

**Macon County Airport Authority
Minutes of the Regular Meeting Held on January 25, 2011**

The Macon County Airport Authority holds its regularly scheduled meeting in its offices at 1241 Airport Road, Franklin, North Carolina. All members are present with the exception of Member Haithcock. Also present are Joe Collins, Legal Counsel; Eric Rysdon, Project Engineer; Neil Hoppe and Peggy Milton, airport FBO's; Teresa McDowell, Clerk; Davin Eldridge, Macon County News; and Colin McCandless, The Franklin Press. Chair Gregory calls the meeting to order at 4:15 p.m. Chair Gregory also welcomes everyone present and thanks them for attending.

APPROVAL OF MINUTES FOR MEETING HELD ON DECEMBER 28, 2010:

After a discussion, Member Corbin makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

MARTIN STARNES AUDIT REPORT: The auditors representing Martin Starnes were unable to be present at this meeting. This item is tabled until a future meeting.

ENGINEERING REPORT: Mr. Rysdon reports that the runway extension project has been delayed because of inclement weather. However, there has been significant progress made, with the fill component being one-third (1/3) completed and the stream re-location having been accomplished. Mr. Rysdon states that they will continue with the fill and that the testing has indicated that the compaction test exceeded ninety-five (95%) percent. Mr. Rysdon also states that the modified proctor site has been holding up very well, with all water having been pumped out. Mr. Rysdon also reports that the first of two underground retention structures is in place. Mr. Rysdon states that altogether the project has been progressing well. Chair Gregory states that Buchanan and Sons has done a really good job thus far and that they should be able to finish the dirt moving component within a month.

UPDATE ON HANGAR PROJECT: Member Corbin presents information in connection to potential financing of hangars. He states that the potential plan includes construction of three (3) jet type hangars and six (6) t-hangars. The total square footage involved is approximately nineteen thousand two hundred and thirty (19230), with potential income of forty two thousand one hundred and twenty dollars (\$42120.00) per year at full occupancy. Currently he has no estimated construction amount. The hangars themselves, as well as future earned income can be used as collateral to obtain financing.

Mr. Hoppe states that two (2) letters from potential lessees are forthcoming. W.K. Dickson is capable of drawing up hangar plans and the site plan. Mr. Collins suggests that since there is not a grant available at this time for this type project, and that since financing would have to be arranged with a financial institution, the MCAA pursue financing options before contracting with W.K. Dickson for site plans. After a discussion, it is determined that the engineer will provide a preliminary site plan provided that there is funding available. The MCAA wants to have a preliminary plan to submit to the bank if possible. Eric will provide a preliminary drawing based on older layout plans at the next meeting.

TIP REVIEW: Mr. Rysdon reports that the survey of the hangar site area as performed by TRC indicates a one-fourth (1/4) acre that may be of concern, but that the hangar project should not disturb more than forty (40%) percent of said area and that SHPO has received the findings. Mr. Rysdon states that the affected area should not be a problem in connection to utilizing the site for hangar construction. Mr. Rysdon states that an updated copy of the minimum standard of rules and regulations is needed. Chair Gregory states that the rules need to be updated and adopted by the MCAA. There are also some issues regarding obstruction removal, for which Mr. Rysdon provides a map of the affected areas. Member Haithcock will be given the map and the responsibility of determining the best approach in connection to the obstruction removal. Mr. Rysdon also reports that the DOA has set priorities, with A=minimum; B=recommended; and C=optional. Safety related projects have a higher priority. The Macon County Airport is prioritized as follows:

- A:
 - 1. Runway Safety Area,
 - 2. Update Airport Master Plan,
 - 3. Reconstruct Apron; and
 - 4. Obstruction Removal.

- B:
 - 1. Runway Lighting,
 - 2. Terminal/Hangar Site; and
 - 3. West Side Hangar Preparation.

- C:
 - 1. Strengthen Taxiway,
 - 2. Widen Runway to 100'; and
 - 3. Installation of Reels.

Mr. Rysdon also states that the ramp is used most and so it is further up the priority scale. In connection with the state TIP, the Aeronautics Council will fund some of the greater needs, and that usually the DOA spends federal funding first. He also states that they are trying to move toward construction only grants. They will review relevant studies that were done at the airport conference in April.

Mr. Rysdon reports that the TIP application has to be submitted to the DOA by February 28th, 2011, and should be formally voted on by the MCAA at the meeting scheduled for February 22nd, 2011.

Mr. Rysdon also reports that a state required advertisement will need to be done in connection to a potential engineering consultant. Mr. Rysdon will provide the necessary publication documentation to Ms. McDowell.

FENCE DAMAGE/REPAIR REPORT: Chair Gregory states that approximately fifty (50') feet of fencing was damaged during a car accident. There was a police report submitted to Member Haithcock. The driver was covered under Geico insurance. Member Haithcock will need to get the costs of the damage, and file and submit claim.

OTHER BUSINESS:

FBO Hoppe reports that there is roof leak damage in the terminal building next door. Chair Gregory will contact County Maintenance and ask them to assess the damage.

FBO Hoppe states that he has been presented with the fuel farm annual audit through the fuel provider. He states that this audit is required by the N.C. Dept. of Environment and involves developing a spill/storm water plan. Mr. Hoppe also states that decals and the filtration system were changed. The MCAA suggests that Shell Oil, the fuel provider, be contacted for assistance in this matter.

There being no further business, Member Corbin makes a motion to adjourn the meeting, with Member Jenkins seconding the motion. The motion passes by unanimous consent and the meeting is adjourned at 5:23 p.m.

Respectfully submitted:

Pete Haithcock
Secretary
Macon County Airport Authority