

**MACON COUNTY AIRPORT AUTHORITY**  
**Minutes for the Meeting Held November 29<sup>th</sup>, 2016**

The Macon County Airport Authority holds its regularly scheduled meeting on November 29<sup>th</sup>, 2016. All members with the exception of Member Rhodes are present. Also present are: Greg Kershaw, W.K. Dickson; Joe Collins, Legal Counsel; Peggy Milton and Neil Hoppe, airport FBO; Teresa McDowell, Clerk; Ryan Hanchett, The Franklin Press; and Bobby Coggins, Macon Media. Chair Gregory welcomes everyone and calls the meeting to order at 4:05 p.m.

**APPROVAL OF MINUTES FOR THE MEETING HELD OCTOBER 25<sup>TH</sup>, 2016:** After a brief discussion, Member Jenkins makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** None

**ENGINEERING REPORT:** Mr. Greg Kershaw of W.K. Dickson presents the engineering report. He states that the ALP update is in progress. He also reports that there has been no activity on the apron rehabilitation project, in that construction will start in the spring of 2017, with a projected date of mid-March. He continues by reporting that the Buchanan & Sons close-out package has been forwarded to the Division of Aviation, with standardized forms as required in the year the project was completed. Mr. Kershaw states that this package will hopefully satisfy the DOA, and the pay-off and reimbursement will then move forward.

**MAINTENANCE REPORT:** Member Haithcock reports that the terminal building heat pump has been restarted and hopefully a new heat pump will not be required. He continues by stating that the water fountain is not working correctly. He also states that, in connection to the outside maintenance, the front of the terminal building needs to be weeded and "cleaned up". Member Haithcock continues by stating that a couple of ceiling tiles need to be replaced and that he is purchasing a box of ceiling tiles. He also states that there are two (2) lights on the gate that are not working. He continues by stating that maintenance around the fence line needs to be done, and that, hopefully, this can be done with a side-arm mower, by the county maintenance department, with the MCAA possibly contracting with someone to fine-tune the cleaning of the fence line. Chair Gregory states that the authority needs to meet with the commissioners and see if the county maintenance department can assist. Member Haithcock states that there should be some additional funding for maintenance, in that the airport is being reimbursed at the rate of \$300.00 per day in connection to the firefighters being staged at the airport. Member Haithcock also reports that the carpet in the terminal building needs cleaning and the floors need waxing.

Member Haithcock states that he has been very impressed by the support of the firefighters in this region, and suggests that a resolution be forwarded to their superiors expressing appreciation for the job they have done, especially under such adverse conditions. He continues by stating that the Charlotte Fire Department, the Forest Service, and the National Guard have been represented. Chair Gregory thanks Member Haithcock for his hard work.

**OBSTRUCTION LIGHTING REPORT:** Member Haithcock reports that he has not been contacted by Duke Power in connection to the obstruction lighting electrical lines. It is suggested that a Duke

representative be invited to the next meeting to inform the MCAA of the process that is being followed in connection to the downed power lines, and what is expected from the MCAA. Member Haithcock continues by stating that a pole is broken on one of the lights as well. Member Haithcock also states that he is researching the use of smaller solar cells, rather than electrical lights. Chair Gregory suggests writing a letter to Lisa Leatherman of Duke Energy, asking for clarification as to what is expected from the MCAA in connection to the obstruction lighting repair. After further discussion, it is determined that the general consensus of the MCAA is to have Mr. Collins speak with a Duke representative regarding what needs to be done to solve this issue. It is also determined that the sites of the obstruction lights were originally determined by the FAA.

**OTHER BUSINESS:**

Member Haithcock states that it will take a “cherry picker” in order to install the lights at the gate. FBO Hoppe states that traffic at the airport has dropped off, but that is to be expected for this time of year. He states that traffic is usually slow during January, February and March, but then will pick up after that.

After a discussion, Member Jenkins makes a motion to discontinue the meeting in December of 2016 and to resume the MCAA meeting on the last Tuesday of January, 2017 at 4:00 p.m. Member Schmitt seconds this motion and it passes by unanimous consent.

There being no further business to discuss, Member Jenkins makes a motion to adjourn, with Member Haithcock seconding the motion. The motion passes unanimously, and the meeting is adjourned at 4:35 p.m.

Respectfully submitted:

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Pete Haithcock, Secretary