



Macon County
Public Health

**MACON COUNTY BOARD OF HEALTH
MINUTES
February 23, 2015**

Members Present: Frank Killian MD – Chair, Teresa Murray - Vice-Chairman, Chris Hanners, Dr. Roy Lenzo, Nathan Brenner DDS, Paula Ledford, Molly Phillips, Carole Peterson, MD

Absent: Emily Bowers and Paul Higdon

Staff Present: Jim Bruckner, Jennifer Garrett, Tammy Keezer, Lynn Baker, Jimmy Villiard, Kyle Jennings, & Kathy McGaha

Public Comment: No Public Comment

Media: Ryan Hanchett, The Franklin Press; Brittany Raby from Macon County News; Kristen Karcher, WNCC Radio were all in attendance.

Call to Order: The meeting was called to order at 6:16pm by Chairman Killian.

Approve Agenda: Jim Bruckner reviewed new items for the agenda. A motion was made by Paula Ledford and seconded by Melissa Bell to approve the agenda as amended. The motion passed unanimously.

Welcome/Intro/Departures/Recognition: Dr. Killian welcomed everyone.

Presentations: Macon County Safe Kids Program, Brittany Raby, Chair

Jennifer Garrett introduced Sheriff Robby Holland. Sheriff Holland found out about the Safe Kids Program from those in Jackson County who had a similar program. He said many Macon County programs are represented on the advisory committee for Safe Kids. Sheriff Holland said that Deputy Josh Stewart represents the Sheriff Office on the coalition. Sheriff Robby Holland introduced Brittany Raby, Chair of Macon County Safe Kids Program. Ms. Raby presented to the BOH the framework and purpose of the Safe Kids Program (See PowerPoint Handout). A Safe Kids video was shown to BOH members. NC Dept. of Insurance is the statewide sponsor for Safe Kids.

Car Seat Technician Training will be held Mid-May. Three slots are available and MCPH can send staff to attend.

Dr. Killian asked if they had a dedicated office. Ms. Raby responded that their office is next to the DMV office, which is Josh Stewart's office. Josh dedicates 20 hours a week to Safe Kids. Ms. Raby stated that health departments are the lead sponsor for many of the county Safe Kids Coalition. Mr. Bruckner said he was never asked to be the lead agency for Safe Kids Coalition. He stated Jennifer Garrett asked him for \$2,000 as a donation toward coalition activities.

Molly Phillips asks how the health department is engaged in the coalition. Jennifer Garrett represents and connects the health department to this coalition's activities. They are currently involved in strategic planning activities.

Buckle Up Baby event is scheduled April 9th, 11 am to 2 pm at Fun Factory. The coalition schedules different events in response to issues that are a priority for our community. Chris Hanners asked how the BOH could support the coalition activities. There is a need to finance car seats. The health department can also get staff trained so that the health department could become a car seat check location.

Jennifer Garrett discussed how the Child Fatality Task Force has supplied state and local data for preventative injury during Safe Kids strategic planning process. The two groups have agreed that if Child Fatality Task Force recognizes a pattern with preventable injuries then partner with Safe Kids to get programs or trainings for the community.

Molly Phillips asked if the coalition was a 501 (c) (3). Ms. Raby stated they were. They raise funds for the expenses they have.

Safe Kids provides liability insurance for the agencies that have certified car seat technicians. Paula Ledford asked about car seat check points. The public initiates contact with these check points. Sheriff Holland recommended that checkpoints use a voucher system to buy car seats. Many of the car seats are just out of date according to Officer Tony Ashe.

Ms. Raby also recommended that the health department reach out to the Hispanic Community.

Approve Minutes of Previous Meeting: Dr. Killian asked BOH members to review the last meeting's minutes. Nathan Brenner and Dr. Roy Lenzo need to be added to present BOH members. A motion was made by Dr. Peterson and seconded by Molly Phillips to approve the minutes as amended of the January meeting as submitted. The motion passed unanimously.

Old Business

Item A: Update on Animal Services – Jimmy Villiard gave the BOH an update about the Joint Adoption Day with Appalachian Animal Rescue Center on Jan. 13th and launching the microchipping service. Jimmy provided a handout with numbers of services provided by animal services. He discussed his meeting with Appalachian Animal Rescue Center board members. They are collaborating on pet rescue activities. 33 animals were transferred to no-kill shelters/rescue centers in February from Animal Services so far. Rescue Shelters provide criteria for what type of animals they are willing to accept. Jim stated that complaints have decreased significantly. Dr. Lenzo stated that he is pleased with how things are going at Animal Services.

Item B: Budget Meeting Update – Mr. Bruckner stated that Chris Hanners, Molly Phillips, and Paula Ledford attended a budget meeting with Mr. Bruckner and finance staff. He stated that there was conversation about a BOH retreat to discuss the budget process and BOH role with budget. Mr. Hanners stated that it is a complicated process.

New Business

Item A: Zika Virus – Jimmy Villiard discussed the new health concern regarding the Zika Virus. Mr. Villiard gave highlights from what the CDC is distributing about the Zika Virus (See handout provided). The handout included the location of Zika Virus outbreaks. NC does have a travel related case of the Zika Virus. Dr. Lenzo asked the range of the mosquito that carries the virus. It is known to be in NC; however, these mosquitos are not currently infected. The state is trying to develop a plan of action that will be released in a few weeks. Right

now the focus is on travelers. The health department can provide the public with health education about diseases associated with mosquitoes.

Item B: Strategic Planning Survey

Kathy McGaha explained that each BOH member will be receiving an email from her that included a link to a survey monkey. The survey was the beginning of developing a new Strategic Plan. It asks about MCPH's mission, vision, priorities, and SWOT Analysis. She asked BOH members how much response time they wanted for the survey. The members asked for two weeks.

Molly Phillips asked if additional questions could be added to such a survey. Ms. McGaha stated that we could follow up with clarification or additional information questions once the responses were reviewed. Chris Hanners expressed concern that the survey would be essentially polling the BOH members and that the process would not be in public. He wondered whether this violated open public meeting laws. Mr. Bruckner stated he would verify with the county attorney whether this process was acceptable.

Item C: Paula Ledford motioned to go into closed session for the following reason: Personnel Matter in accordance with N.C.G.S. 143-318.11a (6). Dr. Benner seconded the motion with a unanimous vote of approval.

Board Training and Information:

Item A: Budget Update

Item B: NALBOH Newsletter

Announcements: No Announcements

Next Meeting Date: Tuesday, March 22nd, 2016

Adjourn – A motion to adjourn at _____ was made by _____ and seconded by _____. The motion passed unanimously.

Respectfully submitted,

Kathleen McGaha