

MACON COUNTY BOARD OF HEALTH
MINUTES

October 9, 2007

Members Present: Dr. Ron Campbell, Tammy Dills, Paul Higdon,
Dr. Roy Lenzo, Dr. David Silverstein, Dr. Jim Davis
and Ron Winecoff.

Staff Present: Jim Bruckner, Anne Hyder, Dr. David Oliver
and Stan Polanski

Guest: Ellen Shope RN, Regional Consultant

Media: Franklin Press and Highlands Newspaper

Chairman Campbell called the meeting to order at 7:07 pm. He asked the Board to approve the agenda as handed out and mailed. On motion by Paul Higdon and second by Tammy Dills, the agenda was approved unanimously.

Presentation - Accreditation Process - Ellen Shope - A summary of the history of the accreditation process in NC was given by Ellen followed by discussion regarding the process the Public Health Center will face in the coming year. Handouts were presented.

Approval of Minutes - The minutes of the Special Called meeting of August 9, 2007 and the last regular meeting of September 11, 2007 were approved on a motion by Ron Winecoff and second by Paul Higdon.

Old Business

* Board of Health Meetings - Following up from the discussion at the September meeting, Dr. Campbell reported on discussion between Mr. Bruckner, Dr. Lenzo and himself regarding the option of meetings being held every other month, rather than monthly. Dr. Lenzo made a motion to suggest that the Board of Health meet every other month beginning with the December 2007 meeting. He also suggested that the members forego receiving a stipend in lieu of a meal which will be provided by the Health Center at the time of the meeting and he suggested the meal be served at 6:00pm, the meeting called to order at 6:15 pm and adjourned by 7:45 pm. That motion was seconded by Ron Winecoff and passed unanimously. A comment followed about the option of sending the agenda and attachments by email rather than mailing them and also handing out paper copies at the meeting. No action was taken.

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* Flu Vaccination Clinics Scheduled - Anne Hyder reported on the upcoming flu clinics that have been scheduled and added that the purchased vaccine supply ordered has almost all arrived. The state supplied vaccine for high risk children has not yet been shipped.

* Monthly Performance Reviews - A draft copy of the report was given out and explained by Mr. Bruckner. He plans to report this type of data to the Board on a regular basis starting in January.

* Board Orientation Packet - Mr. Bruckner referred to the packet of materials each Board member was given tonight and asked that each member review the

materials and return the signed statement at the next meeting indicating they had read the materials. He added that some of the material will be placed on future agendas for additional discussion.

* Adult Dental Program - Update - Dr. Oliver reported on the current status of the Adult Dental Program and was pleased to report that patients will be scheduled for that site starting in two days. He indicated there was already a list of approx 200 names who needed an appointment. His staff will work Monday - Thursday and the initial plan will be to provide emergency care. The need for nursing home care was stressed by Paul Higdon. Jim Bruckner added that a fee plan will be available for the Board's approval, hopefully by the December meeting.

New Business

* HIV/ STD Audit and Site Review - Stan Polanski reported on the recent site review held at the Department. He summarized that since our county has small numbers of cases in these program areas, the review seemed to be overkill. He clarified however that it was a good opportunity to put our procedures into writing and the polices and procedures he wrote were complimented to reflect 'Best Practices'. He and a couple of other staff will meet soon to respond in writing to the recommendations made in the review.

* Board Appointed Committees - Discussion was generated by Dr. Campbell to consider changing the current design of Board of Health committees. Tammy Dills made a motion to eliminate all Board of Health appointed committees. She added to that motion that only if the board desires or the Health Director requests voluntary participation of a minority of board members at a staff meeting that the board should be involved. A second by Paul Higdon followed and the motion passed unanimously.

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* Board Terms - Referring to the terms for Dr. Ron Campbell (term will be up in January and he is not available for another term) and Dr. Roy Lenzo (term is also up in January and he is eligible for another term), Mr. Bruckner asked for input on how to appoint another optometrist / ophthalmologist. Consensus was to allow Mr. Bruckner to make some calls and report back to the Board at the next meeting.

* Closed Session to approve minutes of closed session meetings of January 16, 2007, April 3, 2007, May 8, 2007, July 10, 2007 and August 9, 2007 - At 8:18 pm, a motion was made by Tammy Dills to go into closed session to approve minutes for the meetings listed above. That motion passed unanimously after a second by Paul Higdon. At 8:47 pm, the Board returned to open session on a motion by Tammy Dills and second by Ron Winecoff. Dr. Campbell reported that the only action taken was the approval of the minutes as listed.

Next Meeting - December 11, 2007 at 6:15 pm (dinner to be served at 6pm).

There being no further business, a motion to adjourn was made by Paul Higdon and seconded by Tammy Dills at 8:48 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, Health Director
Macon County Public Health Center