

**Macon County Airport Authority**  
**Minutes of the Regular Meeting Held on August 30<sup>th</sup>, 2011**

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. All members are present. Also present are: Eric Rysdon, Project Engineer; Joe Collins, Legal Counsel; Neil Hoppe and Peggy Milton, airport FBO; Teresa McDowell, Clerk and David Eldridge, The Macon County News. Chair Gregory welcomes all members and guests, with an especial welcome directed to Member Schmitt who is attending his first meeting since being involved in an accident. Chair Gregory calls the meeting to order at 4:06 p.m.

**APPROVAL OF THE MINUTES FOR MEETING HELD ON JULY 26<sup>TH</sup>, 2011:**

After a discussion Member Corbin makes a motion to approve the minutes as forwarded. Member Jenkins seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** None

**ENGINEERING REPORT UPDATE/PAVEMENT REHABILITATION**

**PRESENTATION:** Mr. Rysdon reports that he has spoken with Project Manager, Dion Viventi, in connection to the pavement rehabilitation needs which currently exist at the airport. He states that the pavement is past its prime and continues to decline. He also states that Mr. Viventi has suggested that the rehabilitation design should move forward, with the grant for actual paving to be awarded in the spring. Mr. Rysdon presents a report in connection to the costs of the pavement rehabilitation project. The report is attached and made a part of these minutes. Mr. Rysdon states that the grant consisting of \$792,000.00 for the purpose of pavement rehabilitation should cover the design of the project. Although the award letter has been forwarded from the DOA for this particular grant, the grant contract has not been issued at this time. After further discussion, Member Corbin makes a motion that Chair Gregory attend the next scheduled Commissioner's meeting to make a request for the required local ten percent (10%) match for the above referenced grant. Member Haithcock seconds the motion and it passes by unanimous consent. If the grant money is awarded for design and actual construction, the priority process is: 1. Runway; 2. Ramp; and 3. Taxiway, in that order. Resurfacing is also a priority, with widening of the runway being secondary.

**OBSTRUCTION REMOVAL UPDATE:** Member Haithcock explains that forty-thousand dollars (\$40,000.00) has been included in the most recent request to the DOA to be used for obstruction removal. He states that the trees have been marked, but that he will need to take interested vendors to the site in order for them to obtain necessary information to submit an estimate. He also states that if some of the obstructions need to be removed from privately owned property, the property owner has to be satisfied in

terms of removal and access to the obstructions. He states that the Macon County Finance Officer has requested three (3) informal bids if possible. Mr. Rysdon suggests that a time line for starting and completing the project be made a part of the bidding process. Chair Gregory commends Members Corbin and Haithcock on their hard work and attention to this project. Member Corbin states that the airport fence which is adjoining private property “is grown up something terrible” and needs to be cleaned up. After further discussion, Member Corbin makes a motion that Member Haithcock seeks and receives three (3) bids for this project and that upon receipt he award the project contract to the lowest bidder. Member Schmitt seconds this motion and it passes by unanimous consent.

**DISCUSSION OF MOWING PROCESS FOR AIRPORT GROUNDS:** Chair Gregory states that the mowing process by the county maintenance department has become a problem in connection to the airport grounds. He states that the maintenance department is overwhelmed by the various construction projects which are ongoing, and that freeing up time to mow the airport grounds has been difficult. He states that it is hard for some pilots to see the runway lights because the grass along the runway is overgrown. Chair Gregory asks for input from the MCAA in connection to solving this problem. Member Jenkins states that there is only about two more months of mowing season left. He suggests that they meet with the County Manager and ask if the county maintenance department can clean up the grounds and keep them maintained until this year’s growing season is done. Chair Gregory states that a possible solution to this matter is for the MCAA to purchase equipment to be used to maintain the grounds and hire someone to utilize the equipment. Chair Gregory states that he has spoken with Dion Viventi who has stated that it may be possible to obtain grant money to purchase equipment. Upon further discussion, Member Jenkins makes a motion to authorize Mr. Rysdon to explore the possibility of grant funds for equipment to be utilized for grounds upkeep. Member Corbin seconds the motion and it passes by unanimous consent. Chair Gregory states that the crepe myrtles lining the entrance road look healthy, but they need maintenance as well as the grounds in front of the terminal building. Chair Gregory also states that when preparing next fiscal years budget, monies need to be included for upkeep of the “out front” planter and for landscaping of the grounds around the terminal building.

**OTHER BUSINESS:**

It has been requested that blinds be hung in the training room for the purpose of enhancing the quality of overhead projector and computer generated material. After further discussion, Member Corbin makes a motion that Member Jenkins researches the costs of and purchase blinds to be installed in the training room immediately. His motion

includes a cap on the cost of purchasing and installing in the amount of fifteen hundred (\$1500.00) dollars. Member Haithcock seconds the motion and it passes by unanimous consent.

After a discussion Member Jenkins makes a motion to accept the additional grant monies as awarded by the Division of Aviation in the amount of \$782,519, with a local required match of \$86,947.00. This additional funding is to be added to grant #36237.1.11.3 for the purpose of the runway extension project. Member Haithcock seconds the motion and it passes by unanimous consent.

In connection to the AWOS repair, it is determined that Project Manager, Dion Viventi, needs to be consulted regarding this matter.

There being no further business to discuss, Member Corbin makes a motion to adjourn the meeting. Member Jenkins seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:59.

Respectfully submitted:

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Pete Haithcock, Secretary