corbin makes a motion to adjourn the meeting. Member Schmitt seconds the motion and it passes by unanimous consent. The meeting is adjourned at 5:10 p.m.

Respectfully submitted:

Pete Haithcock, Secretary0