

Macon County Airport Authority
Minutes of the Regular Meeting Held on October 28th, 2014

The Macon County Airport Authority holds its regularly scheduled meeting on October 28th, 2014 in its office at the Macon County Airport. All members with the exception of Member Jenkins are present. Also present are Jimmy Luther, Project Engineer, W.K. Dickson; Joe Collins, Legal Counsel; Lori Hall, Macon County Finance Director; Teresa McDowell, Clerk; Peggy Milton and Neil Hoppe, airport FBO; Ryan Hanchett, The Franklin Press; Travis Tallent, The Macon County News; and Bobby Coggins, Macon Media.com. Chair Gregory welcomes everyone present and calls the meeting to order at 4:05 p.m.

APPROVAL OF MINUTES FOR MEETING HELD SEPTEMBER 30TH, 2014: After a discussion, Member Schmitt makes a motion to approve the minutes as referenced and forwarded. Member Rhodes seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

ENGINEERING REPORT: Mr. Luther presents a report regarding the runway widening project and states that this project is complete, with the exception of a few punch list items. The contractors will be back in order to fill the electrical trenches, and a one year warranty will take effect at this point. Mr. Luther also reports that the original contracted amount for this project was \$2,446,897.86, but the contract completion only utilized \$2,259,658.99. Mr. Luther states that Pay Estimate #3 for Reeves Construction has been submitted, and that the retainage and the remainder of the adjusted contract will be included in Pay Estimate #4, which will be for approximately \$13,000.00.

Mr. Luther reports that he has reviewed data for the obstruction clearing project, and for the FAA flight check, in connection to the PAPI's. He should have some further information by the end of the week, but states that the obstruction removal should be included in the runway safety area extension project, which appears to be a priority project for the DOA. The obstruction removal will require aerial mapping and a survey.

Mr. Hoppe asks if he can inactivate the NOTAM that was issued in connection to the runway lights being inoperative, and also states that the helipad lights are inoperative, but were working before the construction took place. Mr. Luther states that the NOTAM can be inactivated, and that he will have the contractors check the helipad lighting.

Ms. McDowell inquires as to the DOA required DBE form which is needed in order to receive the final reimbursement and close out of the apron rehabilitation project. Mr. Luther states that he will check with the appropriate contractor regarding this.

Member Haithcock inquires as to why the dirt from the runway widening project has been left at the end of the construction area. Mr. Luther states that this was the agreed upon stockpile area, and that the area has been approved for this use.

Mr. Luther also reports that the engineers are proceeding with developing a taxiway design plan. He states that Basil Yap, DOA Project Manager wants to meet with him and Chair Gregory regarding rating the projects that are included in the TIP document, and on which the MCAA want to proceed.

In connection to the AWOS repair, Member Rhodes emphasizes that this is a very important matter, and that the repair of the AWOS is a "must". Member Haithcock responds that the AWOS is state maintained, but that there seems to be some confusion regarding getting the repair work done. Mr. Luther also states that as a rule the AWOS systems across the state are state maintained. He also states that the system is insured and that this matter needs to be discussed with Mr. Yap.

Member Schmitt asks about potential grant funds for terminal buildings. Mr. Luther responds by stating that construction of these buildings are very low on the DOA priority list. Safety issues are the priority consideration for grant funding.

Member Rhodes states that the “step-down” system in connection to the instrument landing system is effectively utilized at the Toccoa, Georgia airport and he would like to see this type system installed at the Macon County Airport. He states that at this time, neither the PAPI’s nor the “step-down” system can be utilized. Currently an obstruction removal project (400” wide to 800” wide-trapezoid shaped) is required in order to utilize these systems.

OBSTRUCTION LIGHTING-ROTATING BEACON DISCUSSION: Chair Gregory initiates this discussion by stating that this issue has been on the agenda several times and that he wants to get the lighting replacement done as soon as possible. He provides quotes of \$10,258.99 for a new rotating beacon light and \$12,662.00 for a refurbished light. Chair Gregory continues by stating that he is “ready to roll” on this project as soon as possible. He states that he will speak with Mr. Yap regarding changing the scope on the 2013 NPE grant (36237.1.14.1) to include the lighting repairs. At this time, Member Rhodes makes a motion to move forward with this project, dependent upon the DOA changing the scope of the project, and upon acquiring a purchase order through the finance office. Member Schmitt seconds this motion, which passes by unanimous consent. Upon further discussion with Mr. Collins and Ms. Hall, it is determined that a motion is unnecessary, so Member Rhodes withdraws his motion. It is determined that a third bid should be solicited, and upon the changing of the grant scope through the DOA, the lighting repair project can move forward.

MAINTENANCE REPORT: FENCELINE: FRONT OF TERMINAL AREA: Member Haithcock reports that he has been mowing and keeping up as best he can, and that Macon County maintenance staff has put round-up around the perimeter fence. He states that the utility bills are less and should decrease more with the planned installation of LED lighting. He is hopeful that these funds can be applied to the maintenance and upkeep of the airport grounds. Member Haithcock continues by stating that a side arm mower could be utilized to remove some of the growth around the fence line, with some follow-up weed eating needed. Chair Gregory states that the fencing project was a \$500,000.00 project and that this area needs to be kept maintained. Mr. Luther states that it is important to remember that round-up should not be utilized around the runway lights. Chair Gregory will discuss the continuing lack of funds for grounds maintenance with Mr. Yap.

AWOS (NON-FUNCTIONING) DISCUSSION: Mr. Luther reports that the “state” has picked up AWOS maintenance and that the DOA is allowing airports to use their NPE funding for AWOS replacement/repair. Chair Gregory states that he will also discuss this issue with Mr. Yap at the upcoming meeting.

OTHER BUSINESS:

It is determined that the Christmas Dinner will be scheduled for Thursday, December 11th, at 6:00 p.m., and will be held at the Macon County Airport.

There being no further business, Member Schmitt makes a motion to adjourn the meeting, with Member Rhodes seconding the motion, which passes by unanimous consent. The meeting is adjourned at 4:46 p.m.

Respectfully submitted:

Pete Haithcock, Secretary