

**MACON COUNTY AIRPORT AUTHORITY**  
**Minutes for the Meeting held March 28<sup>th</sup>, 2017**

The Macon County Airport Authority holds its regularly scheduled meeting on March 28<sup>th</sup>, 2017. All members, with the exception of Member Haithcock who is at the NCAA Conference, are present. Also present are Karl Gillespie, Macon County Commissioner; Lori Hall, Macon County Finance Director; Joe Collins, Legal Counsel; Greg Kershaw, W.K. Dickson; Neil Hoppe and Peggy Milton, airport FBO; Teresa McDowell, Clerk; Ryan Hanchett, The Franklin Press and Bobby Coggins, Macon Media. Chair Gregory welcomes everyone and calls the meeting to order at 4:06 p.m.

**APPROVAL OF MINUTES FOR THE MEETING HELD FEBRUARY 28<sup>TH</sup>, 2017:** After a discussion, Member Schmitt makes a motion to approve the minutes as forwarded. Member Rhodes seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** NONE

**APPROVAL OF FY2017-2018 BUDGET:** Ms. Hall is present and states that the proposed FY2017-2018 budget has been prepared and forwarded by Member Haithcock. She continues by stating that the public hearing needs to be set and that she will advertise the public hearing date and time. After further discussion, Member Jenkins makes a motion to hold the public hearing for budget review/approval on April 25<sup>th</sup>, 2017 at 4:00 p.m. Member Schmitt seconds the motion and it passes by unanimous consent.

**ENGINEERING REPORT:** Engineer Greg Kershaw reports that the pre-construction meeting for the taxiway rehabilitation is scheduled for April 3<sup>rd</sup>, 2017. He also states that Phase 1 of the construction project has been coordinated with FBO Hoppe and his staff. Mr. Kershaw states that Phase 1 of the construction will involve the 25 runway on the east end, and that Phase 2 will then target the opposite end of the runway. The contractual time allowed for construction is 120 days.

Mr. Kershaw also reports that the ALP, (airport layout plan), which targets projects on a 10-20 year planning cycle, continues to be a work in progress.

Mr. Kershaw reports that the gate operator information, including a cost estimate, has been forwarded to Jared Penny at the DOA, but there has not been a response as of yet. As discussed in previous meetings, the gate allowing access to the airport grounds/terminal building would only be locked after dusk, and would be used at night only. Again, the MCAA emphasizes the importance of this gate operator as a safety issue, in that it will help protect the airport property.

Mr. Kershaw states that patience is needed in connection to payment of county requests for reimbursement. He states that it is taking a long time to process these requests through the Division of Aviation. Currently there are two outstanding requests in connection to the older, paper grants. One request is for ETEC, for obstruction lighting repairs, and one is the retainage/final request for Buchanan & Sons. Both have been submitted for reimbursement.

In connection to the obstruction lights repair, Ms. Hall reports that there is \$4,949.88 in funding available for this project. She continues by stating that local fund balance dollars can be used for this project, and currently there is \$4800.00 to \$4900.00 in fund balance. It is the consensus of the MCAA that this is a very important project, and needs to be completed, and that fund balance dollars should be made available to complete this project if necessary. After further discussion, Member Rhodes makes a motion to continue with the repairs of the obstruction lights, with the knowledge that fund balance

dollars may need to be utilized in order to complete the repairs. Member Schmitt seconds the motion and it passes by unanimous consent.

**KIOSK REPORT AND FUNDING REQUEST:** Member Jenkins reports that he has received a quote on a 60" TV, with updated software. He states that the quote is for \$10,000 and that the EDC budget will be utilized for one-third of the cost (\$3,333.33), the TDC budget will be utilized for a one-third cost (\$3,333.33), and he asks that the MCAA budget be utilized for the remaining one-third of the cost in the amount of \$3,333.33. Chair Gregory asks Commissioner Gillespie if the county may be interested in helping with the costs. Member Jenkins continues by stating that the kiosk is a good advertisement system, and that although the ads currently running on the software are not generating income, future income is expected from banner ads. There is a discussion regarding obtaining bids on the hardware component of the system, with Member Jenkins stating that they may be difficult to obtain, since the hardware and software involved are integrated. Mr. Gillespie states that he will take a request for the 1/3 cost of the system to the other commissioners, but suggests that there should be bids obtained in connection to the hardware in order to indicate due diligence in obtaining the best cost. After further discussion, it is determined that Member Jenkins will attempt to obtain bids for the hardware portion of the system and will report these costs to the MCAA at the next meeting before proceeding with the request.

**WATER LINE INSTALLATION AGREEMENT:** Mr. Collins states that he has not received any preliminary drawings as of yet, and that there is nothing new to report at this time.

**DISCUSSION OF GATE OPERATOR:** See Agenda Item #5, Engineering Report.

**OTHER BUSINESS:**

Mr. Hoppe states that one heater has been repaired and that parts have been ordered in order to repair the other one.

The AWOS is still not working correctly. Mr. Hoppe states that the maintenance contractor has changed, and the radio transmission sometimes works on the phone, but sometimes it does not. He continues by stating that if he does not hear from the maintenance contractor this week, he will contact them.

There is a discussion regarding the roof leak in the hangar building. It is the consensus of the authority that Chair Gregory obtain an estimate for repairs from Cox Roofers in Hayesville. Chair Gregory will also attempt to obtain 3 additional estimates.

Member Rhodes states that the camera link has not been added to the Franklin Aviation website. Member Jenkins will contact Tony Angel tomorrow.

There being no further business to discuss, Member Jenkins makes a motion to adjourn the meeting. Member Rhodes seconds the motion and it passes by unanimous consent.

Respectfully submitted:

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Pete Haithcock, Secretary