

Macon County Airport Authority
Minutes of the Regular Meeting Held on February 24th, 2015

The Macon County Airport Authority holds its regularly scheduled meeting on February 24th, 2015 in its office at the Macon County Airport. All members, with the exception of Member Rhodes, who is excused from the meeting, are present. Also present are: Joe Collins, Legal Counsel; Jimmy Luther, Project Engineer; Lori Hall, Macon County Finance Director; FBO Neil Hoppe and Peggy Milton; Teresa McDowell, MCAA Clerk; and Ryan Hatchett, The Franklin Press. Chair Gregory welcomes everyone, and calls the meeting to order at 4:05 p.m.

APPROVAL OF MINUTES FOR MEETING HELD JANUARY 27TH, 2015: After a discussion, Member Schmitt makes a motion to approve the minutes as presented. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: NONE

ENGINEERING REPORT: UPDATE OF ON-GOING PROJECTS/BEACON LIGHTING: Mr. Luther presents the report for ongoing projects in connection to the Macon County Airport. He states that in connection to the PAPI lights, he has reviewed the map and per discussions with the FAA, there are two (2) options available: 1. Baffle on the PAPI. This method will still be published by the FAA, but a problem exists in connection to the distance required. Mr. Luther will obtain more details on this method and report back to the MCAA; and 2. Mitigate the terrain and move the PAPI's further down the runway. Mr. Luther continues by stating that the seven (7) runway end is the issue, and he is checking to see about the one runway approach.

Mr. Luther states that the rotating beacon and AWOS system projects are ready to implement as soon as the necessary funding documentation is sent from the Division of Aviation.

Mr. Luther also reports that, in connection to the taxiway design, a letter has been received from TRC stating that there are no further findings.

Runway Extension: Chair Gregory states that he does not have the facts in connection to the retainage information, and that the MCAA will discuss this item at a subsequent scheduled meeting.

UPDATE ON OBSTRUCTION LIGHTING: Member Haithcock presents a report in connection to the obstruction lights. He states that he has previously been in contact with Casey Jennings regarding checking the lights and the potential repair status, but that he has been unable to contact Mr. Jennings recently. He continues by stating that some of the lights are difficult to access even with four wheel drive transportation. Member Schmitt states that the lights may need to be repaired a section at a time. He continues by stating that a bid on turbo lights needs to be obtained as well. It is determined that if the cost of the repairs is under five thousand (\$5,000.00) dollars, only one bid is necessary. After further discussion, Member Schmitt makes a motion to obtain a bid for repairs on the five (5) most accessible lights and on five (5) of the turbo lights from Walter Baumgarner, a local electrician. Member Jenkins seconds the motion and it passes by unanimous consent. Member Haithcock will contact Mr. Baumgarner, and he also has access to a map of the light locations. The discussion continues with an agreement that the MCAA should contact Warren Cabe, Macon County EMS Director, about the status of other towers the county maintains, and the possibility of these being maintained by county personnel.

OTHER BUSINESS:

After a discussion, Member Haithcock makes a motion to prepare a budget amendment in order to transfer \$1,590.00 from the maintenance line item into the professional fees line item. This is the cost of the survey prepared by Joel Johnson Land Surveying. Member Jenkins seconds the motion and it passes by unanimous consent.

After a discussion, Member Haithcock makes a motion to prepare a budget amendment in order to transfer \$1,400.00 from the maintenance account to the contracted services account. This transfer is done in order to pay the MCAA Clerk, Teresa McDowell, her contracted salary of \$200.00 per month for the rest of the fiscal year. Member Jenkins seconds this motion and it passes by unanimous consent.

In connection to the budget for FY2015-2016, a budget amendment needs to be prepared in time for consideration at the next meeting.

Member Haithcock will be attending the convention for the North Carolina Airport Association, and will report back to the MCAA regarding the convention at the next MCAA meeting.

FBO Hoppe reports that the county maintenance department repaired the lights in the hangar and the leak in the roof. They also repaired a frozen water line at the well house.

Project Engineer Jimmy Luther states that they are currently unable to bill for services under the designated grant because of the way the grant is formatted. He will check with Basil Yap regarding this matter.

There being no further business, Member Jenkins makes a motion to adjourn. Member Schmitt seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:40 p.m.

Respectfully submitted:

Member Haithcock, Secretary