

**Macon County Airport Authority**  
**Minutes for the Meeting Held June 27<sup>th</sup>, 2017**

The Macon County Airport Authority holds its regularly scheduled meeting on June 27<sup>th</sup>, 2017. All members are present. Also present are: Jimmy Luther, W.K. Dickson; Joe Collins, Legal Counsel; Neil Hoppe and Peggy Milton, airport FBO; Teresa McDowell, Clerk; Ryan Hanchett, The Franklin Press; and Bobby Coggins, Macon Media. Chair Gregory calls the meeting to order at 4:05 p.m.

**APPROVAL OF THE MINUTES FOR THE MEETING HELD MAY 30<sup>TH</sup>, 2017:** After a discussion, Member Jenkins makes a motion to approve the minutes for the meeting held May 30<sup>th</sup>, 2017 as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** None

**ELECTION OF OFFICERS:** Member Jenkins opens the floor to nominations for MCAA officers. He continues by nominating Miles Gregory to continue as Chair of the MCAA, Gary Schmitt as Vice-Chair of the MCAA and Pete Haithcock as Secretary/Treasurer of the MCAA. There are no other nominations, and Member Haithcock makes a motion that nominations cease and that these members are re-appointed to their respective offices. Member Rhodes seconds that motion and it passes by unanimous consent. The elected officers will serve two (2) year terms. Member Jenkins thanks the officers, stating that the MCAA Board does great work, and that they work toward common goals. Chair Gregory states that it has been a pleasure to work with this board in the past, and looks forward to working with them in the future. He continues by stating that this board is a gracious board with which to work, and he appreciates their continued confidence.

**ADOPTION OF FISCAL YEAR 2017-2018 BUDGET ORDINANCE:** After a discussion, Member Schmitt makes a motion to adopt the 2017-2018 budget in the amount of \$60,700.00 as approved by the Macon County Commissioners. Member Rhodes seconds the motion and it passes by unanimous consent. Chair Gregory expresses appreciation to Member Haithcock for his work on the budget.

**ENGINEERING REPORT:** Mr. Luther reports Phase 1 of the project is active, and that although all lights have been installed, some need “tweaking” in order to make them operational. He continues by stating in connection to Phase 2, the contractor is moving along quite well.

Mr. Luther states that he has had a request for data to be uploaded in connection to the ALP, and asked for general consent to appoint Ms. McDowell as the liaison to get this matter started. The MCAA agreed to this per consensus.

Mr. Luther states that Mr. Penney, Project Manager with the DOA, needs a copy of a flood study that was developed in connection to the hangar project. Ms. McDowell will try to obtain a copy of that document.

**KIOSK REPORT:** Member Jenkins states that the final tweaks are being done to the kiosk, and that everything should be “up and running” by July 1, 2017. He continues by stating that a speaker will be installed in the ceiling, and that a new table will be purchased for brochures. He states that once the system is up and running, it will run continuously.

**MAINTENANCE REPORT:** Member Haithcock submits a list of maintenance issues that need to be addressed. Said list is attached and made a part of these minutes. He continues by stating that all of these issues should be addressed by the county maintenance department. Member Haithcock continues by stating that the maintenance is behind in connection to growth clearing. He states that if the county maintenance department is unable to do this, the MCAA will need to contract with someone. Member Haithcock continues by stating that the fence line needs work and that he will walk around it and determine what areas need the most clearing.

Member Haithcock will also research obtaining rubber mats to go around area trees. He states that it is not grant funded, but is usually fairly inexpensive.

Member Haithcock also states that there is a 3" drop on the edge of the taxiway that needs to be repaired. He continues by stating that the contractor on site will take care of this issue.

Mr. Hoppe states that the AWOS has been repaired.

**CONSIDERATION OF CONTRACTUAL SERVICES CONTRACT-ENGINEERING FIRM:** After a discussion, Member Schmitt makes a motion to renew the contract with W.K. Dickson to provide engineering services to the airport. Member Rhodes seconds the motion and it passes by unanimous consent. Chair Gregory states that he thinks that the services that W.K. Dickson's staff provide is unbeatable.

**CONSIDERATION OF WATER LINE AGREEMENT:** Mr. Collins states that David Phillips, on behalf of Drake Enterprises, has agreed to have Gary Scott do the construction on the waterline. He continues by stating that he will do the project according to the required specifications. There will be no easement or ownership changes involved. After further discussion, Member Jenkins makes a motion to approve counsel's recommendation to sign the agreement between the MCAA and Drake Enterprises. Member Rhodes seconds the motion and it passes by unanimous consent. Mr. Collins will contact Mr. Phillips for signature.

**OTHER BUSINESS:** None

There being no further business to discuss, Member Jenkins makes a motion to adjourn the meeting. Member Rhodes seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:37 p.m.

Respectfully submitted:

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Pete Haithcock, Secretary