



Adult Dental Clinic Policies & General Policies

MCPH Adult Dental Clinic treats Phase One Disease Elimination with the following Goals set forth:

- ✓ Provide reasonable access to care for the underserved.
- ✓ Prevent and eliminate dental disease through Prevention, Restoration, or Extraction, and limited replacement options of resin-based Partials or Dentures.
- ✓ Refer Patients as needed for complex dental care.

Other Services are not offered at the current time such as:

- Prosthodontics for Major Replacement Options (crown, bridge or implant)
- Endodontic Therapy (multi-root canals), Orthodontics (braces) or Surgical Periodontal Treatment
- Surgical Extractions of Wisdom Teeth or those extractions deemed complex

First Dental Appointment consists of: Medical History, Comprehensive Oral Exam, Digital Radiographs as needed and Treatment Plan with the Dentist.

Emergency Dental Service: Please call as soon as possible due to limited availability. Emergency treatment includes: diagnosis, extraction when possible, sedative filling(s), restorative filling(s) and medications as needed. FYI: this clinic does **not** dispense any Narcotic Drugs.

Pregnant Patients: If you are pregnant or may be pregnant, we must have a signed form from your physician releasing you for dental treatment.

Billing: Our fee schedule is available upon request. We currently accept N.C. Medicaid Dental Insurance and/or Sliding Income Fees based on household income. Patients are ultimately responsible for payment at time of service. For those without Medicaid insurance, we also offer Sliding Fee Income Schedule. Please prepare to provide proof of household income for any/all earners in the home.



Scheduling & Keeping Appointments: In order to operate efficiently, everyone must do their part to keep and maintain appointments. Not keeping appointed times greatly affects the community, especially those members who rely on our Adult Dental Clinic. This includes Staff members & Patients alike.



To Cancel or Reschedule: we require a minimum of 24-hours notice. If you have an appointment on a Monday, you must call us prior to noon on Thursday and speak directly with the Front Desk. If you do not provide this clinic with 24-hours notice as stated (3.5 days notice if appt. is on a Monday), your appointment will be treated as a Failed Appointment. If you exceed Two Failed Appointments recorded on your record, this clinic will only provide you with **Emergency Treatment for One-Full Year**. If you have Three Failed Appointments on record, we reserve the right to dismiss you from the Clinic.

Late Appointments: Please be on time. If you are late 10 minutes, we reserve the right to reschedule your appointment. Two consecutive late/tardy appointments will be recorded as a Failed Appointment in your record.

Treatment Considerations: Special behavior and treatment needs may require a referral to a Specialist. Copies of dental records will be forwarded to another dentist upon request and the completion of required Release of Records Form.

If these Clinic Policies and General Policies are not followed, I understand that I may not receive dental treatment at the MCPH Adult Dental Clinic



Signature of Patient/Parent/Legal Guardian

Relationship (Self, Parent, Guardian)

Date