



Macon County
Public Health

**MACON COUNTY BOARD OF HEALTH
MINUTES
March 25, 2014**

Members Present: Russell Stevenson – Chair, Emily Bowers, Frederick Berger MD, Commissioner Paul Higdon, Teresa Murray, Molly Phillips, Nathan Brenner DDS, & Roy Lenzo DVM.

Absent: Frank Killian MD, - Vice-Chairman, Sheila Price RN & Stacy Shannon

Staff Present: Jim Bruckner, Barry Patterson, Becky Barr, Jimmy Villiard, Kathy McGaha, Tammy Keezer, Tonya Hodgins & Charlene Bellavance.

Public Comment: There were no members of the public present.

Media: Ryan Hanchett with The Franklin Press was in attendance.

Call to Order: The meeting was called to order at 6:43 by Chairman Stevenson.

Approve Agenda: Mr. Bruckner asked to remove Budget Update under Old Business, and add Budget Discussion under New Business to be presented by Jim Bruckner & Tammy Keezer. He also asked to add under announcements, Public Health Hero nominations. A motion was made by Ms. Phillips and seconded by Ms. Bowers to approve the agenda as amended. The motion passed unanimously.

Welcome/Intro/Departures/Recognition:

Presentation: There was no presentation.

Approve Minutes of Previous Meetings: Ms. Bowers indicated that the Old Business title was not present before the Budget Update in the minutes. A motion was made by Dr. Lenzo and seconded by Dr. Berger to approve the minutes of February 25, 2014 meeting as amended. The motion passed unanimously.

Old Business:

There was no old business

New Business:

Budget Discussion: Mr. Bruckner indicated that the budget tool they would be using (MCPH Program Prioritization Document) was presented by Ms. Keezer as a Best Practice at last week's North Carolina Association of Local Health Directors meeting in Raleigh and that three other counties had already

adopted/implemented the use of this tool as part of their budget process. A copy of Ms. Keezer's presentation at that meeting is attached to these minutes.

Ms. Keezer presented the draft of the FY15 Prioritization Document this evening. Ms. Keezer indicated that the agency had been asked by the Board of Health in 2010 to develop a tool to be used in evaluating programs independent of each other and to use the document in developing future budgets. During the presentation she informed the Board that leadership has completed their review of the document and we're waiting on the program supervisors to rank their own programs before finalizing it. Once completed the document will be incorporated into the department's budget decision toolbox.

Mr. Bruckner reviewed the FY 15 Health Department requested budget with the Board. Copies are attached to these minutes. He presented the following information:

Projected Revenue Budget: Projected revenue targets from all sources (federal, state, fees & grants) for FY15 is \$2,261,997. This is \$468,150 or 17% less than FY14. Major changes from FY14 include: \$430,000 reduction in Community Transformation Project Grant, \$23,193 in State/Federal Pass through funding and \$15,968 in Medicaid (\$13,468 in Medicaid Cost Settlement; \$8,000 in Family Planning; \$500 in Child Health), and \$1,500 reduction in Project Lazarus grant. County Net Cost for Health Department services in FY 15 is estimated to be \$2,497,305. This is \$186,331 or 7.4% more than FY 14. The increase is due to several factors: \$133,552 for refurbishing the Molar Roller (Children's Dental Clinic); \$61,702 for computers (\$22,389 for Electronic Health Record Implementation/\$39,313 computer replacements – Microsoft XP upgrade and age); \$39,205 for 40 additional LaserFiche Licenses; \$12,500 for Community Health Assessment (mandated by NCGS).

Requested Expense Budget: This budget includes spending \$4,759,302 or \$281,819 or 5.9% less than projected for FY14. Major changes from FY14 include: Reductions of \$430,000 in the Community Transformation Program Grant (CTG), \$40,000 Community Care Clinic, and \$79,029 in general operating; and, increases of \$22,389 for Electronic Health Record System, \$39,318 for computer replacement and upgrade of XP, \$12,500 for Community Health Assessment, and \$133,435 in Children's Dental Program for refurbishing the Molar Roller.

A motion was made by Dr. Berger and seconded by Ms. Bowers to approve the proposed budget as presented. The motion passed unanimously.

Vaccination Clinics and Fees: It was the recommendation of the agency that we keep the fee for the rabies vaccine at \$5.00 and continue to have two clinics. The reason sighted by the agency for not increasing the fee is reduced participation in the clinic and that it could lead to animals going unvaccinated. Dr. Lenzo indicated that his feeling was that we should be increasing the fee to \$10.00. He also indicated that his recommendation was to give the one year shot and continue to offer one clinic in the spring and another in the fall. He suggested that we might not want to continue to infringe on the generosity of these veterinarians and to be proactive. After a short discussion of the comments made during the Rabies Forum held just before the meeting Ms. Murray asked if the Board voted to recommend an increase and at the next clinic there was a significant drop in attendance did we have the option to go back and reduce the fee? Mr. Bruckner responded that if that occurred the Board could again recommend a fee change to the County Commissioners. Dr. Lenzo made it clear to the Board that he would be abstaining from any vote this evening sighting a conflict of interest. A motion was made by Dr. Brenner to increase the rabies vaccine fee to \$10.00 and was seconded by Dr. Berger. Motion passed with six Ayes' and Dr. Lenzo abstaining. Mr. Bruckner asked if Dr. Lenzo could represent the Board at the next Board of County Commissioners Meeting to assist if necessary in explain the reasoning behind the requested fee increase.

Board Training and Information: Mr. Bruckner referred the members to the handouts in their packets regarding E-Cigarettes. There was a letter from the Office of the State Superintendent of Schools regarding

E-Cigarettes and the letter from Acting State Health Director regarding E-Cigarettes. The handouts also included fact sheets about the E-Cigarettes.

Announcements: Ms. Barr reminded board members that they were still accepting nominations for the Public Health Hero Award; and that the department was sponsoring a community walk and asked if a board member wanted to get involved to contact her directly.

Next Meeting Date: April 29, 2014

Adjourn – A motion to adjourn at 7:58 was made by Ms. Phillips and seconded by Ms. Bowers. The motion passed unanimously.

Respectfully submitted,

Charlene Bellavance

These minutes were approved on April 29, 2014 with a motion by Dr. Berger and seconded by Ms. Phillips. The motion passed unanimously.