



Macon County  
Public Health

**MACON COUNTY BOARD OF HEALTH**  
**MINUTES**  
**5/24/2016**

**Members Present** Teresa Murray; Vice-Chairman, Chris Hanners, Molly Phillips, Carole Peterson, MD, Dr. Roy Lenzo, and Dr. Nathan Brenner

**Members Absent** Paul Higdon, Melissa Bell, Emily Porter-Bowers, Paula Ledford

**Staff Present** Jim Bruckner, Tammy Keezer, Jimmy Villiard, Kyle Jennings, Jennifer Garrett, Kathy McGaha, Dorota Anthony, Jonathan Fouts, Diane Keener, Darice Davis.

**Guests** None

**Media** Mr. Ryan Hanchett; The Franklin Press, Ms. Brittany Raby; Macon County News, Ms. Kristen Karcher; WNCC Radio, Bobby Coggins; Independent Journalist.

**Presentations**

A. Compliance Report – Ms. Keener gave a report from the Compliance Advisory Committee. The committee’s purpose is to identify financial risks, and protect the staff and the consumer. She highlighted some of the activities of the committee over the past year, which included Animal Services identifying risk areas in billing and collections. She explained that Animal Services was entering directly into MUNIS, the counties accounting software, which left no checks and balances for Animal Services. To remedy this they now use the “Multi Ops” system for their day to day operations. This allows them to print off a daily activity summary and reconcile their daily deposit. They are doing a cash audit to make sure all is accounted for before going over to the county finance office. Some of the safeguards we have put into place include auditing the cash drawers just to make sure all assigned money is accounted for, adding credit card machines in all departments except animal services, but that one has been ordered and there are safes at every location. The Compliance Advisory Committee meets on a quarterly basis to review risk areas and come up with strategies.

**Public Comment** None

**Call to Order** Meeting was called to order at 6:45 by Teresa Murray

**Approve Agenda** Mr. Hanners asked to add permitting food vendors at carnivals to section 4B of the agenda. Mr. Bruckner asked to add closed session to section 4C of the agenda in accordance with N.C.G.S. 143-318.11a (6) citing a legal matter. He asked that himself, Jonathan Fouts, Kyle Jennings and Jennifer Garrett to be included in the closed session. Ms. Phillips made a motion to accept the agenda as amended. Dr. Peterson seconded the motion. The motion passed unanimously.

**Welcome/Intro./Departures/Recognition** Ms. Murray welcomed everyone to the meeting and thanked everyone for attending.

### **Approve Minutes of Previous Meeting**

Mr. Hanners asked to add the following to the Hepatitis B Project under New Business: MCPH is participating in the TLC project and free screening for Hepatitis C. Dr. Peterson made the motion to accept the change and approve the minutes as amended. Ms. Phillips seconded the motion. The motion passed unanimously.

### **Old Business**

#### **A. Zika Update**

Mr. Villiard gave a presentation on the Zika virus. He explained that Zika is very fluid at the moment and numbers of infected people are changing quickly. He gave an overview of how Zika is spread, where it has traveled to, the symptoms of Zika, and what we are doing to prevent and educate. He also gave the current Zika statistics from the CDC. Dr. Lenzo asked about the actual numbers. Mr. Villiard said they are probably considerably higher due to people not knowing they are infected. There are no current vaccines or medications available, but research is being done. Mr. Hanners asked what we are doing locally to combat Zika. Mr. Villiard said we are educating providers to recognize the symptoms and ask patient's questions that can help determine the possibility of exposure. Mr. Bruckner added that all NC Health Departments are holding back \$5000 from their FY16 Ebola budget to use in FY17 for Zika education/prevention efforts.

#### **B. Nomination & Election of Officers**

Mr. Bruckner explained that there were originally two nominations for the vacant Board Chair seat, Ms. Murray and Mr. Hanners. However, Ms. Murray has withdrawn her acceptance of the nomination and will remain as Vice-Chair. Dr. Peterson made the motion to appoint Mr. Chris Hanners as the new Board Chair to fill the remaining term of Dr. Killian which would have expired in December 2016. Dr. Brenner seconded the motion. The motion passed unanimously.

### **New Business**

#### **A. Fee Changes**

- **Clinic** – Ms. Keezer gave an overview of the recommended clinic fee changes. These changes will go to the County Commissioners for approval after the Board votes on them tonight. She explained that there have been some pricing changes with LabCorp which has allowed MCPH to reduce some of the fees to the customers. Also, some of the tests that were originally individual tests have now been bundled into one, which again has allowed us to reduce costs and pass that onto the customer. She reviewed each item on the fee change handout one by one and explained every change. Ms. Phillips asked if these new fees included the cost of time it takes for the employees to provide the services and if the fees are revenue generating. Mr. Bruckner explained that there is a lab specimen collection fee on top of lab service fee's that cover the employee's time. Dr. Peterson made motion to accept fees. Dr. Brenner seconded the motion. The motion passed unanimously

- **Environmental Health** – Mr. Jennings gave an update on the Environmental Health fee changes. He presented a handout that explained all of the fee changes and went over each fee in detail. He explained that the state has gone up somewhere between \$1 and \$5 on all fees and that MCPH fees are going up as well to reflect those changes. Mr. Jennings noted that there are some new fees on the list and there are two fees that are not changing at all. Dr. Peterson made a motion to accept new fees. Dr. Brenner seconded the motion. The motion passed unanimously.

#### **B. Permitting Carnival food vendors**

Mr. Jennings said carnival vendors are permitted as a temporary food event. They are only permitted to operate a specified amount of days. Environmental Health does an initial inspection of the facility and the menu. The vendor is required to send in application two weeks before the event. They have to have sanitizers, operable equipment, proper food preparation, and hand washing stations. What is different about a temporary food event is that Environmental Health does not go back and inspect the site after the initial visit. Mr. Bruckner explained that if we receive a complaint we will do a spot check.

**C. Closed Session**

At 7:10pm Mr. Hanners made motion to go into closed session, in accordance with N.C.G.S. 143-318.11a (6) citing a legal matter. Ms. Phillips seconded the motion. The motion passed unanimously.

A motion was made at 7:47 by Mr. Hanners to go back into open session. Dr. Peterson seconded the motion. The motion passed unanimously. No decisions were made during the closed session.

**Board Training and Information** NALBOH News brief was available for anyone that wanted to take a copy.

**Announcements** None

**Next Meeting Date** 6/28/2016

**Adjourn** A motion was made at 7:48 by Mr. Hanners to adjourn the meeting. Dr. Peterson seconded the motion. The motion passed unanimously.

Respectfully submitted,

Darice Davis

These minutes were approved as of the July meeting as submitted on May 24, 2016 with a motion by Mr. Higdon. The motion was seconded by Ms. Phillips. The motion passed unanimously.