

**Macon County Airport Authority**  
**Minutes of the Regular Meeting Held on October 29<sup>th</sup>, 2013**

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. All members are present. Also present are Eric Rysdon, Project Engineer; Joe Collins, Legal Counsel; Teresa McDowell, Clerk; Reuben E. Moore, Division Operations Engineer, NCDOT; Neil Hoppe, airport FBO; Travis Tallent, Macon County News; and Richard Rhodes. Chair Gregory welcomes all present, and calls the meeting to order at 4:05 p.m.

**APPROVAL OF THE MINUTES FOR THE REGULARLY SCHEDULED MEETING HELD ON September 24<sup>th</sup>, 2013:** After a discussion, Member Jenkins makes a motion to approve the minutes as forwarded. Member Corbin seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** NONE

**ENGINEERING REPORT:** Mr. Rysdon presents the TIP report, which indicates needed projects for the airport through 2019. He reports that addressing the flood plain issue is a priority, and that a component of the TIP involves obtaining a Conditional Letter of Map Revision (CLOMAR) therefore adjusting the FEMA flood plain area, with other projects being the runway widening, to be funded in 2014; the runway 7 end safety area, the 25 end safety area, issues involving provision of water to the airport in order to relieve the reliance on well provided water, with hangar development projects being scheduled for future consideration. Mr. Rysdon reports that the years as scheduled for the projects can be adjusted. Mr. Rysdon continues by stating that the priority of the projects currently include lighting, runway safety area, and obtainment of a Wide Area Augmentation System (WAAS). He states that some of these projects may be funded under an additional DOA funding project, because these items concern safety issues and that these type projects are a priority for the Division of Aviation. Mr. Reuben Moore, of the DOT is present to discuss these issues. Under the new funding procedure, he will take part in determining available funding use. Mr. Moore states that the funding for the Department of Transportation as of July 1, 2015 and for the next five (5) years is thirty (30) billion, with forty percent (40%) going for state projects; thirty eight percent (38%) for regional projects and thirty percent (30%) for divisional projects. Mr. Moore continues by stating that “bundling” projects is recommended if possible. After further discussion between all of the parties, the airport project priority list includes: Taxiway Paving, Lighting Rehabilitation; Update airport WAAS approach; Single Point Fueling System, as well as the other safety issues as stated above.

**REPORT OF ISSUES DISCUSSED AT THE DOA MEETING REGARDING THE TIP:** This item is tabled until a future meeting.

**UPDATE OF LIGHTING:** Member Haithcock reports that the beacon light cannot be replaced or repaired until funding is available. Mr. Rysdon will discuss this matter with Project Engineer, Dion Viventi.

**LANDSCAPING REPORT:** Chair Gregory states his appreciation for the landscaping/maintenance work that has been done by both Member Haithcock and Member Corbin. Member Haithcock states that the planters up front need to be “trimmed up”, and that he is discussing the provision of prisoners with the Sheriffs’ Department staff for assistance with the landscaping. After further discussion, Chair Gregory authorizes Member Haithcock to hire someone to clean up this area if needed.

**OTHER BUSINESS:**

FBO Hoppe comments that is has been a good summer and good October in connection to traffic flow at the airport.

Mr. Rysdon states that he has been speaking with Dana Perkins, of the FAA regarding the cultural study being done in connection to the runway widening project, and also states that it is not a good time to pour asphalt. He suggests that the runway widening construction project be postponed until March, 2014, which would have the project being completed the end of May. The MCAA agree with this proposal.

Mr. Collins reports that there has been an issue develop in connection to the indemnification language in connection to the insurance for the Drake hangar project, and that they are very close to solving this issue and starting construction of the hangar.

Member Haithcock reports that he has a copy of the audit report for everyone and that the audit report indicates that the grants etc., are all being conducted within the standards provided by the state.

There being no further business to discuss, Member Jenkins makes a motion to adjourn the meeting. Member Corbin seconds the motion and it passes by unanimous consent. The meeting is adjourned at 5:05 p.m.

Respectfully submitted

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Pete Haithcock, Secretary