

**ENVIRONMENTAL RESOURCE CENTER
APPLICATION FOR USE**

GENERAL INFORMATION:

Name of organization:

Date of application

Requested date(s) of use:

Requested time:

Number of people attending:

Requested date(s) of use:

Requested time:

Number of people attending:

Responsible person:

Address:

Telephone number(s)

Signature (This denotes that I as the group representative have read and agree that our group will abide by the rules of operation.)

Equipment Requested:

**Overhead projector
TV/VCR
Computers**

Seating Arrangement:

**Classroom
Theater seating**

Refreshments to be served: Yes No

Post-Use Facility Cleaning: *Group may elect to pay \$25.00 cleaning fee Yes

**Trash removed from premises
Seating arrangement moved back to classroom style
Requesting organization left facility clean and orderly**

For staff use only:

Facility Damage Report:

No damage to facility

Facility was damaged.

Specify damage

Organization to pay \$25.00 cleaning fee

Mail form to Solid Waste Mgt. Dept., 109 Sierra Drive, Franklin, N. C. 28734 or bring in person to said address. Office telephone number is 828/349-2215.