

MINUTES: Healthy Carolinians of Macon County – Community Needs Assessment

DATE: January 26, 2010

PLACE: Health and Human Services Building

TIME: 9:00 – 11:00 AM

ATTENDEES: Becky Barr, Rhonda Blanton, Anne Hyder, Jane Kimsey, Kathy McGaha, Teresa Mallonee, Sheila Southard, Jim Thurmond and Martin Wadewitz

TOPIC	DISCUSSION	ACTION	FOLLOW-UP
Welcome and Approval of Minutes	<p>Anne Hyder welcomed everyone to today’s meeting of the Community Needs Assessment Committee. Ms. Hyder asked the committee members to review the minutes of the last meeting. Teresa Mallonee motioned for the approval of the minutes. Becky Barr 2nd the motion, with a unanimous vote for approval.</p>		
Community Assessment Team	<p>Anne Hyder led the committee members through a discussion of who should be invited to participate on the Community Needs Assessment Team. Rhonda Blanton reviewed the names of the team members from the last assessment.</p> <p>The following committee members present at today’s meeting were asked if they would once again commit to be a member of this committee. All present did agree. The following list contains these names:</p> <ul style="list-style-type: none">▪ Anne Hyder – <i>Chair</i>, Macon County Public Health Center▪ Becky Barr – Macon County Public Health Center▪ Sheila Southard – Macon County Senior Services▪ Jane Kimsey – Macon County Department of Social Services▪ Teresa Mallonee – Southwestern Child Development Commission▪ Jim Thurmond – Community Member▪ Martin Wadewitz – Angel Medical Center <p>Kathy McGaha and Rhonda Blanton will provide staff leadership and support for the Community Needs Assessment Committee.</p>		

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	<p>The committee members next discussed who else to ask and who would contact them. That list is as follows:</p> <ul style="list-style-type: none"> ▪ Sarah Altman or M. R. Hall of Smoky Mountain Center – Kathy McGaha ▪ Chris Baldwin for another Nantahala contact – Kathy McGaha ▪ Teresa Breedlove of Angel Medical Center – Martin Wadewitz ▪ Dr. Dan Brigman of Macon County Schools – Kathy McGaha ▪ Dr. Jim Davis of Macon County Board of Commissioners/Macon County Board of Health representative – Anne Hyder ▪ Jack Horton, County Manager for Macon County – Anne Hyder ▪ Jerry Hermanson of Community Care Clinic of Highlands – Kathy McGaha ▪ Barbara McRae of The Franklin Press – Kathy McGaha ▪ Stan Polanski of Macon County Public Health Center – Anne Hyder ▪ Jim Bruckner of Macon County Public Health Center – Anne Hyder ▪ Yvonne Smith of Highlands-Cashiers Hospital – Anne Hyder ▪ Roberta Swank of Macon County Board of Health – Anne Hyder ▪ Dr. Alexander Borun representing the Physician Community – Kathy McGaha ▪ Bonnie Peggs of Angel Medical Center – Martin Wadewitz ▪ Cadon Fouts representing the Faith Community and the Youth Community – Rhonda Blanton ▪ Representative from the local Veterans Administration – Kathy McGaha/Rhonda Blanton 	<p>The following committee members will contact prospective committee members about participating with this committee on the next Community Health Assessment. (See attached list from the Discussion Section)</p>	

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Estimate and Selection of CHA Process	<p>Kathy McGaha briefly reviewed the details of the upcoming Community Health Assessment and the timeline for it. Ms. McGaha said the assessment would be due by December 2011. Ms. McGaha said it would take 12 to 18 months to complete the assessment.</p> <p>Ms. McGaha passed out handouts containing an introductory letter from Bill Stiles and an estimate for each component that was completed on the last assessment. Ms. McGaha asked the committee members to review this handout.</p> <p>Ms. McGaha asked the committee members to review the assessment and discuss each section. After the committee members reviewed each section and discussed them, the committee members agreed that most components could be done by HCMC staff and members of this committee.</p> <p>The one section that the committee members did agree would be best handled by an outside agency was the telephone interviews. Ms. McGaha stated that she thought this was a very important component in gathering information for the last assessment.</p> <p>Becky Barr suggested possibly adding some extra money to the final amount, to cover items such as travel, meals, and promotion of final report. The committee members agreed that this was a good idea.</p> <p>Jane Kimsey made a recommendation that the component of the telephone survey be undertaken by an outside agency with the recommendation of budgeting \$15,000 for the Community Health Assessment. Teresa Mallonee 2nd the motion, with all committee members in agreement.</p>		

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	Ms. McGaha stated after our last assessment was reviewed, one area that needed improvement was more data for peer review of similar counties in North Carolina. Ms. McGaha said most data had been compared statewide or regionally (ex: Southeast region).		
Next Meeting Date	The next meeting of the Community Needs Assessment Committee will be held on Wednesday, July 14 th , from 12:00 N – 1:30 PM in Meeting Rooms A/B at the Health and Human Services Building.		

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