

Macon County Airport Authority  
Minutes of Regular Meeting Held February 27, 2007

The Macon County Airport Authority held its regular meeting on February 27, 2007 in its offices located at 1241 Airport Road, Franklin, North Carolina. Chair Gregory called the meeting to order at 4:20 p.m. Member Schmitt was absent. All other members were present. Also present were Wayne Corley and Steve Walker, Engineers for W.K. Dickson, Neal Hoppe and Peggy Milton, the airport Fixed Base Operators, and Teresa McDowell, Macon County.

MINUTES: Upon motion by Member Jenkins and seconded by Member Haithcock, the minutes of the regular meeting held January 30, 2007 were unanimously approved.

AGENDA ITEM #3: BUDGET REQUEST: Member Haithcock led a discussion regarding the Macon County Airport Authority budget for fiscal year 2007-2008. The discussion included hangar construction costs which are expected to be funded with Vision 100 (DOA) funds for the next seven (7) years. The DOA provides 90% of the Vision 100 grant, with the County supplying a 10% match. Chair Gregory suggested that the budget for fiscal year 2007-2008 should include the full seven (7) year county match. Member Haithcock stated that the budget amount requested for 2005-2006, should be increased because of the increase in travel costs, maintenance cost, as well as incidental costs, and should be increased to \$40,000.00 for fiscal year 2007-2008. Member Corbin made a motion to approve the 2007-2008 budget request in the amount of \$40,000.00 plus the entire County match amount for seven (7) years of Vision 100 funding. Member Haithcock seconded the motion and it passed by unanimous consent.

AGENDA ITEM #4: DISCUSSION OF W.K. DICKSON CONTRACT: Per the requirement contained in the Agreement Between Macon County Airport Authority and W.K. Dickson & Company, Inc. for a Revised Scope of Professional Service to Complete the Runway Extension Project, executed by Chair Gregory and Member Haithcock on October 31, 2006, Member Jenkins made a motion to allow W.K. Dickson to proceed with environmental assessment and design services for the proposed runway extension project. Member Haithcock seconded the motion, and it passed by unanimous consent.

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AGENDA ITEM #5: CONSIDERATION OF CONTRACT TO AUDIT ACCOUNTS-MARTIN STARNES & ASSOCIATES: After a discussion Member Jenkins made a motion to accept the Contract to Audit Accounts through Martin Starnes & Associates. Member Corbin seconded the motion and it passed by unanimous consent.

AGENDA ITEM #6: DISCUSSION OF ATTENDANCE OF NC AIRPORT ASSOCIATION CONFERENCE: In connection with the 28th Annual NCAA Conference to be held April 18-20, 2007, Member Haithcock and Member Jenkins will try to attend as representatives of the Macon County Airport Authority.

AGENDA ITEM #7: UPDATE ON LANDSCAPING PROJECTS: Chair Gregory reported that Jobe Roberts of the Valley Springs Nursery will give the Airport Authority a quote on landscaping the parking lot median and property between fence and lower parking lot. He stated that Steve Ledford, Maintenance Supervisor, will make some suggestions about preparation, including ditches.

AGENDA ITEM #8: UPDATE ON MEMORANDUM OF UNDERSTANDING WITH CHEROKEE TRIBAL COUNCIL: Chair Gregory stated that Parks Preston, of the FAA, has made some

changes in the wording of the MOA. The document should be ready for signature by the end of the week. The Tribal Council will then have thirty (30) days to sign.

AGENDA ITEM #9: OTHER BUSINESS: Various groups utilize the airport training rooms for meetings and training. Member Jenkins stated that window treatments are needed at the airport terminal building, in the training rooms, to reduce glare when training films, power point presentations etc. are utilized. He also stated that a lectern with a built in microphone should be purchased. Chair Gregory stated that the Airport Authority will sponsor an appreciation breakfast for various invitees. The appreciation breakfast is scheduled for March 17, 2007.

There being no further business, Member Jenkins made a motion to adjourn. Member Haithcock seconded the motion, and the meeting was adjourned.

Respectfully submitted,

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Pete Haithcock, Secretary