

Environmental Health Liaison Meeting  
May 08, 2007

Minutes

Present: David Hourdequin, Paul Higdon, Dr. Jim Davis,  
Dr. Ron Campbell, Barry Patterson, Ken Ring,  
and Sue Blaine

Excused: Ron Winecoff

The Environmental Health Liaison Meeting was opened by Mr. David Hourdequin at 6:08 p.m.

Minutes from April 10, 2007 were approved unanimously on motion by Dr. Jim Davis and a second from Mr. Paul Higdon.

1) Monthly Application Tracking Report vs. Weekly E-mail Summary - Mr. Barry Patterson talked about the current numbers on the report. He stated that Fast Track numbers will be increasing and that at least three Soil Scientists are submitting applications through Fast Track. Mr. Patterson noted that Operations Permit numbers are up. As of this date, March 1st is the oldest application being worked on.

2) Recorded Plats For Site Evaluations) - Discussion was held on the recording of plats within a development, the levying of taxes once a plat is recorded and the need for a uniform way to identify lots by pin numbers but to not assess or increase the tax base until the lot is sold.

3) Fast Track - Pits and Fees Issues - Mr. Patterson reported that if pits are not in place on Fast Track sites, a recent state mandate requires county staff to auger soils if pits are not dug. This is causing some problems with Fast Track.

4) Food & Lodging Summer Schedule - Mr. Patterson shared a listing of Scheduled Events Requiring Inspections on Weekends from EH. These are events currently on the Chamber Calendar or scheduled events such as Pickin on the Square. Other events not currently scheduled and sponsored by other groups may also require inspection at times other than normal working hours.

5) Spring Rabies Clinic - A Rabies Clinic is scheduled for Saturday, May 12 at four locations listed on the Rabies flyer distributed at today's meeting. Last year almost 1600 Rabies shots were given during our Rabies clinics.

6) Legal Determinations Pertaining to Environmental Health and EHS Activities - Handouts were presented at tonight's meeting and Mr. Patterson plans to share with the other Board of Health members before June's meeting.

7) On-Site Waste Water Trends and Statistics- Although the statistics are old in the handouts presented, Mr. Patterson stated that the information and percentages are still relevant. He also plans to share this information with the other BOH members.

8) Environmental Health Salary and Incentive Increases with Authorizations and Attaining R.S. - Mr. Ken Ring reported that he is working on establishing the levels of profile for our current EH staff. Mr. Ring recommends 3-4 major categories for incremental salary incentives.

9) Other - Mr. Barry Patterson reported that an agreement is being worked out on the front desk staff in Code Enforcement to help with EH duties and updates and that recruitment efforts are under way for one staff member as an assistant to the EH Secretary.

The meeting adjourned at 6:57 p.m. on motion by Mr. Paul Higdon and a second by Mr. David Hourdequin. The motion passed unanimously.

Respectfully Submitted,

Sue Blaine