

Macon County Airport Authority
Minutes of the Regular Meeting Held on February 3, 2014
(Re-Scheduled from the Regular Meeting Date of January 28th, 2014 –Inclement Weather)

The Macon County Airport Authority holds the rescheduled meeting (originally scheduled for January 28th, 2014-rescheduled based on inclement weather) in its office at 1241 Airport Road, Franklin, North Carolina. All members with the exception of Member Corbin, who is ill, are present. Also present are: Eric Rysdon, Project Engineer; Joe Collins, Legal Counsel; Jim Tate, Macon County Commissioner; Peggy Milton and Neil Hoppe, airport FBO; Teresa McDowell, MCAA Clerk; Travis Tallent, Macon County News; and Evelyn Owens. Chair Gregory welcomes all present and calls the meeting to order at 4:06 p.m.

APPROVAL OF THE MINUTES FOR THE REGULARLY SCHEDULED MEETING HELD ON NOVEMBER 26TH, 2014: After a discussion, Member Schmitt makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: Evelyn Owens, owner/broker of Keller Williams Realty is attending today's meeting in order to present a proposal involving advertising available real estate through the airport. She states that the airport is an excellent resource, and should be utilized to acquaint potential buyers of the properties available in the area. She states that visitors who frequent the airport may be in a position to acquire high end homes in the area, as well as being made aware of the business opportunities available. She states that her advertising idea involves a "welcome to Franklin" component, and that a computer, with potential properties scrolling across the screen, could be utilized. She also states that she thinks that business proprietors will be willing to pay for advertisement. Chair Gregory states that he "likes the concept", and asks about the potential of being tied in with the Chamber of Commerce. Ms. Owens states that she thinks that the Board of Realtors will consider this option. Member Jenkins states that there is a company in town who specializes in video advertising, and he suggests contacting them to research the service provided. He states that potential advertisers can deal with the company directly. Chair Gregory urges using caution to avoid showing partiality to any one potential participant. After further discussion, Member Schmitt makes a motion to appoint Member Jenkins to work with Ms. Owens on researching this project. Member Haithcock seconds the motion and it passes by unanimous consent. Member Jenkins informs Ms. Owens that he will be in touch with her "in a couple of days".

ENGINEERING REPORT:

- A. **WIDEN RUNWAY TO 100' & RUNWAY REHABILITATION:** In connection to the runway widening rehabilitation project, Mr. Rysdon states that he has a meeting scheduled with the contractor for the end of February. He also states that he should be seeing submittals at that point. He asks that Chair Gregory sign the contract with the contractor in order to be able to start the project construction in the spring, with the end of summer being the planned project finish time.
- B. **LIGHTING CONTRACT:** Chair Gregory reports that none of the obstruction lights are currently working. He strongly emphasizes the importance of having these lights repaired, stating that this is a serious safety issue. He also states that there is a funding issue in connection to doing these repairs. Chair Gregory asks Mr. Rysdon to discuss the possibility of utilizing the 2013 Non-Primary Entitlement Funds for these repairs with Basil Yap, the DOA Project Manager.
- C. **REHABILITATE RUNWAY 7/25 & PARALLEL TAXIWAY:** Mr. Rysdon presents a contract with W.K. Dickson to Chair Gregory in connection with the Rehabilitate Runway 7/25 and Parallel Taxiway. This contract is for services by W.K. Dickson for the design phase of this project. Chair Gregory gives this contract to Mr. Collins for review.

At this point Ms. McDowell reports to the MCAA that currently the grants for both the Apron Improvements and the Widen Runway to 100' & Runway Rehabilitation grant are in the process of being adjusted in order to reimburse Macon County for invoices that have been paid, but not reimbursed. Ms. McDowell suggests that this issue be remedied before another project is contracted, and also states that Macon County has not yet agreed to a ten (10%) match for the Rehabilitate Runway 7/25 & Parallel Taxiway project grant at this point. Chair Gregory thanks Ms. McDowell for this input and tables signing the contract until further review.

REPORT ON NCDOT/DOA MEETING HELD ON JANUARY 17, 2014: Member Haithcock attended the meeting on January 17th, 2014 and updates the MCAA on the information provided at this meeting. He reports that the DOT has a seven (7) year strategic transportation initiative, and that it is very important to continue showing support on the local level. Member Haithcock states that the support of Commissioners is very important and that a non-binding letter of intent guaranteeing local matches may be required in the future. Chair Gregory states that the MCAA has a good track record regarding local support. Member Haithcock continues by stating that big commercial airports should have a set award amount of five hundred thousand (\$500,000.00) dollars and that federal dollars should not be included in the S.T.I.

OTHER BUSINESS:

After a discussion, Member Jenkins makes a motion to approve the 2014 Contract for Audit with Martin Starnes. Member Haithcock seconds the motion and it passes by unanimous consent.

After a discussion, Member Jenkins makes a motion to approve acceptance of Grant #36237.1.14.1 (2013-2014 NPE Funds) per the award letter dated December 20, 2013. Member Haithcock seconds the motion and it passes by unanimous consent.

FBO Hoppe reports that some of the lighting around the parking lot is out, and Chairman Gregory states that Mr. Ledford, Macon County Maintenance Supervisor, will check on this matter.

There being no further business to discuss, Member Jenkins makes a motion to adjourn the meeting. Member Schmitt seconds the motion and it passes by unanimous consent. The meeting is adjourned.

Respectfully submitted

Pete Haithcock, Secretary